



OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
 Department of Justice
 3rd Floor MWSS Bldg., Katipunan Road, Balara, Quezon City

Supplier:	Young's Paper Sales, Inc.	Purchase Order No.:20-12-036
Address:	2505-A East Tower, Phil. Stock Exchange Centre, Exchange Road, Ortigas Center, Pasig City	Date: 28 December 2020
	(02) 638-7788 loc. 123; fax: 638 1388	Mode of Procurement: Shopping
TIN:	001-987-142-000	


Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Supply Section	Delivery Term : F.O.B..			
Date of Delivery :	Seven (7) calendar days from receipt of Notice of Award or Purchase Order	Payment Term: Thirty (30) working days			
Item No.	Unit	Quantity	Item/Description	Unit Cost	Amount
1	reams	100	Multicopy Paper, Size A4, 80gsm	176.25	17,625.00
			PhilGEPS Reference No. 7375653		
			Solicitation No. 2020-12-052		
			XXX XXX XXX		
			TOTAL		17,625.00


Total Amount in Words: Seventeen Thousand Six Hundred Twenty-Five Pesos (PhP17,625.00)***

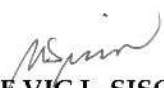
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,


MARC ALEXIS M. ARABE
Chief Administrative Officer

Conforme:


Janine Young (Young's Paper Sales Inc.)
 Signature over Printed Name of Supplier
December 29, 2020
 Date

Funds Available:	Amount : PhP17,625.00
 MARIE VIC L. SISON <i>Budget Officer 1</i>	OBR No. : <u>467</u> PhP17,625.00 <u>12.29.20</u>