



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
**OFFICE OF THE GOVERNMENT CORPORATE COUNSEL**  
3rd Floor MWSS Administration Building, Katipunan Avenue  
Balara, Quezon City, 1119  
(02) 8251 6232  
records@ogcc.gov.ph  
<https://ogcc.gov.ph>

## REFERENCE C

### CERTIFICATE OF COMPLIANCE

*Pursuant to Republic Act No. 11032: An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, amending for the purpose Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes*

I, **SOLOMON M. HERMOSURA**, Filipino, of legal age, Government Corporate Counsel of the **OFFICE OF THE GOVERNMENT CORPORATE COUNSEL (OGCC)**, the person responsible and accountable in ensuring compliance with Section 6 of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, hereby declare and certify the following facts:

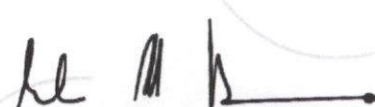
- 1) The OGCC has established its service standards known as the Citizen's Charter that enumerates the following:
  - a. Vision and mission of the agency;
  - b. Government services offered;
    - i. Comprehensive and uniform checklist of requirements for each type of application or request;
    - ii. Step-by-step procedure to obtain a particular service;
    - iii. Person responsible for each step;
    - iv. Maximum time needed to conclude the process;
    - v. Document/s to be presented by the applicant or requesting party, if necessary;
    - vi. Amount of fees, if necessary; and
  - c. Procedure for filing complaints.
- 2) The Citizen's Charter is posted as an information billboard through interactive information kiosks, electronic billboards, posters, tarpaulins standees, or any other readable materials that could be easily understood by the public.
- 3) The Citizen's Charter is posted at the main entrance of the office or at the most conspicuous place of all the said service offices.




- 4) The Citizen's Charter is written either in English, Filipino, and/or in the local dialect and published as an information material.
- 5) The Citizen's Charter is uploaded on the agency's website through a tab or link specifically for the Citizen's Charter, located at the most visible space or area of the website, or as a link under the Transparency Seal.
- 6) There is an established Client Satisfaction Measurement per service in the respective offices.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this 31<sup>st</sup> of March, 2025 in Quezon City, Philippines.

  
**SOLOMON M. HERMOSURA**  
Government Corporate Counsel


  
**ANICETO A. CALUBAQUIB, JR**  
Deputy Government Corporate Counsel

  
**JONATHAN C. NICOLAS**  
Assistant Government Corporate Counsel  
Chairperson, Committee on Anti-Red Tape

Office of the Government Corporate Counsel

SUBSCRIBED AND SWORN to before me this MAR 31 2025 in QUEZON CITY, Philippines, with affiant exhibiting to me his driver's license issued on \_\_\_\_\_ at 0900.

NOTARY PUBLIC/ADMINISTERING OFFICER

  
**ATTY. MARY CATHERINE A. DAMIAN**  
Lawyer-Notary Public

Roll No.: 43243; ADM No.: NP-225 (Expires 01/01/27)  
IBP No.: 511650; 01-02-2025; Quezon City Chapter  
PTR No.: 6990836; 01-06-2025, Quezon City  
MCLE Compliance No.: VIII-0003345; 08-07-2023

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.....committed to uphold justice  
under the rule of law