

OFFICE OF THE GOVERNMENT CORPORATE COUNSEL Indicative Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
OGCC'S VARIOUS COMMITTEES PROGRAMS, PROJECTS, AND ACTIVITIES													
1101001-001 3101001-001	Corporate Planning and Team Building	CAO's Office and Planning Section	YES	NP-53.10 Lease of Real Property and Venue	as scheduled	as scheduled	as scheduled	as scheduled	GoP	1,030,000.00	1,030,000.00		- Annual agency strategic planning workshop for MANCOM and agency wide team building
1101001-002 3101001-002	Corporate Planning and Team Building	CAO's Office and Planning Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	301,500.00	301,500.00		- Supplies, Transportation Expense, Professional Services
1101001-003 3101001-003	Anniversary and Year End Fellowship OGCC Mass, Children Party and Outreach Program	Anniversary Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	950,000.00	950,000.00		- Meals, Supplies / tokens for awards etc.
1101001-004	Exterior and Interior Update (including purchase of decorative plants)	CAO's Office and Planning Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	200,000.00	200,000.00		- outdoor plants
1101001-005	Women's Month Celebration	GAD Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	70,000.00	70,000.00		- Supplies / Tokens for Resource Person)
1101001-006	Participation on 18 Day Campaign on Violence Against Women	GAD Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	70,000.00	70,000.00		- Supplies / Tokens (for Resource Person)
1101001-007	Participation on PRIDE March	GAD Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	70,000.00	70,000.00		- Supplies / Tokens (for Resource Person)
1101001-008	Compliance with Laws (PWD and Senior Citizen)	SC & PWD Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	80,000.00	80,000.00		- Supplies / Tokens (for Resource Person)
1101001-009	GAD Room (lactation, day care, wellness room)	GAD Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	255,000.00	255,000.00		- Supplies / Tokens (for Resource Person)semi expendable equipment and fixtures
1101001-012 3101001-008	Tokens and training collaterals	LND Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	484,500.00	484,500.00		Supplies, Tokens/Plaques, etc.
1101001-013	Participation to MWSS Carriedo Cup Sportfest	Health and Wellness Committee	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	120,000.00	120,000.00		- Supplies
1101001-014	Procurement of flu vaccines	Health and Wellness Committee	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	150,000.00	150,000.00		- Supplies, 200 pax
1101001-015	Vitamin C with Zinc	Health and Wellness Committee	NO	NP-53.9 - Small Value Procurement	N/A	N/A	3rd quarter	N/A	GoP	200,000.00	200,000.00		- Supplies, 200 pax

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1101001-016 3101001-009	Annual basic health check-up of all employees	Health and Wellness Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	3rd quarter	as scheduled	GoP	400,000.00	400,000.00	-	Supplies, 200 pax
1101001-017 3101001-010	Supplies for QMS - ISO activities	ISO QMS Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	35,000.00	35,000.00		Supplies, Tokens/Plaques, etc.
1101001-018 3101001-011	QMS - ISO Consultant	ISO QMS Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	60,000.00	60,000.00		Professional fee
1101001-019 3101001-012	Supplies for PRAISE Awards	PRAISE Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	360,000.00	360,000.00		Supplies, Tokens/Plaques, etc.
UTILITIES													
1101001-020 3101001-009	Utilities (Electricity)	CAO's Office	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	4,200,000.00	4,200,000.00	-	WETI Guidelines
1101001-021 3101001-010	Utilities (Water)	Supply Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	72,000.00	72,000.00	-	Drinking water
SUPPLIES, MATERIALS, AND COMMUNICATION EXPENSES													
1101001-022 3101001-011	Internet service provider	IT Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	890,000.00	890,000.00	-	Renewed pursuant to WETI Guidelines (Appendix 21)
1101001-023 3101001-012	Procurement of cellcards	Supply Section	YES	Competitive Bidding	as scheduled	as scheduled	as scheduled	as scheduled	GoP	1,323,600.00	1,323,600.00	.	One (1) year supply
1101001-024 3101001-013	Common Use Supplies and Equipment Available at DBPM-PS	Supply Section	NO	NP-53.5 Agency-to-Agency	as the need arises	as the need arises	as the need arises	as the need arises	GoP	2,546,269.18	2,546,269.18	-	A to A with DBM-PS Common use supplies and equipment listed in the DBM-PS catalogue *Please see attached APP CSE
1101001-025 3101001-014	Common Use Supplies and Equipment Not Available at DBPM-PS	Supply Section	NO	Shopping	as the need arises	as the need arises	as the need arises	as the need arises	GoP	1,632,726.00	1,632,726.00	-	Common use supplies and equipment listed in the DBM-PS catalogue but not available and common use supplies and equipment not listed in the DBM-PS catalogue
RENTAL AND OTHER OPERATING SERVICES													
1101001-026 3101001-015	Operating lease rental	CAO's Office	YES	NP-53.10 Lease of Real Property and Venue	as scheduled	as scheduled	as scheduled	as scheduled	GoP	16,632,000.00	16,632,000.00	.	Due to expire on 31 December 2023
1101001-026 3101001-016	Rental of photocopying machines	Supply Section	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	480,000.00	480,000.00	-	photocopiers
1101001-027 3101001-017	Rental of printers (managed print service)	Supply Section	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	480,000.00	480,000.00	-	printers
1101001-028 3101001-018	Book binding	Library Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	150,000.00	150,000.00	-	for library
PUBLICATION AND ICT SUBSCRIPTION													

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3101001-019	Manila Bulletin	Library Section	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	15,000.00	15,000.00	-	Subscription
3101001-020	Manila Standard	Library Section	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	10,000.00	10,000.00	-	Subscription
3101001-021	Philippine Daily Inquirer	Library Section	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	30,000.00	30,000.00	-	Subscription
3101001-022	The Official Gazette	Library Section	YES	NP-53.5 Agency-to-Agency	1st quarter	1st quarter	1st quarter	1st quarter	GoP	20,000.00	20,000.00	-	Subscription
3101001-023	The Philippine Star	Library Section	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	22,000.00	22,000.00	-	Subscription
3101001-024	SCRA and SCRA Quick Index	Library Section	YES	NP-53.5 Agency-to-Agency	1st quarter	1st quarter	1st quarter	1st quarter	GoP	100,000.00	100,000.00	-	Subscription
3101001-025	Update and Addition to Book Collection	Library Section	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	200,000.00	200,000.00	-	Subscription
3101001-026	Update and Addition to Book Collection	Library Section	YES	NP-53.9 - Small Value Procurement	1st quarter	1st quarter	1st quarter	1st quarter	GoP	50,000.00	50,000.00	-	Subscription
3101001-027	Other Subscription	Library Section	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	80,000.00	80,000.00	-	Subscription
3101001-028	CD Asia Online and hosting	Library Section	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	500,000.00	500,000.00	-	Subscription
3101001-029	Lex Lebris	Library Section	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	250,000.00	250,000.00	-	Subscription
INFORMATION SYSTEM STRATEGIC PLAN FY 2024													
1101001-029	Cloud server / hosting	IT Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	800,000.00	800,000.00	-	Subscription
1101001-030	Unified threat management	IT Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	110,000.00	110,000.00	-	for DMIS
1101001-031	SQL Database License	IT Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	121,000.00	121,000.00	-	for DMIS
1101001-032	Microsoft Office	IT Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	605,000.00	605,000.00	-	50 units
1101001-033	Purchase of New and/or Replacement of Dilapidated Office Equipment and Furniture and Fixtures	Expansion Committee	YES	Competitive Bidding	as scheduled	as scheduled	as scheduled	as scheduled	GoP	1,495,000.00	1,495,000.00	-	Semi-expnedable Furnitures and fixtures and Office Equipment
1101001-034	Desktop Computer Set and Laptops	IT Section	NO	Agency to Agency	as scheduled	as scheduled	as scheduled	as scheduled	GoP	3,932,500.00	-	3,932,500.00	20 desktops / 20 laptops (included in the APP-CSE)
1101001-035	Document Management Information System (upgrade)	IT Section	YES	Direct Contracting	as scheduled	as scheduled	as scheduled	as scheduled	GoP	2,000,000.00	-	2,000,000.00	ICT software
1101001-036	Library System	IT Section / Library Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	750,000.00	-	750,000.00	ICT software
1101001-037	Assets Management Information System	IT Section / Supply Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	931,500.00	-	931,500.00	ICT software including peripherals
1101001-038	Integrated Human Resource Information System	IT Section / HR Section	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	810,500.00	-	810,500.00	ICT software including peripherals
										46,075,095.18	37,650,595.18	8,424,500.00	

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Prepared by:

Certified Funds Available:


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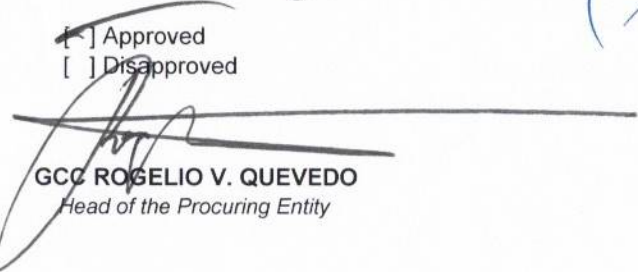

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 Head of the Procuring Entity