



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
**OFFICE OF THE GOVERNMENT CORPORATE COUNSEL**  
3rd Floor MWSS Administration Building, Katipunan Avenue  
Balara, Quezon City  
Tel. Nos. 927-0030 / 920-7477 • Fax No. 436-4405  
www.ogcc.gov.ph

**NOTICE OF AWARD**

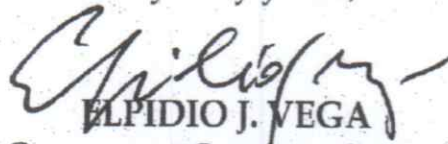
16 December 2021

**GEMMA T. PENITON**  
*Corporate Secretary*  
**PENITON TRADING CORP.**  
B1 L7 Zabarte Road, Barangay 177  
Camarin, Caloocan City


Dear Ms. Peniton:

We are pleased to notify you that your quotation to the "SUPPLY AND DELIVERY OF TWO (2) EXECUTIVE TABLES WITH SIDE TABLE AND 3-LAYER DRAWER MOBILE PEDESTAL FOR THE OFFICE OF THE ASSISTANT GOVERNMENT CORPORATE COUNSEL" for the Office of the Government Corporate Counsel with a Total Contract Price of FORTY-NINE THOUSAND SIX HUNDRED PESOS (PhP49,600.00) is hereby accepted.

Very truly yours,

  
**ELPIDIO J. VEGA**  
Government Corporate Counsel

Conforme:

  
**GEMMA T. PENITON**  
*Corporate Secretary*  
**PENITON TRADING CORP.**  
B1 L7 Zabarte Road, Barangay 177  
Camarin, Caloocan City

Date: 12-18-21

..... committed to uphold justice  
under the rule of law

## PURCHASE ORDER

OFFICE OF THE GOVERNMENT CORPORATE COUNSEL  
Department of Justice  
3rd Floor MWSS Bldg., Katipunan Road, Balara, Quezon City

Supplier:	Peniton Trading Corp.	Purchase Order No.:2021-12-026
Address:	B1 L7 Zabarte Road Brgy. 177 Camarin Caloocan City	Date: 16 December 2021
	Telephone/Mobile Nos.: (02) 82559-876; 750-88271; 09176215757; 09150436222; Email Address: penitontradingcorp@gmail.com	Mode of Procurement: Small Value Procurement
TIN:	771-302-133-000	

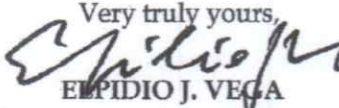
Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery:	Supply Section	Delivery Term : F.O.B..
Date of Delivery :	Within 15 calendar days from receipt of Notice to Award/Purchase Order	Payment Term: Thirty (30) working days upon receipt of SOA/Billing/SL, supported by IAR

Item No.	Unit	Quantity	Item/Description	Unit Cost	Amount
			Supply and Delivery of Two (2) Executive Tables with Side Table and 3 Layer Drawer Mobile Pedestal		
1	lot	2	Executive Tables with Side Table and 3 Layer Drawer Mobile Pedestal	24,800.00	49,600.00
			Technical Specifications: Executive Table 1) Dimensions: L = Minimum of 63"; W= Minimum of 31"; H = Minimum of 30" 2.) Material: Laminated Medium-Density fibreboard (MDF)Durable Quality 3) Color: Wenge Wood or Cherry Wood 4) Inclusions: a. Main table = 1 pc b. Side table with cabinet = 1 pc c. 3 layer mobile Pedestal drawer with lock and keys = 1 pc 5) Warranty: Manufacturer's warranty against defect 6) Others: Free product assembly in the office (if necessary) WARRANTY: The winning bidder shall issue a Certificate for a one (1) year Manufacturer's warranty on all items		
			PhilGEPS Reference Number: 8184338		
			Solicitation Number No. 2021-11-031		
			xxx xxx xxx		
			TOTAL		49,600.00

Total Amount in Words: FORTY-NINE THOUSAND SIX HUNDRED PESOS (PhP49,600.00) \*\*\*

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,  
  
EMPIDIO J. VEGA  
Government Corporate Counsel

Conforme:   
GEMMA T. PENITON  
Signature over Printed Name of Supplier  
12-18-21  
Date

Funds Available:	Amount : P49,600.00
RYAN JOSEPH C. RODRIGUEZ Supervising Administrative Officer	OBR No. : <u>00-2021-10</u> P49,600.00





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**NOTICE TO PROCEED**

16 December 2021

**GEMMA T. PENITON**  
*Corporate Secretary*  
**PENITON TRADING CORP.**  
B1 L7 Zabarte Road, Barangay 177  
Camarin, Caloocan City

Dear Ms. Peniton:

The attached Contract having been approved, notice is hereby given to **PENITON TRADING CORP.** that the "**SUPPLY AND DELIVERY OF TWO (2) EXECUTIVE TABLES WITH SIDE TABLE AND 3-LAYER DRAWER MOBILE PEDESTAL FOR THE OFFICE OF THE ASSISTANT GOVERNMENT CORPORATE COUNSEL**" may commence within fifteen (15) calendar days upon receipt of this notice.

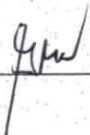
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **OFFICE OF THE GOVERNMENT CORPORATE COUNSEL**.

Very truly yours,

  
**ELPIDIO J. VEGA**  
*Government Corporate Counsel*

I acknowledge receipt of this Notice on 12-18-21.  
Name of the Representative of the Bidder: **GEMMA T. PENITON**

Authorized Signature: 

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under the rule of law