



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
**OFFICE OF THE GOVERNMENT CORPORATE COUNSEL**  
3rd Floor MWSS Administration Building, Katipunan Avenue  
Balara, Quezon City, 1119  
(02) 8251 6232  
records@ogcc.gov.ph  
https://ogcc.gov.ph

**PURCHASE ORDER**

|           |   |                      |                    |
|-----------|---|----------------------|--------------------|
| Supplier: | CENTRAL BOOK SUPPLY, INC.                 | Purchase Order No.:  | 2024-09-0035       |
| Address:  | 927 Quezon Avenue, Sta. Cruz, Quezon City | Date:                | 11 September 2024  |
|           | 8372-3550 to 52 local 27 Fax: 8372-4732   | Mode of Procurement: | Direct Contracting |
| TIN:      | 001-399-724-000 NON VAT                   |                      |                    |

Please furnish this office the following articles subject to the terms and conditions contained herein:

|                    |   |                 |   |
|--------------------|---|-----------------|---|
| Place of Delivery: | OGCC Library Section<br>3/F MWSS Administration Building<br>Katipunan Avenue, Balara, Quezon City | Delivery Term : | F.O.B..   |
| Date of Delivery : | Within fifteen (15) calendar days from receipt of Notice to Proceed                               | Payment Term:   | Thirty (30) working days upon receipt of SOA/Billing statement/Certificate of Completion/Inspection and Acceptance Report |

| Item No. | Unit  | Quantity | Item/Description   | Unit Cost | Amount   |
|----------|-------|----------|--|-----------|----------|
|          | piece | 1        | 1.Torts and Damages Commentary and Jurisprudence,2024-Albano                               | 1,480.00  | 1,480.00 |
|          | piece | 1        | 2.Partnership, Agency and Trust,2024-Albano  | 1,280.00  | 1,280.00 |
|          | piece | 1        | 3.Obligations and Contracts Notes and Jurisprudence,2024- Albano                           | 1,550.00  | 1,550.00 |
|          | piece | 1        | 4.Important Provisions in Civil Law' Persons and Family Relations Vol. 1,2023-Mogello      | 1,250.00  | 1,250.00 |
|          | piece | 1        | 5.Important Provisions in Civil Law' Property, Ownership and Succession Vol 2,2023-Mogello | 1,350.00  | 1,350.00 |
|          | piece | 1        | 6.Important Provisions in Civil Law' Obligations and Contracts Vol 3,2023-Mogello          | 1,250.00  | 1,250.00 |
|          | piece | 1        | 7.Property Law, 2023- Albano   | 1,780.00  | 1,780.00 |
|          | piece | 1        | 8.Torts and Damages 2023 Revised Edition,2023-Luansing                                     | 1,250.00  | 1,250.00 |
|          | piece | 1        | 9.Obligations and Contracts,2023-Suarez  | 1,150.00  | 1,150.00 |
|          | piece | 1        | 10.Basic Succession Law,2023-Claridades  | 1,580.00  | 1,580.00 |
|          | piece | 1        | 11.Civil Law Reviewer Vol. 1, 2024-Albano  | 1,950.00  | 1,950.00 |
|          | piece | 1        | 12.Civil Law Reviewer Vol. 2, 2024-Albano  | 1,950.00  | 1,950.00 |
|          | piece | 1        | 13.Civil Code of the Philippines Pocket Size,2022-CBSI                                     | 820.00    | 820.00   |
|          | piece | 1        | 14.Property and Land Law Book 1 and 2, 2022-Claridades                                     | 1,780.00  | 1,780.00 |
|          | piece | 1        | 15.The Laws on Land Titles and Deeds: Revisited and Updated,2022-                          | 1,380.00  | 1,380.00 |
|          | piece | 1        | 16.Commentaries and Jurisprudence Sales and Lease, 2021-Albano                             | 1,380.00  | 1,380.00 |
|          | piece | 1        | 17.Transportation Notes and Cases,2020-Ignacio   | 580.00    | 580.00   |
|          | piece | 1        | 18.Philippine Compulsory 'Motor Vehicle Liability Insurance Law,2024-                      | 680.00    | 680.00   |
|          | piece | 1        | 19.Intellectual Property Rights in the Philippines - The Practice, 2024-Manahan            | 1,580.00  | 1,580.00 |
|          | piece | 1        | 20.The Law on Credit Transactions,2024-Albano  | 1,450.00  | 1,450.00 |
|          | piece | 1        | 21.Sales and Lease Comments and Jurisprudence,2024-Albano                                  | 1,680.00  | 1,680.00 |
|          | piece | 1        | 22.Philippine Procurement Law,2024-Montemayor  | 1,120.00  | 1,120.00 |
|          | piece | 1        | 23.Intellectual Property,2023-Montemayor   | 1,550.00  | 1,550.00 |
|          | piece | 1        | 24.Commercial Laws of the Philippines Vol. 1 - Pocket size,2023-CBSI                       | 820.00    | 820.00   |
|          | piece | 1        | 25.Commercial Laws of the Philippines Vol. 2 - Pocket size,2023-CBSI                       | 820.00    | 820.00   |
|          | piece | 1        | 26.Commercial Laws of the Philippines Lawyer's Edition,2023-CBSI                           | 1,860.00  | 1,860.00 |
|          | piece | 1        | 27.Insurance and Pre-Need,2022-Balmes  | 880.00    | 880.00   |
|          | piece | 1        | 28.Philippine Fire Insurance Law,2022-Martirez   | 1,050.00  | 1,050.00 |
|          | piece | 1        | 29.Philippine Casualty Insurance Law,2022-Martirez   | 1,120.00  | 1,120.00 |
|          | piece | 1        | 30.Closed Corporation,2022-Viray   | 850.00    | 850.00   |
|          | piece | 1        | 31.Violence Against Women and their Children,2024-Tagupa                                   | 1,080.00  | 1,080.00 |
|          | piece | 1        | 32.The Revised Penal Code Annotated Book 2,2024-Abundiente                                 | 1,950.00  | 1,950.00 |
|          | piece | 1        | 33.Revised Penal Code (Book I),2024-Biado/Mendoza  | 1,880.00  | 1,880.00 |
|          | piece | 1        | 34.Revised Penal Code (Book II),2024-Mendoza/Biado   | 1,880.00  | 1,880.00 |
|          | piece | 1        | 35.Treatise on Sexual Harassment.2022-Baldos & Tagupa                                      | 980.00    | 980.00   |
|          | piece | 1        | 36.Special Penal Laws & Practical Exercises,2022-Mendoza & Mendoza                         | 1,380.00  | 1,380.00 |
|          | piece | 1        | 37.Sexual Crimes,2022-Montemayor   | 1,880.00  | 1,880.00 |
|          | piece | 1        | 38.Cooperatives Law,2023-Montemayor  | 1,780.00  | 1,780.00 |



|       |   |  |          |          |
|-------|---|--|----------|----------|
| piece | 1 | 39.Labor Laws in the Philippines,2023-Masacayan  | 920.00   | 920.00   |
| piece | 1 | 40.The Labor Code Volume 2 - Labor Relations,2023-Caingat  | 1,850.00 | 1,850.00 |
| piece | 1 | 41.Government Service Insurance System (GSIS) and Related Laws,2023-Montemayor   | 1,580.00 | 1,580.00 |
| piece | 1 | 42.Social Security System (SSS), 2023-Montemayor   | 1,580.00 | 1,580.00 |
| piece | 1 | 43.The Labor Code Volume 1 - Labor Standards,2023-Caingat  | 1,850.00 | 1,850.00 |
| piece | 1 | 44.Labor Laws of the Philippines (Lawyer's Edition),2023-CBSI  | 1,850.00 | 1,850.00 |
| piece | 1 | 45.Labor Law National and International Perspective,2023-Montemayor  | 2,280.00 | 2,280.00 |
| piece | 1 | 46.Labor Relations,2022-Duano  | 2,380.00 | 2,380.00 |
| piece | 1 | 47.Labor Standards,2022-Duano  | 2,380.00 | 2,380.00 |
| piece | 1 | 48.Notes in Labor Law,2022-Fallar Jr.  | 1,980.00 | 1,980.00 |
| piece | 1 | 49.Labor Laws in Relation to: Agrarian Law, Social Justice and Legislation,2022-Gonzales/Tabingan                        | 1,080.00 | 1,080.00 |
| piece | 1 | 50.The Ultimate Compendium in Legal and Judicial Ethics, 2023-2024, Jimenez  | 1,980.00 | 1,980.00 |
| piece | 1 | 51.Legal and Judicial Ethics,2021-Albano   | 1,150.00 | 1,150.00 |
| piece | 1 | 52.International Law,2024-Cruz   | 2,350.00 | 2,350.00 |
| piece | 1 | 53.Philippine Political Law,2024-Cruz  | 2,250.00 | 2,250.00 |
| piece | 1 | 54.Private International Law,2024-Albano   | 1,080.00 | 1,080.00 |
| piece | 1 | 55.Constitutional Law,2024-Cruz  | 2,350.00 | 2,350.00 |
| piece | 1 | 56.The Law on Public Officers,2023-Gabato  | 1,450.00 | 1,450.00 |
| piece | 1 | 57.Diplomacy and Foreign Policy,2023-Lopez   | 1,750.00 | 1,750.00 |
| piece | 1 | 58.Political Laws of the Philippines (Lawyer's Edition),2023-CBSI  | 1,880.00 | 1,880.00 |
| piece | 1 | 59.Constitutional Law 2,2023-Claridades  | 1,650.00 | 1,650.00 |
| piece | 1 | 60.The Local Government Code with Implementing Rules and Regulations,2023-CBSI   | 1,750.00 | 1,750.00 |
| piece | 1 | 61.International Relations Power Struggles and Balancing Acts,2023-Lopez   | 1,680.00 | 1,680.00 |
| piece | 1 | 62.Philippines Government and Constitution, 2022-Albano  | 850.00   | 850.00   |
| piece | 1 | 63.Constitutional Law of the Philippines (Pocket Size), 2022-CBSI  | 820.00   | 820.00   |
| piece | 1 | 64.CONSTITUTIONAL LAW: The State and Branches of Government,2022-Gabato  | 2,080.00 | 2,080.00 |
| piece | 1 | 65.CONSTITUTIONAL LAW: The Fundamental of Powers of the State and Bill Rights,2022-Gabato                                | 1,580.00 | 1,580.00 |
| piece | 1 | 66.Conflicts of Law,2022-Montemayor  | 1,060.00 | 1,060.00 |
| piece | 1 | 67.Taxation Laws in the Philippines,2024-Masacayan   | 620.00   | 620.00   |
| piece | 1 | 68.Marriage Between Tax and Technology,2023-Gomez  | 1,380.00 | 1,380.00 |
| piece | 1 | 69.Philippine Taxation Laws (Lawyer's Edition),2023-CBSI   | 1,480.00 | 1,480.00 |
| piece | 1 | 70.VALUE ADDED TAX SYSTEM: National and International Perspective,2023-Montemayor  | 1,380.00 | 1,380.00 |
| piece | 1 | 71.Things you should know about Capital Gains Tax,2023-Montemayor  | 980.00   | 980.00   |
| piece | 1 | 72.Philippine Taxation Laws (Pocket Size),2022-CBSI  | 820.00   | 820.00   |
| piece | 1 | 73.LOCAL TAXATION The WHYs and The HOWs of Local Taxation and Real Property Taxation,2022-Domondon                       | 1,280.00 | 1,280.00 |
| piece | 1 | 74.EXCISE TAXES: National and International Perspective,2022-Montemayor  | 950.00   | 950.00   |
| piece | 1 | 75.Remedial Law Excerpts of the 2019 Amendments to the 1997 Rules of Civil Procedure (A.M. No. 19-10-20-SC),2024-Mogello | 1,280.00 | 1,280.00 |
| piece | 1 | 76.Remedial Law Revised Rules of Criminal Procedure (As amended by A.M. No. 00-5-03-SC) Vol. 3,2024-Mogello              | 1,480.00 | 1,480.00 |
| piece | 1 | 77.Remedial Law The Revised Rules on Evidence (As amended by A.M. No. 19-08-15-SC) Vol. 4,2024-Mogello                   | 1,180.00 | 1,180.00 |
| piece | 1 | 78.Annotations and Case Law Dissections on Evidence,2024-Gabato  | 1,580.00 | 1,580.00 |
| piece | 1 | 79.Alternative Dispute Resolution,2024-Robeniol  | 1,680.00 | 1,680.00 |
| piece | 1 | 80.Disquisition and Jurisprudence on Remedial Law Vol. 3,2024-Luna   | 1,980.00 | 1,980.00 |
| piece | 1 | 81.Special Proceedings Annotated,2023-Udarbe   | 1,420.00 | 1,420.00 |
| piece | 1 | 82.Special Rules and Proceedings,2023-Claridades   | 1,880.00 | 1,880.00 |
| piece | 1 | 83.Disquisition and Jurisprudence on Remedial Law Volume 4,2023-Luna   | 1,880.00 | 1,880.00 |
| piece | 1 | 84.Philippine Alternative Dispute Resolution,2021-Alogoc   | 2,200.00 | 2,200.00 |
| piece | 1 | 85.Notes and Excerpts from Selected Philippine Supreme Court Decisions (2021),2023-Volfango                              | 2,150.00 | 2,150.00 |
| piece | 1 | 86.International Negotiation,2022-Lopez  | 1,720.00 | 1,720.00 |
| piece | 1 | 87.The Cautious Legal Writer,2022-Mendoza  | 1,150.00 | 1,150.00 |
| piece | 1 | 88.Handbook on Legal Citations,2020-Claridades   | 580.00   | 580.00   |
| piece | 1 | 89.Constitutional Law of the Philippines,2022-CBSI   | 820.00   | 820.00   |
| piece | 1 | 90.Forensic Science and Medical Jurisprudence,2022-Montemayor  | 920.00   | 920.00   |

.....committed to uphold justice  
under the rule of law



|       |   |  |          |                   |
|-------|---|--|----------|-------------------|
| piece | 1 | 91.Legal Medicine Vol. 2,2021-Olarte   | 1,450.00 | 1,450.00          |
| piece | 1 | 92.Legal Medicine Vol. 1,2020-Olarte   | 1,350.00 | 1,350.00          |
| piece | 1 | 93.Treatise on Administrative Investigation and Adjudication,2024-Malabanan                                    | 1,480.00 | 1,480.00          |
| piece | 1 | 94.Safe Spaces Law and Related Laws (Bawal Bastos Law),2023-Montemayor   | 1,120.00 | 1,120.00          |
| piece | 1 | 95.LOL: Law of Laughter,2023-Claridades  | 850.00   | 850.00            |
| piece | 1 | 96.Philippine Disaster Risk Reduction and Management System with Related Laws and the Constitution,2023-Keith  | 920.00   | 920.00            |
| piece | 1 | 97.Preliminary Investigations,2023-Montemayor  | 1,450.00 | 1,450.00          |
| piece | 1 | 98.Mediation and Conciliation Includes Decision Making National and International Perspectives,2023-Montemayor | 1,180.00 | 1,180.00          |
| piece | 1 | 99.Public Private Partnership (PPP),2023-Montemayor  | 1,250.00 | 1,250.00          |
| piece | 1 | 100.Women's Rights,2023-Montemayor   | 1,080.00 | 1,080.00          |
| piece | 1 | 101.Food Security and Laws Against Agricultural and Food Smuggling,2023-Montemayor                             | 880.00   | 880.00            |
| piece | 1 | 102. Electricity Power and Electricity Reform Laws in the Philippines,2023-Montemayor                          | 1,450.00 | 1,450.00          |
| piece | 1 | 103.Conscientious Objection Philippine Laws, Jurisprudence, and Perspectives 2023 Edition,2023-Naval           | 480.00   | 480.00            |
| piece | 1 | 104.The Local Government Code with Implementing Rules and Regulations,2023-CBSI                                | 1,750.00 | 1,750.00          |
| piece | 1 | 105.Empowering the Pinoy PWDs,2023-Manahan   | 880.00   | 880.00            |
| piece | 1 | 106.Legal Dictionary (pocket size),2022-CBSI   | 700.00   | 700.00            |
| piece | 1 | 107.Statutory Construction,2022-Diaz   | 1,450.00 | 1,450.00          |
| piece | 1 | 108.Water and Water Crisis, What are the solution*,2022-Montemayor   | 950.00   | 950.00            |
| piece | 1 | 109.Bullying (Includes Cyberbullying),2020-Montemayor  | 950.00   | 950.00            |
|       |   | RFQ No. 2024-08-031  |          |                   |
|       |   | xxx xxx xxx  |          |                   |
|       |   | <b>TOTAL</b>   |          | <b>153,880.00</b> |

Total Amount in Words: One Hundred Fifty-Three Thousand Eight Hundred Eighty Pesos (PhP153,880.00), inclusive of applicable taxes and fees\*\*\*

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

  
**SOLOMON M. HERMOSURA**  
 Government Corporate Counsel

Conforme:

NELFA P. TENEBRO

Signature over Printed Name of Supplier/  
 Authorized Representative

\_\_\_\_\_ Date

Funds Available:

Amount : PhP153,880.00

  
**RYAN JOSEPH C. RODRIGUEZ**  
 Supervising Administrative Officer

OBR No. : \_\_\_\_\_  
 PhP153,880.00

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 under the rule of law



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
**OFFICE OF THE GOVERNMENT CORPORATE COUNSEL**  
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Balara, Quezon City, 1119  
(02) 8251 6232  
records@ogcc.gov.ph  
<https://ogcc.gov.ph>

## NOTICE OF AWARD

10 September 2024

**MS. NELFA P. TENEBRO**

*Invoicing Officer*

**CENTRAL BOOK SUPPLY, INC.**

2F Phoenix Bldg., 927 Quezon Avenue

Brgy. Santa Cruz, Quezon City

1104 Metro Manila

Contact Number: +63 2 8372-3550 to 52 loc. 15

Email: [nptenebro@yahoo.com.ph](mailto:nptenebro@yahoo.com.ph)

Dear Ms. Tenebro:

We are pleased to inform you of the Office of the Government Corporate Counsel's (OGCC) acceptance of **Central Book Supply, Inc.'s Quotation** for the "**Update to Book Collection**" with a Total Contract Price of **One Hundred Fifty-Three Thousand Eight Hundred Eighty Pesos (PhP153,880.00)**, inclusive of appropriate taxes and fees.

Kindly submit within three (3) working days from receipt of this Notice the copy of the Original signed Price Quotation Form, and certified true copies of the mandatory and additional eligibility requirements.

Very truly yours,

  
**SOLOMON M. HERMOSURA**  
*Government Corporate Counsel*

*Conforme:*

**MS. NELFA P. TENEBRO**

*Invoicing Officer*

**CENTRAL BOOK SUPPLY, INC.**

2F Phoenix Bldg., 927 Quezon Avenue

Brgy. Santa Cruz, Quezon City

1104 Metro Manila

Date Received: \_\_\_\_\_



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under the rule of law



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
**OFFICE OF THE GOVERNMENT CORPORATE COUNSEL**  
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Balara, Quezon City, 1119  
(02) 8251 6232  
records@ogcc.gov.ph  
https://ogcc.gov.ph

**NOTICE TO PROCEED**

12 September 2024

**MS. NELFA P. TENEBRO**

*Invoicing Officer*

**CENTRAL BOOK SUPPLY, INC.**

2F Phoenix Bldg., 927 Quezon Avenue

Brgy. Santa Cruz, Quezon City

1104 Metro Manila

Contact Number: +63 2 8372-3550 to 52 loc. 15

Email: [nptenebro@yahoo.com.ph](mailto:nptenebro@yahoo.com.ph)

Dear Ms. Tenebro:

Notice is hereby given to **Central Book Supply, Inc.** to commence with the supply and delivery of "**Update to Book Collection**," according to the terms and conditions of the attached Purchase Order, within fifteen (15) calendar days upon receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies<sup>1</sup> in the space provided below.

Very truly yours,

  
**SOLOMON M. HERMOSURA**  
*Government Corporate Counsel*

I acknowledge receipt of this Notice on \_\_\_\_\_.

Name of Representative of the Bidder: **MS. NELFA P. TENEBRO**

Authorized Signature: \_\_\_\_\_

<sup>1</sup>Keep one copy and return the duplicate original to the Office of the Government Corporate Counsel.



.....committed to uphold justice  
under the rule of law