

RECEIVED:

Supply and Property Section
Records Management
Date: Administrative Aide II



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
3rd Floor MWSS Administration Building, Katipunan Avenue
Balara, Quezon City, 1119
(02) 8251 6232
records@ogcc.gov.ph
https://ogcc.gov.ph

NOTICE OF AWARD

10 September 2024

MS. MA. CECILIA T. RONCESVALLES, PhD
Owner/CEO

AQUA RONZ PURE DRINKING WATER

88 Ilang-Ilang St., Pingkian, Pasong Tamo, Quezon City

Contact Number: (02) 8932-6222 / 0939.581.8581

Email: mary23joyce@yahoo.com.ph

Dear Ms. Roncesvalles:

We are pleased to inform you of the Office of the Government Corporate Counsel's (OGCC) acceptance of **Aqua Ronz Pure Drinking Water's Quotation** for the **"Supply and Delivery of Purified Drinking Water for the Office of the Government Corporate Counsel (OGCC) for a 12-Month Period"** with a Total Contract Price of **Fifty Thousand Four Hundred Pesos (Php50,400.00)**, inclusive of appropriate taxes and fees.

Kindly submit within three (3) working days from receipt of this Notice the copy of the Original signed Price Quotation Form, Notarized Omnibus Sworn Statement, and certified true copies of the mandatory and additional eligibility requirements.

Very truly yours,


SOLOMON M. HERMOSURA
Government Corporate Counsel

Conforme:



MS. MA. CECILIA T. RONCESVALLES, PhD
Owner/CEO

AQUA RONZ PURE DRINKING WATER

88 Ilang-Ilang St., Pingkian, Pasong Tamo, Quezon City

Contact Number: (02) 8932-6222 / 0939.581.8581

Email: mary23joyce@yahoo.com.ph

Date Received: _____



QUALITY MANAGEMENT
SYSTEM
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RN: DE-5050284 QM15

.....committed to uphold justice
under the rule of law



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By: Administrative Aide II
Date: _____



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PURCHASE ORDER

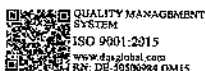
Supplier:	AQUA RONZ PURE DRINKING WATER	Purchase Order No.: 2024-09-0036
Address:	88 Ilang-Ilang St., Pingkian, Pasong Tamo, Quezon City	Date: 11 September 2024
Contact Number:	(02) 8932-6222 / 0939.581.8581; Email: mary23joyce@yahoo.com.ph	Mode of Procurement: Small Value Procurement
TIN:	177-996-691	[Section 53.9, RIRR of RA 9184]

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	OGCC Supply and Property Section 3/F MWSS Administration Building Katipunan Avenue, Balara, Quezon City			Delivery Term: F.O.B.	
Date of Delivery:	Every Monday, 8:00 a.m. (if it falls on a holiday, kindly deliver on the following day)			Payment Term: Payable in check within thirty (30) working days upon receipt of SI/SOA/Billing, supported by IAR	
Item No.	Unit	Quantity	Item/Description	Unit Cost	Amount
1	lot	1	Supply and Delivery of Purified Drinking Water for the Office of the Government Corporate Counsel (OGCC) for a 12-Month Period : <u>1. Technical Requirements:</u> 1.1 Water Quality: Purified Drinking Water 1.2 Quantity: Minimum of thirty (30) bottles at 5-gallon container weekly 1.3 Bottle content and quality: 5-gallon, shrink-wrap plastic cap seal; single stick peel-off hygienic seal, and non-spill and non-reusable cap. All 5-gallon containers must be thoroughly cleaned and checked prior to delivery to the OGCC. 1.4 Provision of free use of three (3) units of Water Dispenser with options for dispensing Hot and Cold water. <u>2. Delivery Requirements:</u> 2.1 Weekly delivery, every Monday, of the minimum water gallon requirements. Delivery of additional water gallon requirement in excess of the minimum guaranteed number per week shall be based per request of Supply and Property Section (SAPS). Payment shall be made on the actual delivery at the unit price per gallon container.	50,400.00	50,400.00
			<u>3. Other Terms and Conditions:</u> 3.1 Supplier must submit a monthly Microbiological Water Test Laboratory Certificate and Semi-Annual submission of Chemical and Physical Water Test Laboratory Certificate from a water testing laboratory duly accredited by DOH or FDA. 3.2 All water dispensers must be cleaned monthly, every 1st Monday of the month (morning). If the cleaning schedule falls on a non-working day, the cleaning shall be done on the next working day. Supplier must submit proof of maintenance service, attested by the end-user unit. 3.3 The response time to service repair calls must be on the same day or the following day upon receipt of the request. In case the water dispenser needs to be replaced, the replacement of units must be done within 48 hours upon determination of defective units. 3.4 Supplier must submit to the SAPS the monthly billing supported by Delivery Receipts and Sales Invoice.		
			<u>4. Terms and Conditions on the part of the Supplier:</u> 4.1 Lost and broken bottles will be charged PhP250.00 per unit 4.2 Damaged faucet will be charged PhP250.00 per piece. •For any calrifications, kindly coordinate with end-user representative Administrative Officer Maria Cristina A Batuyong at 0917.874.4417 or email at mariacristina.batuyong@ogcc.gov.ph		
			PhilGEPS Reference No. 11123115; Socation No. OGCC2024-08-0030 RFQ No. 2024-08-030		
			XXX XXX XXX		
			TOTAL		50,400.00

Total Amount in Words: Fifty Thousand Four Hundred Pesos (PhP50,400.00), inclusive of applicable taxes and fees***

50,400.00




11/20/24
Bernadeth D. Olasman
Admin Asst. III

.....committed to uphold justice
under the rule of law



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,


SOLOMON M. HERMOSURA
Government Corporate Counsel

Conforme:


MS. MA. CECILIA T. RONCESVALLES, PhD
Signature over Printed Name of Supplier /
Owner/CEO

Date

Funds Available:

Amount : PhP50,400.00


RYAN JOSEPH C. RODRIGUEZ
Supervising Administrative Officer

OBR No. : _____
PhP50,400.00

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RECEIVED:

Supply and Property Section
For: Robin L. Naguit
Date: Administrative Aide II



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NOTICE TO PROCEED

12 September 2024

MS. MA. CECILIA T. RONCESVALLES, PhD

Owner/CEO

AQUA RONZ PURE DRINKING WATER

88 Ilang-Ilang St., Pingkian, Pasong Tamo, Quezon City

Contact Number: (02) 8932-6222 / 0939.581.8581

Email: mary23joyce@yahoo.com.ph

Dear Ms. Roncesvalles:

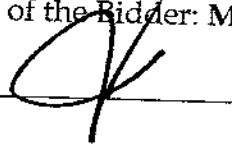
Notice is hereby given to Aqua Ronz Pure Drinking Water to commence with the supply and delivery of the "Supply and Delivery of Purified Drinking Water for the Office of the Government Corporate Counsel (OGCC) for a 12-Month Period," according to the terms and conditions and schedule of delivery of the attached Purchase Order, upon receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies¹ in the space provided below.

Very truly yours,


SOLOMON M. HERMOSURA
Government Corporate Counsel

I acknowledge receipt of this Notice on _____
Name of Representative of the Bidder: **MS. MA. CECILIA T. RONCESVALLES, PhD**

Authorized Signature: 

¹Keep one copy and return the duplicate original to the Office of the Government Corporate Counsel.