

Republic of the Philippines
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the OFFICE OF THE GOVERNMENT CORPORATE COUNSEL in the CSC website:

SONIA P. TUBO
HRMO
Date: 05-Aug-24

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Government Corporate Attorney IV	OGCCB-GOVCA4-2-1998	28	148171	Bachelor of Laws	32 hours of relevant training	5 years practice of law	RA 1080	<ul style="list-style-type: none">- Superior knowledge and analytical ability that can identify legal issues from facts and can draw conclusions and logical reasoning.- Superior competency in representing a client.- Superior competency in effective legal writing and oral advocacy.- Superior ability to train, lead and manage people.- Superior managerial competency.	Legal
1	Government Corporate Attorney IV	OGCCB-GOVCA4-3-1998	28	148171	Bachelor of Laws	32 hours of relevant training	5 years practice of law	RA 1080	<ul style="list-style-type: none">- Superior knowledge and analytical ability that can identify legal issues from facts and can draw conclusions and logical reasoning.- Superior competency in representing a client.- Superior competency in effective legal writing and oral advocacy.- Superior ability to train, lead and manage people.- Superior managerial competency.	Legal

1	Government Corporate Attorney III	OGCCB-GOVCA3-11-1998	27	131124	Bachelor of Laws	16 hours of relevant training	3 years practice of law	RA 1080	<ul style="list-style-type: none"> - Advance knowledge and analytical ability that can identify legal issues from facts and can draw conclusions and logical reasoning. - Advance competency in representing a client. - Advance competency in effective legal writing and oral advocacy. - Advance ability to train, lead and manage people. - Advance supervisory skills. 	Legal
1	Government Corporate Attorney I	OGCCB-GOVCA1-3-1998	25	102690	Bachelor of Laws	4 hours of relevant training	1 year practice of law.	RA 1080	<ul style="list-style-type: none"> - Knowledge and analytical ability that can identify legal issues from facts and can draw conclusions and logical reasoning. - Knowledge in representing a client. - Knowledge in effective legal writing and oral advocacy. - ability to train, lead and manage people. 	Legal

OGCC highly encourages all interested and qualified applicants, including persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identity to apply in the above vacant positions.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 19, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Photocopy of updated MCLE Compliance/Exemption Certificate

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SONIA P. TUBO

Administrative Officer V / Personnel Section

3/F MWSS Administration Building, Katipunan Road,
Balara, Quezon City

hr@ogcc.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.