



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
3rd Floor MWSS Administration Building, Katipunan Avenue
Balara, Quezon City
Tel. Nos. (02) 34363779 / (02) 79782044 • Fax No. (02) 34364475
www.ogcc.gov.ph
records@ogcc.gov.ph

NOTICE OF AWARD

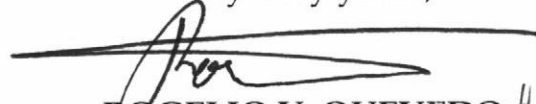
1 June 2023

MS. CLARISA C. DE LEON
Trenchant Trading
281 MA Roxas St., San Roque, Marikina City
Contact Number: 8534.6542


Dear Ms. De Leon:

We are pleased to inform you that your quotation for the **Supply and Delivery of Various Appliances and Office Equipment** for the Office of the Government Corporate Counsel with a Total Contract Price of **Nine Hundred Ninety-Eight Thousand Six Hundred Eighteen Pesos and 32/100 (PhP998,618.32)** has been determined as the Lowest Calculated and Responsive Quotation, and is hereby accepted.

Very truly yours,


ROGELIO V. QUEVEDO
Government Corporate Counsel

Conforme:


MS. CLARISA C. DE LEON
Trenchant Trading
281 MA Roxas St., San Roque, Marikina City
Contact Number: 8534.6542

Date Received: 09 JUNE 2023

.....committed to uphold justice
under the rule of law



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CONTRACT

THIS CONTRACT made this 1st day of June 2023 between the **OFFICE OF THE GOVERNMENT CORPORATE COUNSEL (OGCC)**, represented by the Head of the Procuring Entity, Government Corporate Counsel Rogelio V. Quevedo and **TRENCHANT TRADING (TRENCHANT)**, represented by its owner Ms. Clarisa de Leon;

WHEREAS, OGCC requested quotations for the Supply and Delivery of Various Appliances and Office Equipment and has accepted the quotation by TRENCHANT for the supply of those goods in the sum of Nine Hundred Ninety-Eight Thousand Six Hundred Eighteen Pesos and 32/100 (PhP998,618.32) (hereinafter called "the Contract Price").

WHEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the Terms of Reference and the Request for Quotation referred to.
2. The following documents shall be deemed to form and be read and construed as integral part of this Contract, viz.:
 - i. Request for Quotation;
 - ii. TRENCHANT's quotation, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 - iii. Notice of Award of Contract, and the TRENCHANT's conforme thereto; and
 - ii. Other contract documents that may be required by existing laws and/or the OGCC. TRENCHANT agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **PhP998,618.32**, TRENCHANT agrees to supply and deliver the various appliances and office equipment in accordance with its Bid.

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4. The OGCC agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

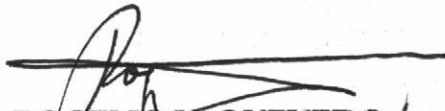
IN WITNESS whereof, the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**OFFICE OF THE GOVERNMENT
CORPORATE COUNSEL**

TRENCHANT TRADING

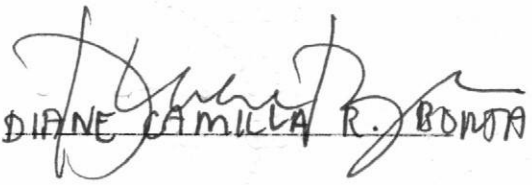
By:

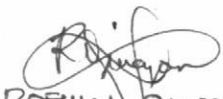
By:


ROGELIO V. QUEVEDO
Government Corporate Counsel
Head of the Procuring Entity


CLARISA C. DE LEON
Sole Proprietor

SIGNED IN THE PRESENCE OF:


DIANE CAMILLA R. BONTA


ROEY H. QUINAN

As to Availability of Funds:


RYAN JOSEPH C. RODRIGUEZ
Supervising Administrative Officer



ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in **MARIKINA CITY**, on this **13 JUN 2023** personally appeared:

Name	Competent Evidence of Identity	Date and Place of Issue
W/A ROGELIO V. QUEVEDO	OGCC ID No. 001	
CLARISA C. DE LEON	DL# - NW-91-117086	

known to me and to me known to be the same persons who executed the foregoing Contract, consisting of three pages, including this page on which the Acknowledgment is written, and acknowledged to me that the same is their free and voluntary act and deed and that of the entities they each represent.

This instrument consisting of three (3) pages including this page on which this Acknowledgement is written.

WITNESS MY HAND AND SEAL in the place and on the date mentioned above.

Doc. No. 47;
Page No. 10;
Book No. 46;
Series of 2023.

ATTY. VENER C. MALABANAN III
Notary Public
Notary Public
Until December 31, 2023
Appointment No. 86 (2022-2023)
PTR No. 088076200-13-2023
IBP No. 268647/01-04-2023
Roll No. 45118
MCLE Compliance No. VII-0028620
Issued on 04-14-2023 valid until 04-14-2025
No. 6 Mariano Arcade, Guntung Street,
Midtown San Roque, Marikina City
Mobile No. 0917-826-1220



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NOTICE TO PROCEED

2 June 2023

MS. CLARISA C. DE LEON
Trenchant Trading
281 MA Roxas St., San Roque, Marikina City
Contact Number: 8534.6542

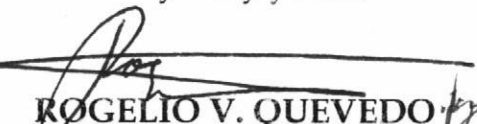
Dear Ms. De Leon:

The attached Contract/Purchase Order having been approved, notice is hereby given to **TRENCHANT TRADING** that the **Supply and Delivery of Various Appliances and Office Equipment** may commence upon receipt of this notice.


Upon receipt of this notice, you are responsible for performing the services under the Terms and Conditions of the Contract.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Office of the Government Corporate Counsel.

Very truly yours,


ROGELIO V. QUEVEDO
Government Corporate Counsel

I acknowledge receipt of this Notice on _____.

 06/09/23
MS. CLARISA C. DE LEON
Trenchant Trading
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Contact Number: 8534.6542

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