



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
3rd Floor MWSS Administration Building, Katipunan Road
Balara, Quezon City
Tel. Nos. 927-0030 / 920-7477 • Fax No. 436-4405
www.ogcc.gov.ph
info@ogcc.gov.ph

NOTICE OF RENEWAL

29 September 2023

MS. STELLA CHRISTINE D. DIZON
Authorized Representative/Signatory
GLOBE BUSINESS-ENTERPRISE GROUP
INNOVE COMMUNICATIONS, INC.
The Globe Tower - Cebu Samar Loop
Corner Panay Road, Cebu Business Park, Cebu City

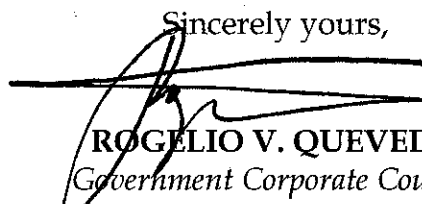
Dear Ms. Dizon:

We are pleased to inform you that the contract with **Innovate Communications, Inc.** for **Cloud Hosting Services** is hereby renewed in the amount of **Seven Hundred Nineteen Thousand Nine Hundred Fifty-Seven Pesos (PhP719,957.00)** in accordance with the Guidelines on Renewal of Regular and Recurring Services provided under 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act 9184 (RA 9184).

You are hereby required to provide within ten (10) calendar days from the receipt of this Notice of Renewal the performance security in the form and amount not less than the required percentage of the total contract price allowed in accordance with Section 39 of the 2016 RIRR of RA 9184.

We appreciate your interest in renewing the contract for Cloud Hosting Services and we look forward to your satisfactory performance of your obligations under the project.

Sincerely yours,


ROGELIO V. QUEVEDO
Government Corporate Counsel
Head of Procuring Entity
in pcc

Received By: 

STELLA CHRISTINE DIZON
(Signature above printed name)

29 SEPTEMBER 2023
(Date and Time of receipt)

*Kindly email to sender to acknowledge receipt

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CONTRACT AGREEMENT

**Project: Cloud Hosting Services/Subscription for One (1) Year for the
OGCC-Document Management Information System**

This CONTRACT made and entered into by and between the following:

OFFICE OF THE GOVERNMENT CORPORATE COUNSEL (OGCC), a government agency created by virtue of the laws of the Republic of the Philippines, with principal office address at 3/F MWSS Administration Building, Katipunan Avenue, Balara, Quezon City, herein represented by its **GOVERNMENT CORPORATE COUNSEL, ROGELIO V. QUEVEDO**, hereinafter referred to as “OGCC”;

-and-

INNOVE COMMUNICATIONS, INC. (ICI), a corporation duly organized and existing under the laws of the Republic of the Philippines, with office address at The Globe Tower – Cebu Samar Loop corner Panay Road, Cebu Business Park Cebu City, represented by **STELLA CHRISTINE D. DIZON**, its duly authorized signatory pursuant to the attached Secretary’s Certificate, hereinafter referred to as “ICI”.

ANTECEDENTS

WHEREAS, on 20 July 2022, the Office of the Government Corporate Counsel (OGCC) entered into a one-year contract with ICI for Cloud Hosting Services/Subscription for the OGCC-Document Management Information System (DMIS);

WHEREAS, the said contract for the period 1 October 2022 to 30 September 2023 is for a total contract price of Six Hundred Seventy-Eight Thousand Seven Hundred Thirty-One and 64/100 (PhP678,731.64);

WHEREAS, ahead of the contract expiration and pursuant to Item 3.3 of the Government Procurement Policy Board (GPPB) Guidelines on Renewal of Regular and Recurring Services (Guidelines), the end-user began conducting a cost-benefit analysis (CBA) to determine the comparative advantage of contract renewal over the conduct of another procurement;

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WHEREAS, the end-user requested quotations from cloud service providers (CSP) and received three offers, as follows:

CSP	24/7 Technical Service Support	One Year Contract (VAT Inclusive) in PhP
ICI Communications, Inc. (Current CSP)	Yes	719,957.00
Cognos IT Consulting, Inc.	Yes	1,016,000.00
First Date Corporations	Yes	1,106,000.00

WHEREAS, the end-user, through its 27 September 2023 letter to the Bids and Awards Committee (BAC), recommended the renewal of the contract with ICI based on the following:

- a. Innove’s quotation is the lowest among the three CSPs that responded to the request for quotation;
- b. Renewing the contract with Innove will not require payment of one-time charge and other installation costs;
- c. The performance of Innove over the past year has been very satisfactory;
- d. Entering into a new contract will cause service interruption of the DMIS due to migration of date from one CSP to another; and
- e. Certification from the Budget Section on the availability of funds.

WHEREAS, upon receipt of the end-user’s recommendation to renew the contract with ICI, the BAC required ICI to submit its updated Eligibility Documents;

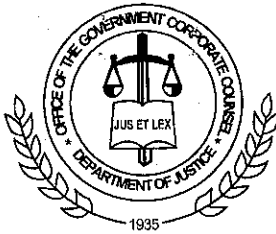
WHEREAS, the BAC through the Technical Working Group (TWG), validated the CBA, Performance Evaluation, updated Eligibility Documents and the Certificate of Availability of Funds and found them compliant with the GPPB Guidelines;

WHEREAS, upon recommendation of the BAC, the Head of the Procuring Entity approved the renewal of the contract with ICI for a total contract cost of **Seven Hundred Nineteen Thousand Nine Hundred Fifty-Seven Pesos (PhP719,957.00) [VAT inclusive]**.

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby mutually stipulate and agree as follows:

- 1. All the provisions of Republic Act (RA) No. 9184, and its 2016 Revised Rules and Regulations, including the Generic Procurement Manual, General Conditions and Special Conditions of the Contract of the Bidding Documents, as may be applicable, and other related issuances shall likewise

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govern the terms and conditions of this Contract and thus, also applicable during contract implementation.

2. The following documents shall form and be read and construed as part of this Contract:

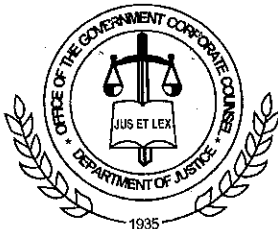
- Annex A : Official Quotation submitted by ICI including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted
- Annex B : Request for Quotation issued by OGCC
- Annex C : Terms of Reference
- Annex D : Notice of Renewal

as well as other contract documents that may be required by existing laws and/or the OGCC during contract implementation. ICI agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution shall likewise form part of the Contract.

3. In consideration of the payments to be made by OGCC to ICI, the latter hereby covenants with OGCC to provide the services and to remedy defects, if any, in conformity with the provisions of this Contract.
4. Pursuant to the terms of the reference, the OGCC hereby covenants to pay ICI based on the actual use per month as stated in the monthly billing to be issued by ICI. ICI shall submit a monthly billing statement as condition of payment and other documents as may be required by the Finance and Accounting Section of the OGCC.
5. This Contract shall be for a period of one year from 1 October 2023 to 30 September 2024, which may be renewed subject to pertinent laws, rules, and regulations, as well as to the favorable assessment or evaluation of ICI's performance, but in no case shall the total contract renewal exceed two years.

IN WITNESS WHEREOF, the parties hereto have signed this Contract on this

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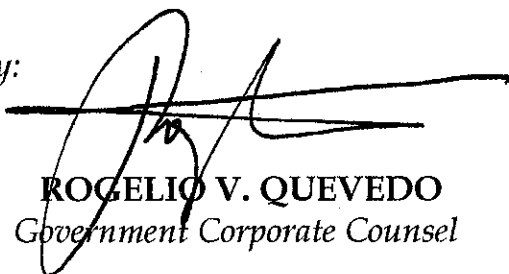


For:

**OFFICE OF THE GOVERNMENT
CORPORATE COUNSEL**

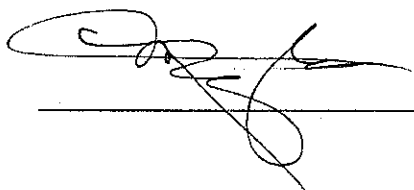
**INNOVE COMMUNICATIONS,
INC.**

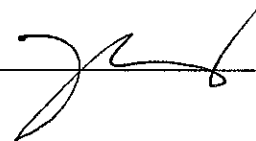
By:


ROGELIO V. QUEVEDO
Government Corporate Counsel


STELLA CHRISTINE D. DIZON
*Authorized Representative/
Signatory*

SIGNED IN THE PRESENCE OF:





CERTIFIED FUNDS AVAILABLE:


EMIL CHRISTIAN V. RAGASA
Accountant III

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REPUBLIC OF THE PHILIPPINES)
QUEZON CITY S.S.
~~MAKATI CITY~~

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of MAKATI CITY, Philippines on this 02 day of OCT 2023 personally appeared the following:

Name	Valid Government ID	Date/Place Issued
ROGELIO V. QUEVEDO	OGCC ID No. 001	Quezon City
STELLA CHRISTINE D. DIZON	Passport No. P8380158A	DFA Manila

known to me to be the same persons who executed the foregoing Contract and who acknowledged to me that the same is their free and voluntary act and deed and of the entities they respectively represent.

This Contract, consisting of five (5) pages including the page on which this Acknowledgment is written, was signed by the parties and their material witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL this OCT 02 2023 day of 2023.

Doc. No. 300
Page No. 61
Book No. 70
Series of 2023.

ATTY. ROMEO M. MONFORT
Notary Public City of Makati
Until December 31, 2023
Appointment No. - 172 (2022-2023)
PTR NO. 9583521 Jan. 3, 2023 Makati City
IBP No. 1062634 - Jan. 3, 2018
MCLE NO. VI-0023417 Roll No. 27932
26 Amorsolo Street Legaspi Village
Makati City

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