



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
2nd Floor MR 15 Administration Building, Katipunan Avenue
Balara, Quezon City
Tel. No. 927-0035 / 920-7477 • Fax No. 435-4403
www.ogcc.gov.ph

NOTICE TO PROCEED

18 November 2020

GEMMA T. PENITON
General Manager
PENITON TRADING
B1L7 Zabarte Road, Barangay 177
Camarin, Caloocan City, Metro Manila

Dear Ms. Peniton:

The attached Contract/Purchase Order having been approved, notice is hereby given to **PENITON TRADING** that the procurement for the "**PROCUREMENT OF OFFICE FURNITURE AND FIXTURES**" may commence within seven (7) calendar days upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **OFFICE OF THE GOVERNMENT CORPORATE COUNSEL**.

Very truly yours,


ELPIDIO J. VEGA
Government Corporate Counsel

I acknowledge receipt of this Notice on 11-18-2020.
Name of the Representative of the Bidder: **GEMMA T. PENITON**

Authorized Signature: 

..... committed to uphold justice
under the rule of law