

OFFICE OF THE GOVERNMENT CORPORATE COUNSEL Indicative Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LEGAL SERVICES TO GOCCs / GENERAL ADMINISTRATION AND SUPPORT													
1101001-001	Corporate Planning and Team Building	CAO's Office	YES	NP-53.10 Lease of Real Property and Venue	as scheduled	as scheduled	as scheduled	as scheduled	GoP	310,000.00	310,000.00		- Venue with provision for meals
1101001-002	Corporate Planning and Team Building	CAO's Office	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	190,500.00	190,500.00		- Supplies, Transportation Expense, Professional Services
1101001-003	Anniversary and Year End Fellowship inc OGCC Mass, Children Party and Outreach	Anniversary Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	105,000.00	105,000.00		- Provision for meals
1101001-004	Anniversary and Year End Fellowship inc OGCC Mass, Children Party and Outreach Program	Anniversary Committee	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	215,000.00	215,000.00		- Meals, Supplies / tokens for awards etc.
1101001-005	Women's Month Celebration	GAD	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	76,500.00	76,500.00		- Supplies / Tokens for Resource Person)
1101001-006	Participation on 18 Day Campaign on Violence Against Women	GAD	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	82,250.00	82,250.00		- Supplies / Tokens (for Resource Person)
1101001-007	Continuing education on gender development including training and health and wellness	GAD	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	100,000.00	100,000.00		- Supplies / Tokens (for Resource Person)
LEARNING AND DEVELOPMENT													
1101001-008	NKTI Seminar re COVID-19	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	37,500.00	37,500.00		Meals, supplies/tokens, & resource person
3101001-001	Saving your Business through Corporate Rehabilitation (feat. FRIA Law, Guide to Corporate Rehab Plan and Effective Suspension of Payments to Creditors)	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	77,000.00	77,000.00		Meals, supplies/tokens, & service provider
3101001-002	Guidelines on the Conduct of Videoconferencing (A.M. No. 20-12-01-SC)	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	49,000.00	49,000.00		Meals, supplies/tokens, & service provider
1101001-009	Basic Excel Training	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
1101001-010	Basic Powerpoint	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
3101001-003	Roles, Responsibilities and Liabilities of Board Directors (SEC-Accredited Corporate Governance Training)	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
3101001-004	Navigating the Boardroom: Corporate Governance Orientation Program	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	38,000.00	38,000.00		Meals, supplies/tokens, & training fee
1101001-011	Performance Management System	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	30,000.00	30,000.00		Meals, supplies/tokens, & training fee
1101001-012	Managing L&D Function (Masterclass)	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	30,000.00	30,000.00		Meals, supplies/tokens, & training fee
1101001-013	Data Privacy Act and its IRR	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
1101001-014	The New Bidding Documents Effective October 7, 2020 *Bidding Documents for Procurement of Goods & Infrastructure	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
1101001-015	Payroll & Benefits Administration	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
1101001-016	Time, Productivity & Stress Management	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
1101001-017	ISO Audit Refresher Training (part 2)	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
1101001-018	Preparation of the Project Procurement Management Plan (PPMP) and the Annual Procurement Plan (APP): Concepts, Principles & Techniques	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
1101001-019	Basic Internal Control Concepts And Internal Auditing Principles And Practices	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
1101001-020	Training on Appointment Preparation	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
1101001-021	Training on LEAVE	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
1101001-022	Email Etiquette Rules	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	50,000.00	50,000.00		Meals, supplies/tokens, & service provider
3101001-005	ISO Related Trainings	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	65,000.00	65,000.00		Meals, supplies/tokens, & service provider
1101001-023	MBA for Executive Assistants virtual	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	60,000.00	60,000.00		Meals, supplies/tokens, & service provider
3101001-006	Legal, Leadership and Management Trainings for AGCCs	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	120,000.00	120,000.00		Registration fee
3101001-007	Trainings on Alternative Dispute Resolution	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	58,500.00	58,500.00		Meals, supplies/tokens, resouce person

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
3101001-008	Trainings on BOT Law	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	58,500.00	58,500.00		Meals, supplies/tokens, resource person
3101001-009	Individual Requests from OGCC Employees	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	200,000.00	200,000.00		Training fee, meals, supplies/token
3101001-010	LND Meetings and related activities	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	82,800.00	82,800.00		Meals, service provider, & supplies/tokens
3101001-011	Procurement of Token / Training Collaterals	LND	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	162,000.00	162,000.00		Meals, service provider, & supplies/tokens
MANDATORY EXPENSES / OTHER MAINTENANCE AND OPERATING EXPENSES													
1101001-025	Water	OGCC	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	42,000.00	42,000.00		- WETI Guidelines renewal of the contract
1101001-026 /3101001-012	Electricity	OGCC	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	4,421,000.00	4,421,000.00		- WETI Guidelines renewal of the contract
1101001-027	Repair and Maintenance	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	240,000.00	240,000.00		- For the use of OGCC employees
1101001-028	Gasoline	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	300,000.00	300,000.00		- For the use of OGCC
1101001-029	Globe postpaid plan	OGCC	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	120,000.00	120,000.00		- For the use of OGCC employees
3101001-013	Mobile Load	OGCC	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		- For the use of OGCC employees
1101001-030	PLDT	OGCC	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		- For the use of OGCC employees
1101001-031	Sky Cable	OGCC	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	14,400.00	14,400.00		- For the use of OGCC employees
1101001-032 /3101001-018	Operating Lease Rental	OGCC	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	10,341,644.54	10,341,644.54		- WETI Guidelines renewal of the contract
1101001-033 /3101001-015	Operating Lease Rental	OGCC	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	5,007,824.64	5,007,824.64		- WETI Guidelines renewal of the contract
3101001-016	Business World	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	10,000.00	10,000.00		- Subscription
3101001-017	Manila Bulletin	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	15,000.00	15,000.00		- Subscription
3101001-018	Manila Standard	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	8,000.00	8,000.00		- Subscription
3101001-019	National Geographic	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	7,000.00	7,000.00		- Subscription
3101001-020	Philippine Daily Inquirer	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	29,000.00	29,000.00		- Subscription
3101001-021	The Official Gazette	Library	YES	NP-53.5 Agency-to-Agency	1st quarter	1st quarter	1st quarter	1st quarter	GoP	17,000.00	17,000.00		- Subscription
3101001-022	The Philippine Star	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	21,000.00	21,000.00		- Subscription
3101001-023	Time Magazine	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	6,000.00	6,000.00		- Subscription
3101001-024	SCRA and SCRA Quick Index	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	90,000.00	90,000.00		- Subscription
3101001-025	E-Supreme Court Reports Annotated	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	15,000.00	15,000.00		- Subscription
3101001-026	Update to Book Collection	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	200,000.00	200,000.00		- Subscription
3101001-027	Other Subscription	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	20,600.00	20,600.00		- Subscription
3101001-028	CD Asia Online and hosting	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	300,000.00	300,000.00		- Subscription
3101001-029	Lex Lebris	Library	YES	Direct Contracting	1st quarter	1st quarter	1st quarter	1st quarter	GoP	250,000.00	250,000.00		- Subscription

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3101001-030	Photocopier rental	Supply	NO	Direct Contracting	N/A	N/A	as the need arises	as the need arises	GoP	360,000.00	360,000.00		- Renewal of the contract for the period: May 2022 to May 2023
3101001-031	Meals during MANCOM, attendance to meetings, Committee Meetings	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	144,000.00	144,000.00		- For OGCC officials & employees
ISO													
3101001-032	Contract of Service - ISO Consultant	OGCC	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	as the need arises	as the need arises	GoP	56,000.00	56,000.00		- For ISO Certificataion
HEALTH, SAFETY AND SANITATION													
1101001-034	Comprehensive cleaning with disinfection (fogging and misting)	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	160,000.00	160,000.00		- Service provider
1101001-035	Occupational Safety and Health Program	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	60,000.00	60,000.00		- Trainings, supplies
1101001-036	Emergency Preparedness (Trainings and Drills)	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	54,000.00	54,000.00		- Trainings, supplies
1101001-037	Vaccine Booster	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	225,000.00	225,000.00		- Supplies, 135 pax
1101001-038	Influenza Vaccine	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	202,500.00	202,500.00		- Supplies, 135 pax
1101001-039	Vitamins C with Zinc	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	270,000.00	270,000.00		- Supplies, 540 pax
1101001-040	Support Facilities - recreation area and day care facilities (for the promotion of health and wellness)	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	252,000.00	252,000.00		- For the use of OGCC employees and their children (child care)
INFORMATION SYSTEM STRATEGIC PLAN FY 2023													

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1101001-041	Desktop, Laptops and Other IT Equipment	OGCC	YES	Competitive Bidding	1st quarter	1st quarter	1st quarter	1st quarter	GoP	4,970,000.00	920,000.00	4,050,000.00	18 Desktops for the Administrative Staff 15 Desktops for the OGCC Key Officials and Section Heads 15 Laptops for the OGCC Key Officials and Section Heads Microsoft Office under the following Office program: a. Office Productivity b. Document Management Information System c. Assets Management Information System
3101001-033	Document Management Information System Upgrade	OGCC	YES	NP-53.4 Adjacent or Contiguous	as scheduled	as scheduled	as scheduled	as scheduled	GoP	2,000,000.00	2,000,000.00		Additional access to ICOMTEQ Software Suite
3101001-034	Video Conference System	OGCC	No	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	1,000,000.00	-	1,000,000.00	for conference rooms
3101001-035	Server	OGCC	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	1,000,000.00	-	1,000,000.00	for DMIS
1101001-042	ICT Trainings	OGCC	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	590,260.00	590,260.00	-	Various ICT related trainings, 72 pax
ICT SOFTWARE SUBSCRIPTIONS													
1101001-043	Update and upgrade Legal Information Archive	OGCC	YES	Direct Contracting	N/A	N/A	as the need arises	as the need arises	GoP	275,000.00	275,000.00	-	Subscription
1101001-044	Unified Threat Management Software	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	110,000.00	110,000.00	-	Subscription
1101001-045	Video Conference Software (Zoom meeting)	OGCC	NO	NP-53.8 Defense Cooperation Agreement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	128,700.00	128,700.00	-	Subscription
1101001-046	Cloud Server	OGCC	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	600,000.00	600,000.00	-	Subscription

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ICT COMMUNICATIONS SERVICES													
1101001-047	Internet service provider	OGCC	NO	Competitive Bidding	as scheduled	as scheduled	as scheduled	as scheduled	GoP	1,010,000.00	1,010,000.00	-	Renewed pursuant to WETI Guidelines (Appendix 21)
1101001-048	Mobile Land Line	OGCC	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	118,800.00	118,800.00	-	for admin
1101001-049	Managed Print Service	OGCC	NO	Direct Contracting	as the need arises	as the need arises	as the need arises	as the need arises	GoP	240,000.00	240,000.00	-	Renewal of the contract for the period: May 2022 to May 2023
RETROFITTING OF ADDITIONAL OFFICE SPACE													
1101001-050	Television and Floor Mounted Aircon	OGCC	NO	NP-53.9 - Small Value Procurement	as scheduled	as scheduled	as scheduled	as scheduled	GoP	500,000.00		500,000.00	
3101001-035	Modular with furnitures and fixtures	OGCC	Yes	Competitive Bidding	as scheduled	as scheduled	as scheduled	as scheduled	GoP	7,510,000.00	7,510,000.00	-	-
REPLACEMENT OF DILAPIDATED OFFICE EQUIPMENT													
1101001-052	Biometrics	HR	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	100,000.00	-	100,000.00	For OGCC employees
1101001-053	Heavy Duty Paper Shredders	Supply Section	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	150,000.00	150,000.00	-	For OGCC employees
1101001-054	Refrigerator (inverter)	Supply Section	NO	NP-53.9 - Small Value Procurement	as the need arises	as the need arises	as the need arises	as the need arises	GoP	340,000.00	340,000.00	-	For OGCC employees
COMMON USE SUPPLIES AND EQUIPMENT													
1101001-055 /3101001-036	Common Use Supplies and Equipment Available at DBPM-PS	OGCC	NO	NP-53.5 Agency-to-Agency	as the need arises	as the need arises	as the need arises	as the need arises	GoP	2,616,901.54	2,616,901.54	-	A to A with DBM-PS Common use supplies and equipment listed in the DBM-PS catalogue *Please see attached APP-CSE
1101001-056 /3101001-037	Common Use Supplies and Equipment Not Available at DBPM-PS	OGCC	NO	Shopping	as the need arises	as the need arises	as the need arises	as the need arises	GoP	3,199,095.78	3,199,095.78	-	Common use supplies and equipment listed in the DBM-PS catalogue but not available and common use supplies and equipment not listed in the DBM-PS catalogue
										49,533,276.50	43,883,276.50	5,650,000.00	

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

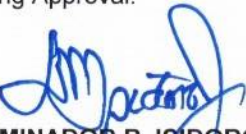
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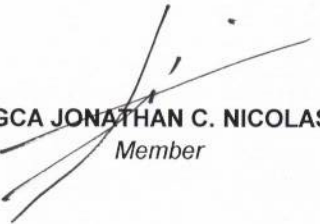
Certified Funds Available:


GGA FIONA P. DE LEON
 Head, BAC Secretariat


ACCT. RYAN JOSEPH C. RODRIGUEZ
 Supervising Administrative Officer

Recommending Approval:


AGCC DOMINADOR R. ISIDORO, JR.
 BAC Chairperson


GCA JONATHAN C. NICOLAS
 Member


GCA BERNADETTE FAUSTINE C. BALAO
 Member


LIB JULIA M. ROMANO
 Member


GCA OWEN M. VIDAD
 BAC Vice-Chairperson


GCA RACHELLE FAYE M. AVILA-LOBO
 Member


ADOF MARIA CRISTINA A. BATUYONG
 Member

- Approved
- Disapproved


DGCC-OIC MARILYN G. ESTARIS
 Head of the Procuring Entity