



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
**OFFICE OF THE GOVERNMENT CORPORATE COUNSEL**  
3rd Floor MWSS Administration Building, Katipunan Avenue  
Balara, Quezon City, 1119  
(02) 8251 6232  
records@ogcc.gov.ph  
<https://ogcc.gov.ph>

## **CERTIFICATE OF COMPLIANCE**

*Pursuant to Republic Act 11032: An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, amending for the purpose Republic Act 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes*

I, **SOLOMON M. HERMOSURA**, Filipino, of legal age, Government Corporate Counsel, in compliance with Section 6 of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, under oath, states that:

- 1) The Office of the Government Corporate Counsel (OGCC) formulated its Citizen's Charter which contains the following:
  - a. Vision and mission of the office;
  - b. Government services offered;
    - i. Comprehensive and uniform checklist of requirements for each type of application or request;
    - ii. Step-by-step procedure to obtain a particular service;
    - iii. Person responsible for each step;
    - iv. Maximum time needed to conclude the process;
    - v. Document/s to be presented by the applicant or requesting party, if necessary;
    - vi. Amount of fees, if necessary; and
  - c. Procedure for filing complaints.
- 2) The Citizen's Charter is posted at an information billboard through posters, tarpaulins standees, and any other readable materials that could be easily understood by the public.
- 3) The Citizen's Charter is posted at the main entrance of the OGCC or at the most conspicuous place in the office.



QUALITY MANAGEMENT  
SYSTEM  
ISO 9001:2015  
[www.ogcc.gov.ph](http://www.ogcc.gov.ph)  
RN: DE-50500984 QM15

.....committed to uphold justice  
under the rule of law





- 4) The Citizen's Charter is written either in English, Filipino, and/or in the local dialect and published as an information material.
- 5) The Citizen's Charter is uploaded on the agency's website through a tab or link specifically for the Citizen's Charter, located at the most visible space or area of the website, or as a link under the Transparency Seal.
- 6) There is an established Client Satisfaction Measurement per service in the office.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this 5<sup>th</sup> of September 2024 in Quezon City, Metro Manila, Philippines.

**SOLOMON M. HERMOSURA**  
Government Corporate Counsel

Office of the Government Corporate Counsel

**SUBSCRIBED AND SWORN** to before me this 5<sup>th</sup> of September 2024 in Quezon City, Metro Manila, Philippines, with affiant exhibiting to me his Driver's License issued on May 2, 2022 at Quezon City.

Doc. No. 259

Page No. 52

Book No. 1x

Series of 2024

**NOTARY PUBLIC**

ATTY. JANE D. FERRERIA

NOTARY PUBLIC FOR AND IN QUEZON CITY

3<sup>RD</sup> FLR., MWSS BLDG., KATIPUNAN AVE., QUEZON CITY

ADM. MATTER NO. NP-106(2021-2022)

ROLL NO. 69297

IBP LIFETIME NO. 016602; 05/23/2019; QUEZON CITY

PTR NO. 567030; 01/18/2024; QUEZON CITY

MCLE COMPLIANCE NO. VIII-0004863; 11/20/2023

MY COMMISSION EXPIRES ON 31 DECEMBER 2024

.....committed to uphold justice  
under the rule of law