



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
3rd Floor MWSS Administration Building, Katipunan Avenue
Balara, Quezon City, 1119
(02) 8251 6232
records@ogcc.gov.ph
https://ogcc.gov.ph

PURCHASE ORDER

Supplier:	Pharma Quest Co.	Purchase Order No.:	2024-08-0032
Address:	46A Kalantiaw St., Brgy. Masagana, Proj. 4, Quezon City	Date:	8 August 2024
	Email: sales.info@pharmaquestco.com	Mode of Procurement:	Small Value Procurement
	Contact Nos. (02) 8532 5588 / 0917 3026442		[Section 53.9, RIRR of RA 9184]
TIN:	211-444-884-00000		

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	OGCC Health and Wellness Committee 3/F MWSS Administration Building Katipunan Avenue, Balara, Quezon City	Delivery Term :	F.O.B..
Date of Delivery :	Within fifteen (15) calendar days from receipt of Notice to Proceed	Payment Term:	Thirty (30) working days upon receipt of SOA/Billing statement/Certificate of Completion/Inspection and Acceptance Report

Item No.	Unit	Quantity	Item/Description	Unit Cost	Amount
			Supply and Delivery of Influenza Vaccines to the Office of the Government Corporate Counsel Personnel		
	pax	150	Brand: Vaxigrip Tetra Expiry: 31 Dec. 2024 Quadrivalent Seasonal (Split Virion, Inactivated); 0.5ml prefilled syringe, Suspension for Injection (IM/SC); 2024 WHO Recommended Strains, Southern Hemisphere with maternal indication with passive protection among infants <6 months • Inclusive of the following: o On-site vaccination o Medical Team: 1 Medical Doctor + 1 Registered Nurse per day for 2 days for the administration of the vaccines. o Vaccine administration supplies such as alcohol pads, plaster strips, sharps collector, consent forms and vaccination cards o All medical team are wearing proper attire during the administration of the vaccines. o Disposal of used materials in vaccination o Food and Drugs Administration (FDA) registered.	698.00	104,700.00
			Other Terms and Conditions: • Another inoculation schedule may be arranged upon the request of the OGCC to accommodate OGCC employees who are not available during the first inoculation schedule. • The final quantity shall be provided three (3) calendar days before the scheduled inoculation date/s and shall serve as the basis for the actual contract price. • Signing of Non-Disclosure Agreement/Data Privacy Agreement.		
			Inoculation Schedule: • The winning Supplier shall notify the OGCC Health and Wellness Committee through contact numbers (02) 7975 4538; 09178744360 l upon performance of the required services.		
			PhilGEPS Reference No. 11070546; Solicitation No. OGCC2024-07-028		
			RFQ No. 2024-07-028		
			xxx xxx xxx		
			TOTAL		104,700.00

Total Amount in Words: One Hundred Four Thousand Seven Hundred Pesos (PhP104,700.00), inclusive of applicable taxes and fees***

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

HOWARD RANDY A. ARZADON
Assistant Government Corporate Counsel
Officer-in-Charge

Conforme:

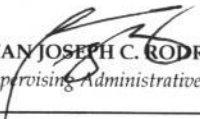
MS. MARGERY M. FILIO
Authorized Representative

Signature over Printed Name of Supplier

BAGONG PILIPINAS
ISO 9001:2015
www.dqglobal.com
DE-50500984 QM15

.....committed to uphold justice
under the rule of law



<div>Funds Available:</div> <div> RYAN JOSEPH C. RODRIGUEZ Supervising Administrative Officer</div>	<div>Amount : Php104,700.00</div> <div>OBR No. : _____ Php104,700.00</div>
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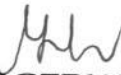


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NON-DISCLOSURE UNDERTAKING

*Re: Supply and Delivery of Influenza Vaccines for the
Office of the Government Corporate Counsel*

The Contractor is committed to ensure that the personal information and sensitive personal information of OGCC employees ("Personal Data") are protected in compliance with the Data Privacy Act of 2012 (R.A.10173). The collected Personal Data will not be stored but will be used solely for the purpose of issuing relevant document to prove vaccination.


MS. MARGERY M. FILIO
Authorized Representative
Pharma Quest Co.



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NOTICE OF AWARD

7 August 2024

MS. MARGERY M. FILIO

Authorized Representative

Pharma Quest Co.

46A Kalantiaw St., Brgy. Masagana, Proj. 4, Quezon City

Email: sales.info@pharmaquestco.com


Contact Nos. (02) 8532 5588 / 0917 3026442

Dear Ms. Filio:

We are pleased to inform you of the Office of the Government Corporate Counsel's (OGCC) acceptance of Pharma Quest Co.'s Quotation for the **"Supply and Delivery of Influenza Vaccines"** for the OGCC personnel, with a Total Contract Price of One Hundred Four Thousand Seven Hundred Pesos (PhP104,700.00), inclusive of appropriate taxes and fees.

Kindly submit within three (3) working days from receipt of this Notice the original signed copies of Price Quotation Form, Notarized Omnibus Sworn Statement, Special Power of Attorney and certified true copies of the eligibility requirements, as a condition for the award of the contract.

Sincerely yours,


HOWARD RANDY A. ARZADON
Assistant Government Corporate Counsel
hr Officer-in-Charge

Conforme:


MS. MARGERY M. FILIO

Authorized Representative

Pharma Quest Co.

46A Kalantiaw St., Brgy. Masagana, Proj. 4, Quezon City

Date Received: AUGUST 12, 2024



QUALITY MANAGEMENT
SYSTEM
ISO 9001:2015
www.dgsiglobal.com
RN: DE-50300984 QM15

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NOTICE TO PROCEED

9 August 2024

MS. MARGERY M. FILIO

Authorized Representative

Pharma Quest Co.

46A Kalantiaw St., Brgy. Masagana, Proj. 4, Quezon City

Email: sales.info@pharmaquestco.com

Contact Nos. (02) 8532 5588 / 0917 3026442

Dear Ms. Filio:

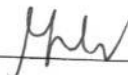
Notice is hereby given to Pharma Quest Co. to commence with the **"Supply and Delivery of Influenza Vaccines"** for the OGCC personnel, according to the terms and conditions of the attached Purchase Order within fifteen (15) calendar days upon receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies¹ in the space provided below.

Sincerely yours,


HOWARD RANDY A. ARZADON
Assistant Government Corporate Counsel
Officer-in-Charge

I acknowledge receipt of this Notice on AUGUST 12, 2024.
Name of the Representative of the Bidder: **MS. MARGERY M. FILIO**

Authorized Signature: 

¹ Keep one copy and return the other two copies to the Office of the Government Corporate Counsel.