



FREEDOM OF INFORMATION

AGENCY: OFFICE OF THE GOVERNMENT CORPORATE COUNSEL

RECEIVING OFFICER: RHODA G. DAET

DESIGNATION: SECTION HEAD

OFFICE: RECORDS SECTION

RECEIVING OFFICE: 3RD FLOOR MWSS BUILDING, KATIPUNAN ROAD,
OLD BALARA, QUEZON CITY

CONTACT DETAILS: 7622-5119 | www.ogcc.gov.ph

MODES OF REQUEST

e-FOI Portal

1 Go to www.ogcc.gov.ph and click on the eFOI hyperlink logo



2 Lodge the request through the eFOI portal

Make a New Request

3 OGCC will evaluate your request and notify you within 15 days



Standard Request

1 Fill out the FOI Request Form and attach one valid ID



2 Submit the filled out form and other necessary documents to OGCC Records Section



3 OGCC will evaluate your request and notify you within 15 days



FOI APPEAL

Should the applicant disagree with the OGCC's action in denying his/her request, he/she may move for its reconsideration within ten (10) calendar days from receipt of the denial notice but only when based on palpable or patent errors; provided, that only one such motion from the applicant shall be entertained.