

PURCHASE ORDER



OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
 Department of Justice
 3rd Floor MWSS Bldg., Katipunan Road, Balara, Quezon City

Supplier:	Young's Paper Sales, Inc.	Purchase Order No.:2021-06-008
Address:	2505-A East Tower, Phil. Stock Exchange Centre, Exchange Road, Ortigas Center, Pasig City	Date: 04 June 2021
	(02) 638-7788 loc. 123; fax: 638 1388	Mode of Procurement: Shopping
TIN:	001-987-142-000	

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Supply Section	Delivery Term : F.O.B..			
Date of Delivery :	7 calendar days from receipt of Notice of Award or Purchase Order	Payment Term: Thirty (30) working days			
Item No.	Unit	Quantity	Item/Description	Unit Cost	Amount
1	reams	127	Multicopy Paper, Size A4, 80gsm	176.25	22,383.75
			PhilGEPS Reference No 7516034		
			Solicitation No. 2021-03-007		
			XXX XXX XXX		
			TOTAL		22,383.75

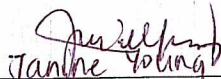
Total Amount in Words: Twenty-Two Thousand Three Hundred Eight-Three Pesos & 75/100 only (P22,383.75)***

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

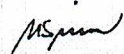
Very truly yours,


 ELPIDIO J. VEGA
 Government Corporate Counsel

Conforme:


 Signature over Printed Name of Supplier

6/9/21
 Date

Funds Available:	Amount : P22,383.75
 MARIE VIC L. SISON Budget Officer I	OBR No. : _____ P22,383.75



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
3rd Floor MWSS Administration Building, Katipunan Road
Balara, Quezon City
Tel. Nos. 927-0030 • 920-7477 • Fax No. 436-4405
www.ogcc.gov.ph
info@ogcc.gov.ph

NOTICE TO PROCEED

4 June 2021

Ms. Janine T. Young
Vice President
Young's Paper Sales, Inc.
2505-A East Tower, Phil. Stock Exchange Center
Exchange Road, Pasig City
Telephone No. (02) 8638 7788 loc. 123

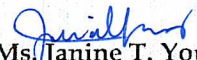
Dear Ms. Young:

In connection with the Contract for the procurement of "One Hundred Twenty-Seven (127) Reams of Multicopy Paper, Size A4, 80gsm," in the amount of Twenty-Two Thousand Three Hundred Eighty-Three Pesos and 75/100 only (PhP22,383.75), you are hereby directed to commence the works according to the terms and conditions stipulated in the Contract/Purchase Order for the aforementioned project.

Very truly yours,


ELPIDIO J. VEGA
Government Corporate Counsel

Conforme:


Ms. Janine T. Young
Vice President
Young's Paper Sales, Inc.
2505-A East Tower, Phil. Stock Exchange Center
Exchange Road, Pasig City
Telephone No. (02) 8638 7788 loc. 123
Date: 6/9/2021



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NOTICE OF AWARD

04 June 2021

Ms. Janine T. Young
Vice President
Young's Paper Sales, Inc.
2505-A East Tower, Phil. Stock Exchange Center
Exchange Road, Pasig City
Telephone No: (02) 8638 7788 loc. 123


Dear Ms. Young:

Pursuant to Office of the Government Corporate Counsel - Bids and Awards Committee Resolution No. 13, series of 2021, we are pleased to inform you that the contract for the procurement of "One Hundred Twenty-Seven (127) Reams of Multicopy Paper, Size A4, 80gsm" is hereby awarded to you in the amount of Twenty-Two Thousand Three Hundred Eighty-Three Pesos and ⁷⁵/₁₀₀ only (PhP22,383.75) inclusive of appropriate taxes and fees.

Very truly yours,


ELPIDIO J. VEGA
Government Corporate Counsel

Conforme:


Ms. Janine T. Young
Vice President
Young's Paper Sales, Inc.
2505-A East Tower, Phil. Stock Exchange Center
Exchange Road, Pasig City
Telephone No. (02) 8638 7788 loc. 123
Date: 6/9/2021