

APP-CSE 2025 FORM - Other Items
 ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UMSC:
 AGENCY NAME:
 ORGANIZATION TYPE:
 REGION:
 ADDRESS:

CONTACT PERSON:
 DESIGNATION:
 EMAIL:
 CONTACT NUMBER:

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMARKS: 1. The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).
 2. All information must be provided accurately.
 3. To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
 4. Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://bit.ly/3u0v9w9>
 5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0919-2954426 (Smart) or 0963-8255199 (Smart), or email app_helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE
 6. The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UMSC	Item Description	Specifications - General specifications or description of the item such as dimensions, color, or size (etc.)	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year		
					Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4						
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																					
1	45101700	Printing accessories	ORDINAL Toner Brother TZe-2400, Black	cart	30		30	111,000.00		30		30	111,000.00		30	111,000.00	30	3,765.00	444,000.00		
2	45101700	Printing accessories	Canon G1-790 Ink, Black, 125ml	bottle	10		30	9,000.00		0		30	9,000.00		0	0.00	40	430.00	18,000.00		
3	45101700	Printing accessories	Canon G1-790 Ink, Magenta, 70ml	bottle	10		15	6,300.00		0		15	6,300.00		0	0.00	30	430.00	12,600.00		
4	45101700	Printing accessories	Canon G1-790 Ink, Cyan, 70ml	bottle	10		15	6,300.00		0		15	6,300.00		0	0.00	30	430.00	12,600.00		
5	45101700	Printing accessories	Canon G1-790 Ink, Yellow, 70ml	bottle	10		15	6,300.00		0		15	6,300.00		0	0.00	30	430.00	12,600.00		
6	14100000	Paper materials	Leaf Paper, 8.5x11 inches, 80gsm, color heavy or its equivalent	ream	75		75	181,250.00		0		75	181,250.00		0	0.00	150	1,580.00	282,500.00		
7	14100000	Paper materials	Leaf Paper, 8.5x11 inches, 80gsm, color ultra white or its equivalent	ream	10		10	43,575.00		0		10	43,575.00		0	0.00	30	3,905.00	87,150.00		
8	14100000	Paper materials	Multi Copy Paper, White 8.5x11 inches, 80gsm	ream	40		40	11,200.00		0		40	11,200.00		0	0.00	80	280.00	22,400.00		
9	82121000	Printing	Office Letterhead, Leaf Paper, 8.5x11 inches, 80gsm, color heavy or its equivalent, 1st page and 2nd page	ream	75		75	83,750.00		0		75	83,750.00		0	0.00	150	1,350.00	187,500.00		
10	44120027	Expandable file folders	Blue 100% Cottonwood Expandable Folder	piece	750		750	112,500.00	750	750		750	112,500.00	750	750	112,500.00	3000	130.00	450,000.00		
11	82121000	Printing	Office Letterhead, Leaf Paper, 8.5x11 inches, 80gsm, color ultra white or its equivalent, 1st & 2nd page	ream	10		10	36,000.00		0		10	36,000.00		0	0.00	30	3,400.00	72,000.00		
12	82121000	Printing	Office Letterhead, Multi Copy Paper, White 8.5x11 inches, 80gsm, 1st and 2nd page	ream	40		40	50,000.00		0		40	50,000.00		0	0.00	80	1,200.00	100,000.00		
13	82121000	Printing	Registry Return Receipt	ream	1000		1000	25,000.00		0		1000	25,000.00		0	0.00	10000	5.00	50,000.00		
14	73171030	Electrical accessories or supplies manufacture services	Extension cord/wire	roll	1		1	3,800.00		0		1	3,800.00		0	0.00	3	8,800.00	7,600.00		
15	44101112	Printer ribbon	Printer Ribbon for the Amazo (Electronic/Automatic Time and Date Synchronizing Machine)	piece	2		2	1,000.00	2	0		2	1,000.00	2	2	1,000.00	8	900.00	4,000.00		
16	29101907	Fluorescent lamps	Leaf Light T8, 15watts & other led lights (pin, tube)	piece		120	120	18,750.00		0		120	18,750.00		0	0.00	200	150.00	37,500.00		
17	25172504	Automobile or light truck tires	Tires for the Motor Vehicles: Isuzu Ergo, Toyota Innova, 2 Units Mitsubishi Expander, 2 Units Toyota Hi Ace Van	piece	24		24	120,000.00		0		24	120,000.00		0	0.00	48	8,000.00	240,000.00		
18	25172504	Automobile or light truck tires	Tires for the Toyota Coaster Motor Vehicle	piece	4		4	48,000.00		0		4	48,000.00		0	0.00	6	11,000.00	72,000.00		
19	26111700	Batteries and cells and accessories	Batteries for the Motor Vehicles: Isuzu Ergo, Toyota Innova, 2 Units Mitsubishi Expander, 2 Units Toyota Hi Ace Van	piece	8		8	45,000.00		0		8	45,000.00		0	0.00	12	7,500.00	90,000.00		
20	26111700	Batteries and cells and accessories	Batteries for the Toyota Coaster Motor Vehicle	piece	1		1	12,000.00		0		1	12,000.00		0	0.00	2	11,800.00	24,000.00		
21	15120000	Lubricants and oils and greases and anti-corrosives	For the various motor vehicles	lit	1	1	1	15,000.00	1	1	1	3	15,000.00	1	1	1	3	15,000.00	12	5,000.00	60,000.00
22	46191001	Fire extinguishers	50lb of Fire Extinguishers, 20 lb capacity tank, Dry Chemical for all types of FIRE (ABC), 2 year warranty	piece	0		0	0.00		0		0	0.00	10	10	22,500.00	0	0.00	10	2,000.00	22,500.00
23	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
24	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
25	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
26	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
27	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
28	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
29	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
30	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
31	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
32	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
33	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
34	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
35	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
36	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
37	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
38	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
39	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
40	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
41	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
42	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
43	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
44	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
45	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		
46	-	-	-	-	0		0	0.00		0		0	0.00		0	0.00	0	0.00	0.00		

