



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
3rd Floor MWSS Administration Building, Katipunan Avenue
Balara, Quezon City
Tel. Nos. 927-0030 / 920-7477 • Fax No. 436-4405
www.ogcc.gov.ph

NOTICE TO PROCEED

10 December 2020

Ms. Janine T. Young
Vice President
Young's Paper Sales, Inc.
2505-A East Tower, Phil. Stock Exchange Center
Exchange Road, Pasig City
Telephone No. (02) 8638 7788 loc. 123

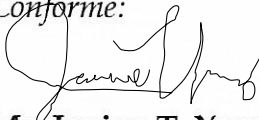
Dear Ms. Young:

In connection with the contract for the **“One Hundred Eighty-One (181) Reams of Multicopy Paper, Size 8.5x13 inches, 80 gsm”** awarded to your firm in the amount of **Thirty-Five Thousand Two Hundred Ninety-Five Pesos (PhP35,295.00)**, you are hereby directed to commence the works according to the terms and conditions stipulated in the Contract for the aforementioned project.

Very truly yours,


MARC ALEXIS M. ARABE
Chief Administrative Officer

Conforme:



Ms. Janine T. Young
Vice President
Young's Paper Sales, Inc.
2505-A East Tower, Phil. Stock Exchange Center
Exchange Road, Pasig City
Telephone No. (02) 8638 7788 loc. 123
Date: 12/11/2020