


PURCHASE ORDER

OFFICE OF THE GOVERNMENT CORPORATE COUNSEL

Department of Justice

3rd Floor MWSS Bldg., Katipunan Road, Balara, Quezon City



Supplier:	Young's Paper Sales, Inc.	Purchase Order No.:20-12-032
Address:	2505-A East Tower, Phil. Stock Exchange Centre, Exchange Road, Ortigas Center, Pasig City	Date: 10 December 2020
	(02) 638-7788 loc. 123; fax: 638 1388	Mode of Procurement: Shopping
TIN:	001-987-142-000	


Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Supply Section	Delivery Term : F.O.B..			
Date of Delivery :	10 calendar days from receipt of Notice of Award or Purchase Order	Payment Term: Thirty (30) working days			
Item No.	Unit	Quantity	Item/Description	Unit Cost	Amount
1	reams	181	Multicopy Paper, Size 8.5x13 inches, 80gsm	195.00	35,295.00
			PhilGEPS Reference No. 7323786		
			Solicitation No. 2020-12-045		
			XXX XXX XXX		
			TOTAL		35,295.00

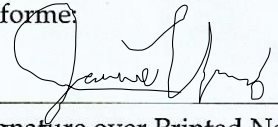
Total Amount in Words: Thirty-Five Thousand Two Hundred Ninety-Five Pesos (PhP35,295.00)***

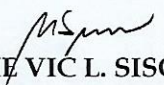
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,


 MARC ALEXIS M. ARABE
 Chief Administrative Officer

Conforme:


 Janine Young
 Signature over Printed Name of Supplier
 12/11/2020
 Date

Funds Available:	Amount : PhP35,295.00
 MARIE VIC L. SISON Budget Officer 1	OBR No. : <u>423</u> PhP35,295.00 <u>12.10.20</u>