



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
3rd Floor MWSS Administration Building, Katipunan Avenue
Balara, Quezon City, 1119
(02) 8251 6232
records@ogcc.gov.ph
<https://ogcc.gov.ph>

NOTICE OF AWARD

18 October 2024

MR. AARON THOMAS L. TANCO

Authorized Representative

PHILIPPINE PASTRIES, INC.

Pacific Hardwood Bldg., 2/F 2158 Pasong Tamo St.,

Pio del Pilar, Makati City

Contact Number: (02) 70012468/09170 8896900

Email: aarontanco@bizugroupe.com

Dear Mr. Tanco:

We are pleased to inform you of the Office of the Government Corporate Counsel's (OGCC) acceptance of **Philippine Pastries Inc.'s Quotation** for the procurement of "**Catering Services for the OGCC Corporate Planning on 21-23 October 2024**" with a Total Contract Price of **Two Hundred Forty (Php240,000.00)**, inclusive of appropriate taxes and fees.

Kindly submit within three (3) working days from receipt of this Notice the copy of the Original signed Price Quotation Form, Notarized Omnibus Sworn Statement, and certified true copies of the mandatory and additional eligibility requirements.

Very truly yours,


SOLOMON M. HERMOSURA
Government Corporate Counsel

Conforme:

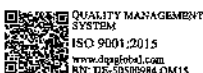


MR. AARON THOMAS L. TANCO

Authorized Representative

PHILIPPINE PASTRIES, INC.

Date Received: October 21, 2024



.....committed to uphold justice
under the rule of law



CATERING CONTRACT

Agreement between

PHILIPPINE PASTRIES, INC.

with business address located at the Unit 8, 888 Marcos Alvarez Ave,
Talon 1, Las Piñas City
owner and operator of Bizu Patisserie and Bistro
hereinafter called *caterer*,

and

OFFICE OF THE GOVERNMENT CORPORATE COUNSEL

hereinafter called *client*.

Title of Event : **OGCC Corporate Planning**
Guaranteed Number of Pax : 40 pax
Type of Service & Food : All Day Buffet
Date/ Day of Event : October 21, 22, 23, 2024 - Monday
Event Service Hours : 8:00AM - 5:00PM
Venue of the Event : Philippine Public Safety College

Contact Person : Diana Joyce Galera/Jane D. Ferreria
Contact number/s : +63 917 328 8083/ +63 9175278277
E-mail Address : dianajoyce.galera@ogcc.gov.ph/jane.ferreria@ogcc.gov.ph

Package Rate : Php 65,573.77 Day 1 All Day Buffet for 40 pax at P2000 Nett per head
Package Rate : Php 65,573.77 Day 2 All Day Buffet for 40 pax at P2000 Nett per head
Package Rate : Php 65,573.77 Day 3 All Day Buffet for 40 pax at P2000 Nett per head
Sub Total : Php 196,721.31
10% Mobilization Fee : Php 19,672.13
12% VAT : Php 23,606.56
Total Payable Amount : **Php 240,000.00**
Two Hundred Forty Thousand Pesos Only.

ALL DAY BUFFET MENU:

DAY 1 - OCTOBER 21, 2024	DAY 2 - OCTOBER 22, 2024	DAY 3 - OCTOBER 23, 2024
AM SNACK <ul style="list-style-type: none">Chicken Longganisa and Egg Sandwich Ensaymada LUNCH <ul style="list-style-type: none">Roast Beef with Herbed Cream SauceButtermilk Fried Chicken with HoneyFish Florentine with Spinach and WildMushroomRice PilafJivara Palet Lactee PM SNACK <ul style="list-style-type: none">Penne Pesto Cream with Chicken BEVERAGE <ul style="list-style-type: none">Peach Iced TeaBrewed Coffee	AM SNACK <ul style="list-style-type: none">Chicken with Sundried Tomato PestoBanana Blueberry Muffin LUNCH <ul style="list-style-type: none">Tender Beef Salpicao with Mushroom SauceBarbecued Chicken with Mango Mint SalsaFish with Honey and Dijon MustardRice PilafFresh Fruit Skewer PM SNACK <ul style="list-style-type: none">Cheesy Beef Rigatoni BEVERAGE <ul style="list-style-type: none">Peach Iced TeaBrewed Coffee	AM SNACK <ul style="list-style-type: none">Forest Ham and CheeseBrownie Bar LUNCH <ul style="list-style-type: none">Iberico Chicken with Garlic ClovesParmesan Crusted Fish with RemouladeBeef Cheeks ala Beef BourguignonRice Pilaf PM SNACK <ul style="list-style-type: none">Lemony Shrimp Spaghetti BEVERAGE <ul style="list-style-type: none">Peach Iced TeaBrewed Coffee

AMENITIES:

- o Uniformed and well-trained wait staff
- o Chef Service
- o Bar service, which includes mineral water and ice, hi-ball glasses, goblets



IN CONSIDERATION OF THE SERVICES TO BE PERFORMED BY PHILIPPINE PASTRIES INC "CATERER" FOR THE BENEFIT OF OFFICE OF THE GOVERNMENT CORPORATE COUNSEL "CLIENT" AT THE EVENT OGCC CORPORATE PLANNING SCHEDULED FOR OCTOBER 21, 22, 23, 2024 AS SET FORTH IN THE ATTACHED INVOICE CLIENT AGREES TO THE FOLLOWING TERMS AND CONDITIONS:

MENU REQUIREMENTS: Menu requirements are to be followed as discussed and agreed upon with Client. A guarantee of 10 % in excess of the total number of guest count for food will be available.

ATTENDANCE OF GUESTS: In arranging for private functions, the attendance must be specified and communicated to Caterer by 12:00 noon at least 7 days in advance as a reduction or additional in the final number of guests. Any reduction is subject to changes in the price per head. If the actual number in attendance is greater than the amount confirmed, Caterer cannot guarantee that adequate food will be available for all persons attending and shall not be required to provide additional place setting, food and beverage. However, should Client request for additional set up, food and service, and is possible for Caterer, it is Caterer's discretion and option to provide the additional setting and food. Client shall pay Caterer the amount of Php2,000 nett per extra person. Provided, that in cases where there are government restrictions imposed on social gatherings upon the execution of this Contract, and where the said restrictions would be applicable on the event date as agreed upon, the actual number of guests shall not exceed the limit allowed pursuant to applicable government issuances and regulations. Provided, further, that should the said restrictions be lifted and are no longer applicable on the actual date of event, Client may request for additional food, beverage and set up. Such request must be communicated to Caterer at least 2 weeks prior to the date of the event.

However, where said government restrictions are imposed subsequent to the execution of this Contract, and the number of guests exceeds the allowable limit, Client must reduce the number of guests or opt to postpone the event to a later date, subject to the terms of payment below.

PAYMENT: A booking fee of Php20,000.00 is required to reserve the date of the event upon food tasting. This amount is non-refundable but is deductible from the total contract amount. A food tasting fee of Php10,000.00 shall also be charged for a maximum of 4persons; Provided, that food tasting shall only be conducted once per menu ordered; Provided, further, that should Client change the menu 1 month before the date of the event, another food tasting will be allowed under the same terms and conditions as the first food tasting.

Down payment/deposit amounting to 70% of total amount of this contract is required upon confirmation. The balance will be due 1 week before the date of the event. Both payments must be made in Manager's Check payable to Philippine Pastries Inc. Provided, that should Client request for an increase in the number of guests, Caterer reserves the right to require additional down payment upon approval of the said request. For Credit card payments, three (3) % processing fee is added to your total amount. On the other hand, should the parties agree to reduce the number of guests as originally agreed upon pursuant to government restrictions, the excess payment, if any, shall be credited to future events. Alternatively, Caterer may issue gift checks equivalent to the excess payment in favor of Client, at the option of Client.

PAYMENT SCHEDULE:

Table 1:

<u>PAYMENT TERMS</u>	<u>AMOUNT DUE</u>	<u>DUE DATE</u>
Full Payment	P240,000.00	October 23, 2024 subject to submission of necessary documents per RFQ

UNIONBANK PAYMENT INSTRUCTION:

UB Savings Account: 0020 2003 1778

Account Name: PHILIPPINE PASTRIES INC

Payors Name: OFFICE OF THE GOVERNMENT CORPORATE COUNSEL

Deposit Reference: Oct21,22,232024OfficeoftheGovernmentCorporateCounsel

Any balance due as a result of additional charges or incidental charges (e.g. additional or special set up, additional food, increase in the number of guests, etc.) shall be paid in check and shall/must be paid immediately after the event on the same function date. The Caterer reserves the right to assess penalty or finance charges on any amount unpaid when due at an interest rate of One Percent (1%) per day, compounded daily, until date of full settlement within 7 days. If not paid within 7 days, an interest of 1% compounded weekly will be charged until full settlement.

CANCELLATION/POSTPONEMENT: Client is required to inform Caterer of any cancellation or postponement of the event in writing addressed to the signatory and stating the reason for cancellation or postponement. The following penalties shall be charged to Client if cancellation is made at certain periods:

Table 2:

<u>DATE OF CANCELLATION</u>	<u>PENALTY</u>
More than 6 months before the event	Fifty Percent (50%) of the Total Contract Price
Less than 6 months before the event	Eighty Percent (80%) of the Total Contract Price
Less than 30 days before the event	One Hundred Percent (100%) of the Contract Price



Client shall not assign or otherwise transfer any of his/her/its rights and obligations under this Contract without the prior written consent of Caterer.

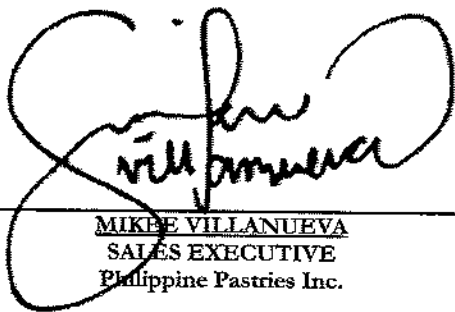
Any notice required to be given by any of the parties under this Contract shall be in writing and may be sent by personal delivery, by registered mail or transmitted via facsimile, as follows:

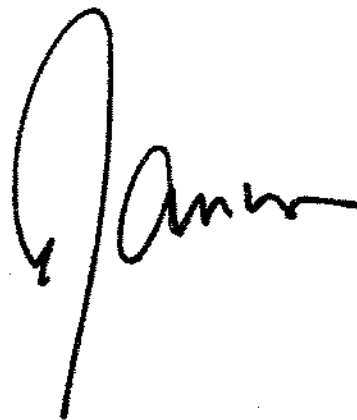
To the Owner: CHIEF EXECUTIVE OFFICER
Philippine Pastries Inc.
Unit 8, 888 Marcos Alvarez Ave, Talon 1, Las piñas

To Client: OFFICE OF THE GOVERNMENT CORPORATE COUNSEL

All details are set forth dated: October 18, 2024

Conforme:


MIKE VILLANUEVA
SALES EXECUTIVE
Philippine Pastries Inc.
ATTY. SOLOMON M. HERMOSURA
Government Corporate Counsel
Client

GEMMA DE GUZMAN
Head of Sales
Philippine Pastries Inc.

AARON THOMAS L. TANCO
Bidder's Representative/Authorized Signatory
Philippine Pastries Inc.



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NOTICE TO PROCEED

18 October 2024

MR. AARON THOMAS L. TANCO

Authorized Representative

PHILIPPINE PASTRIES, INC.

Pacific Hardwood Bldg., 2/F 2158 Pasong Tamo St.,
Pio del Pilar, Makati City

Contact Number: (02) 70012468/09170 8896900

Email: aarontanco@bizugroupe.com

Dear Mr. Tanco:

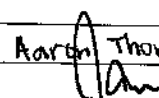
Notice is hereby given to **Philippine Pastries Inc.** that work or service may commence for the **"Catering Services for the OGCC Corporate Planning on 21-23 October 2024"** according to the terms and conditions stated in the Request for Quotation upon receipt of this notice.

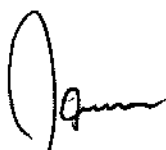
Please acknowledge receipt and acceptance of this notice by signing both copies¹ in the space provided below.

Very truly yours,

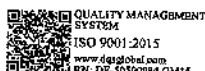

SOLOMON M. HERMOSURA
Government Corporate Counsel

I acknowledge receipt of this Notice on :
Name of Representative of the Bidder :
Authorized Signature :


Aaron Thomas L. Tanco



¹Keep one copy and return the duplicate original to the Office of the Government Corporate Counsel.



.....committed to uphold justice
under the rule of law