



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
 3rd Floor MWSS Administration Building, Katipunan Avenue
 Balara, Quezon City
 Tel. Nos: (02) 34363779 / (02) 79782044 • Fax No. (02) 34364475
 www.ogcc.gov.ph
 records@ogcc.gov.ph

PURCHASE ORDER

Supplier:	CEBOOM ENTERPRISES	Purchase Order No.:	2025-02-003
Address:	20 C Gen. Ordoñez St. Marikina Heights, Marikina City	Date:	21 February 2025
	0917.868.3382 / (02) 7219-5500; Email: ceboom_enterprises@yahoo.com	Mode of Procurement:	Small Value Procurement
TIN:	2241-3168-5000		[Section 53.9, RIRR of RA 9184]

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	OGCC Gender and Development Committee (GAD) 3/F MWSS Administration Building, Katipunan Avenue, Balara, Quezon City	Delivery Term:	F.O.B.
Date of Delivery:	Within Seven (7) calendar days from receipt of Notice to Proceed (NTP)	Payment Term:	Payable in check within thirty (30) working days upon receipt of SI/SOA/Billing, supported by IAR

Item No.	Unit	Quantity	Item/Description	Unit Cost	Amount
1	1	150	Supply and Delivery of Gender and Development (GAD) Advocacy T-Shirt for the 2025 National Women's Month Celebration (NWMC): • Round Neck T-Shirt • Color: Combination of Purple and White / Raglan shirt • Texture type: Cotton • Printing Method: Digital Silkscreen of PCW Women's Month logo for 2025 (colored) in front of the shirt, size A4 • OGCC Text, size 1.5 inches at the back of the shirt, colored, lower than neckline • Sizes of Shirt: From XS to 4XL • Print Design: Refer to Annex "A" • Print Size must be visually clear and readable • Delivery date: seven (7) calendar days from the issuance of NTP • If requested by the end-user, the winning supplier may be required to submit a sample shirt before the start of production. • Final list of sizes will also be provided by the end-user before the start of production. For any clarifications, kindly coordinate with end-user representative Administrative Officer Maria Cristina A. Batuyong at 0906.246.3407/email at mariaacristina.batuyong@ogcc.gov.ph:	230.00	34,500.00
			PhUGEPS Reference No. 11763544; Solicitation No. OGCC2025-02-0003		
			RFQ No. 2025-02-003		
			XXXX XXXX XXXX		
			TOTAL		34,500.00

Total Amount in Words: Thirty-Four Thousand Five Hundred Pesos (PhP34,500.00), inclusive of applicable taxes and fees***
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

SOLOMON M. HERMOSURA
 Government Corporate Counsel

Conforme:

EARL VINCENT B. CASTAÑEDA
 Signature over Printed Name of Supplier
 Date:

Funds Available:	Amount: PhP34,500.00
 RYAN JOSEPH C. RODRIGUEZ Supervising Administrative Officer	OBR No.: PhP34,500.00

.....committed to uphold justice
under the rule of law



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NOTICE OF AWARD

20 February 2025

MR. EARL VINCENT B. CASTAÑEDA

Proprietor

Ceboom Enterprises

20 C Gen. Ordoñez St. Marikina Heights

Marikina City

Contact No. 0917.868.3382

Email: ceboom_enterprises@yahoo.com

Dear Mr. Castañeda:

We are pleased to inform you of the Office of the Government Corporate Counsel's (OGCC) acceptance of **Ceboom Enterprises's Quotation for the Supply and Delivery of GAD Advocacy T-Shirt for the 2025 Women's Month Celebration**, with a Total Contract Price of **Thirty-Four Thousand Five Hundred Pesos (PhP34,500.00)**, inclusive of appropriate taxes and fees.

Kindly submit within two (2) working days from receipt of this Notice the copy of the Original signed Price Quotation Form, Notarized Omnibus Sworn Statement, and certified true copies of the eligibility and additional documentary requirements.

Very truly yours,


SOLOMON M. HERMOSURA
Government Corporate Counsel

Conforme:


MR. EARL VINCENT B. CASTAÑEDA

Proprietor

Ceboom Enterprises

20 C Gen. Ordoñez St. Marikina Heights

Marikina City

Contact No. 0917.868.3382

Email: ceboom@yahoo.com

Date Received: Feb. 21, 2025

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NOTICE TO PROCEED

24 February 2025

MR. EARL VINCENT B. CASTAÑEDA

Proprietor

Ceboom Enterprises

20 C Gen. Ordoñez St. Marikina Heights

Marikina City

Contact No. 0917.868.3382

Email: ceboom_enterprises@yahoo.com

Dear Mr. Castañeda:

Notice is hereby given to **Ceboom Enterprises** to commence with the **Supply and Delivery of GAD Advocacy T-Shirt for the 2025 Women's Month Celebration**, according to the terms and conditions of the attached Purchase Order within seven (7) calendar days upon receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies¹ in the space provided below.

Very truly yours,


SOLOMON M. HERMOSURA
Government Corporate Counsel

I acknowledge receipt of this Notice on Feb. 25, 2025.

Name of Representative of the Bidder: **MR. EARL VINCENT B. CASTAÑEDA**

¹ Keep one copy and return the other to the Office of the Government Corporate Counsel.