

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2021 FORM at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)
- Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
- The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should revise the template.
  - An APP-CSE is considered incorrect or invalid if
  - a. form used is other than the prescribed format which can be downloaded only at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph) and;
  - b. correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
- Once accomplished and finalized, the APP-CSE 2021 form should be:
  - Saved using this format: APP2021\_Name of Agency\_Main or Regional Office (e.g. APP2021\_DBM\_Central Office, APP2021\_DBM\_Region TVA).
  - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PHILGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Department/Bureau/Office: Office of the Government Corporate Counsel

Region: National Capital Region

Address: OGCC - 3/E MWSS Administration Building, Katipunan Road, Balara

Mr. Marc Alexis M. Arabe

Chief Administrative Officer

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Telephone/Mobile Nos: 02-75864557 / 09178709333

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Agency Account Code: MO12

Organization Type: National

Contact Person: Mr. Marc Alexis M. Arabe

Position: Chief Administrative Officer

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| Item & Specifications                           |                 | Unit of Measure                                    | Monthly Quantity Requirement |     |     |           |           |     |      |    |           |           |     |      | Total Quantity for the year | Price Catalogue | Total Amount for the year |    |           |           |        |        |           |
|-------------------------------------------------|-----------------|----------------------------------------------------|------------------------------|-----|-----|-----------|-----------|-----|------|----|-----------|-----------|-----|------|-----------------------------|-----------------|---------------------------|----|-----------|-----------|--------|--------|-----------|
|                                                 |                 |                                                    | Jan                          | Feb | Mar | Q1 AMOUNT | April     | May | June | Q2 | Q2 AMOUNT | July      | Aug | Sept |                             |                 |                           | Q3 | Q3 AMOUNT | Oct       | Nov    | Dec    | Q4        |
| PART I. AVAILABLE AT PROCUREMENT SERVICE STORES |                 |                                                    |                              |     |     |           |           |     |      |    |           |           |     |      |                             |                 |                           |    |           |           |        |        |           |
| PESTICIDES OR PEST REPELLENTS                   |                 |                                                    |                              |     |     |           |           |     |      |    |           |           |     |      |                             |                 |                           |    |           |           |        |        |           |
| 1                                               | 10191509-IN-A01 | INSECTICIDE, aerosol type, net content: 600ml min  |                              | 10  |     | 10        | 1,393.60  |     | 10   |    | 10        | 1,393.60  |     | 20   | 2,787.20                    |                 | 10                        |    | 10        | 1,393.60  | 50.00  | 139.36 | 6,968.00  |
| PERFUMES OR COLOGNES OR FRAGRANCES              |                 |                                                    |                              |     |     |           |           |     |      |    |           |           |     |      |                             |                 |                           |    |           |           |        |        |           |
| 2                                               | 53131626-HS-S01 | HAND SANITIZER, 500 ml                             |                              | 75  |     | 75        | 11,357.25 |     | 75   |    | 75        | 11,357.25 |     | 75   | 11,357.25                   |                 | 75                        |    | 75        | 11,357.25 | 300.00 | 151.43 | 45,429.00 |
| ALCOHOL OR ACETONE BASED ANTISEPTICS            |                 |                                                    |                              |     |     |           |           |     |      |    |           |           |     |      |                             |                 |                           |    |           |           |        |        |           |
| 3                                               | 12191601-AL-E01 | ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)     |                              | 125 |     | 125       | 5,447.50  |     | 125  |    | 125       | 5,447.50  |     | 125  | 5,447.50                    |                 | 125                       |    | 125       | 5,447.50  | 500.00 | 43.58  | 21,790.00 |
| 4                                               | 12191601-AL-E02 | ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters     |                              |     |     | 0         | 0.00      |     |      |    | 0         | 0.00      |     | 0    | 0.00                        |                 |                           |    | 0         | 0.00      | 0.00   | 457.60 | -         |
| 5                                               | 51471901-AL-I01 | ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)         |                              |     |     | 0         | 0.00      |     |      |    | 0         | 0.00      |     | 0    | 0.00                        |                 |                           |    | 0         | 0.00      | 0.00   | 43.58  | -         |
| 6                                               | 51471901-AL-I02 | ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters |                              |     |     | 0         | 0.00      |     |      |    | 0         | 0.00      |     | 0    | 0.00                        |                 |                           |    | 0         | 0.00      | 0.00   | 455.00 | -         |
| 7                                               | 51471505-HO-P01 | POVIDONE IODINE, 10 % solution, 120 ml             |                              |     |     | 0         | 0.00      |     |      |    | 0         | 0.00      |     | 0    | 0.00                        |                 |                           |    | 0         | 0.00      | 0.00   | 207.75 | -         |
| COLOR COMPOUNDS AND DISPERSIONS                 |                 |                                                    |                              |     |     |           |           |     |      |    |           |           |     |      |                             |                 |                           |    |           |           |        |        |           |
| 8                                               | 12171703-SI-P01 | STAMP PAD INK, purple or violet, 50ml (min.)       |                              | 5   |     | 5         | 157.60    |     | 5    |    | 5         | 157.60    |     | 5    | 157.60                      |                 | 5                         |    | 5         | 157.60    | 20.00  | 31.52  | 630.40    |
| FILMS                                           |                 |                                                    |                              |     |     |           |           |     |      |    |           |           |     |      |                             |                 |                           |    |           |           |        |        |           |
| 9                                               | 13111203-AC-F01 | ACETATE, thickness: 0.075mm min (gauge #3)         |                              | 1   |     | 1         | 847.82    |     | 1    |    | 1         | 847.82    |     | 1    | 847.82                      |                 | 1                         |    | 1         | 847.82    | 4.00   | 847.82 | 3,391.28  |
| 10                                              | 13111201-CF-P01 | CARBON FILM, PE, black, size 210mm x 297mm         |                              |     |     | 0         | 0.00      |     |      |    | 0         | 0.00      |     | 0    | 0.00                        |                 |                           |    | 0         | 0.00      | 0.00   | 221.00 | -         |
| 11                                              | 13111201-CF-P02 | CARBON FILM, PE, black, size 216mm x 330mm         |                              |     |     | 0         | 0.00      |     |      |    | 0         | 0.00      |     | 0    | 0.00                        |                 |                           |    | 0         | 0.00      | 0.00   | 208.52 | -         |
| PAPER MATERIALS AND PRODUCTS                    |                 |                                                    |                              |     |     |           |           |     |      |    |           |           |     |      |                             |                 |                           |    |           |           |        |        |           |
| 12                                              | 14111525-CA-A01 | CARTOLINA, assorted colors                         |                              |     |     | 0         | 0.00      |     |      |    | 0         | 0.00      |     | 0    | 0.00                        |                 |                           |    | 0         | 0.00      | 0.00   | 83.72  | -         |
| 13                                              | 14111506-CF-I11 | CONTINUOUS FORM, 1 PLY, 280 x 241mm                |                              |     |     | 0         | 0.00      |     |      |    | 0         | 0.00      |     | 0    | 0.00                        |                 |                           |    | 0         | 0.00      | 0.00   | 882.55 | -         |



| Item & Specifications                       |                                                                       | Unit of Measure | Monthly Quantity Requirement |     |     |           |           |     |      |           |           |      |      |           | Price Catalogue | Total Amount for the year |          |     |           |           |         |            |
|---------------------------------------------|-----------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----------|-----------|-----|------|-----------|-----------|------|------|-----------|-----------------|---------------------------|----------|-----|-----------|-----------|---------|------------|
|                                             |                                                                       |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April     | May | June | Q2 AMOUNT | July      | Aug  | Sept | Q3 AMOUNT |                 |                           | Oct      | Nov | Dec       | Q4 AMOUNT |         |            |
| 14                                          | 14111506-CF-L12<br>CONTINUOUS FORM, 1 PLY, 280 x 378mm                | box             |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 1029.60 | -          |
| 15                                          | 14111506-CF-L22<br>CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless    | box             |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 1528.80 | -          |
| 16                                          | 14111506-CF-L21<br>CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless  | box             |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 906.36  | -          |
| 17                                          | 14111506-CF-L31<br>CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless    | box             |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 884.00  | -          |
| 18                                          | 14111506-CF-L32<br>CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless    | box             |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 1508.00 | -          |
| 19                                          | 14111609-LL-C01<br>LOOSELEAF COVER, made of chipboard, for legal      | bundle          | 2                            |     |     | 2         | 1,589.92  |     |      |           | 0         | 0.00 | 2    |           |                 | 2                         | 1,589.92 |     | 0         | 0.00      | 794.96  | 3,179.84   |
| 20                                          | 14111514-NP-S02<br>NOTE PAD, stick on, 50mm x 76mm (2" x 3") min      | pad             | 10                           |     |     | 10        | 370.60    | 5   |      | 5         | 185.30    | 5    |      | 5         | 185.30          | 10                        |          | 10  | 370.60    | 30.00     | 37.06   | 1,111.80   |
| 21                                          | 14111514-NP-S04<br>NOTE PAD, stick on, 76mm x 100mm (3" x 4") min     | pad             | 10                           |     |     | 10        | 592.80    | 5   |      | 5         | 296.40    | 5    |      | 5         | 296.40          | 10                        |          | 10  | 592.80    | 30.00     | 59.28   | 1,778.40   |
| 22                                          | 14111514-NP-S03<br>NOTE PAD, stick on, 76mm x 76mm (3" x 3") min      | pad             | 10                           |     |     | 10        | 477.30    | 5   |      | 5         | 238.65    | 5    |      | 5         | 238.65          | 10                        |          | 10  | 477.30    | 30.00     | 47.73   | 1,431.90   |
| 23                                          | 14111514-NB-S01<br>NOTEBOOK, STENOGRAPHER, spiral, 40 leaves          | piece           | 30                           |     |     | 30        | 361.20    | 30  |      | 30        | 361.20    | 30   |      | 30        | 361.20          | 30                        |          | 30  | 361.20    | 120.00    | 12.04   | 1,444.80   |
| 24                                          | 14111507-PP-M01<br>PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm       | reams           | 150                          |     |     | 150       | 25,584.00 | 150 |      | 150       | 25,584.00 | 150  |      | 150       | 25,584.00       | 150                       |          | 150 | 25,584.00 | 600.00    | 170.56  | 102,336.00 |
| 25                                          | 14111507-PP-M02<br>PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm       | reams           | 270                          |     |     | 270       | 48,983.40 | 270 |      | 270       | 48,983.40 | 270  |      | 270       | 48,983.40       | 270                       |          | 270 | 48,983.40 | 1,080.00  | 181.42  | 195,933.60 |
| 26                                          | 14111507-PP-C01<br>PAPER, Multi-Purpose (COPY) A4, 70 gsm             | reams           |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 133.12  | -          |
| 27                                          | 14111507-PP-C02<br>PAPER, Multi-Purpose (COPY) Legal, 70 gsm          | reams           |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 138.97  | -          |
| 28                                          | 14111531-PP-R01<br>PAPER, PAD, ruled, size: 216mm x 330mm (? 2mm)     | pad             | 25                           |     |     | 25        | 767.00    | 25  |      | 25        | 767.00    | 25   |      | 25        | 767.00          | 25                        |          | 25  | 767.00    | 100.00    | 30.68   | 3,068.00   |
| 29                                          | 14111503-PA-P01<br>PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose | box             | 1                            |     |     | 1         | 98.05     | 1   |      | 1         | 98.05     | 1    |      | 1         | 98.05           | 1                         |          | 1   | 98.05     | 4.00      | 98.05   | 392.20     |
| 30                                          | 14111818-TH-P02<br>PAPER, THERMAL, 55gsm, size: 216mm?1mm x 30m-0.3m  | roll            | 10                           |     |     | 10        | 556.40    | 10  |      | 10        | 556.40    | 10   |      | 10        | 556.40          | 10                        |          | 10  | 556.40    | 40.00     | 55.64   | 2,225.60   |
| 31                                          | 14111531-RE-B01<br>RECORD BOOK, 300 PAGES, size: 214mm x 278mm min    | book            | 25                           |     |     | 25        | 1,768.00  | 25  |      | 25        | 1,768.00  | 25   |      | 25        | 1,768.00        | 25                        |          | 25  | 1,768.00  | 100.00    | 70.72   | 7,072.00   |
| 32                                          | 14111531-RE-B02<br>RECORD BOOK, 500 PAGES, size: 214mm x 278mm min    | book            | 25                           |     |     | 25        | 2,548.00  | 25  |      | 25        | 2,548.00  | 25   |      | 25        | 2,548.00        | 25                        |          | 25  | 2,548.00  | 100.00    | 101.92  | 10,192.00  |
| 33                                          | 14111704-TT-P02<br>TOILET TISSUE PAPER, 2-ply, 100% recycled          | pack            | 125                          |     |     | 125       | 10,925.00 | 125 |      | 125       | 10,925.00 | 125  |      | 125       | 10,925.00       | 125                       |          | 125 | 10,925.00 | 500.00    | 87.40   | 43,700.00  |
| 34                                          | 14111704-JFPT01<br>TISSUE, interfolded paper towel                    | pack            |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 34.84   | -          |
| BATTERIES AND CELLS AND ACCESSORIES         |                                                                       |                 |                              |     |     |           |           |     |      |           |           |      |      |           |                 |                           |          |     |           |           |         |            |
| 35                                          | 26111702-BT-A02<br>BATTERY, dry cell, AA, 2 pieces per blister pack   | pack            | 10                           |     |     | 10        | 363.00    | 8   |      | 8         | 290.40    | 10   |      | 10        | 363.00          | 8                         |          | 8   | 290.40    | 36.00     | 36.30   | 1,306.80   |
| 36                                          | 26111702-BT-A01<br>BATTERY, dry cell, AAA, 2 pieces per blister pack  | pack            | 10                           |     |     | 10        | 197.30    | 8   |      | 8         | 157.84    | 10   |      | 10        | 197.30          | 8                         |          | 8   | 157.84    | 36.00     | 19.73   | 710.28     |
| 37                                          | 26111702-BT-A03<br>BATTERY, dry cell, D, 1.5 volts, alkaline          | pack            |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 96.20   | -          |
| MANUFACTURING COMPONENTS AND SUPPLIES       |                                                                       |                 |                              |     |     |           |           |     |      |           |           |      |      |           |                 |                           |          |     |           |           |         |            |
| 38                                          | 31201610-GL-J01<br>GLUE, all purpose, gross weight: 200 grams min     | jar             | 10                           |     |     | 10        | 621.00    | 10  |      | 10        | 621.00    | 10   |      | 10        | 621.00          | 10                        |          | 10  | 621.00    | 40.00     | 62.10   | 2,484.00   |
| 39                                          | 31151804-SW-H01<br>STAPLE WIRE, for heavy duty staplers, (23/13)      | box             | 10                           |     |     | 10        | 197.60    | 10  |      | 10        | 197.60    | 10   |      | 10        | 197.60          | 10                        |          | 10  | 197.60    | 40.00     | 19.76   | 790.40     |
| 40                                          | 31151804-SW-S01<br>STAPLE WIRE, STANDARD, (26/6)                      | box             | 30                           |     |     | 30        | 632.70    | 30  |      | 30        | 632.70    | 30   |      | 30        | 632.70          | 30                        |          | 30  | 632.70    | 120.00    | 21.09   | 2,530.80   |
| 41                                          | 31201502-TA-E01<br>TAPE, ELECTRICAL, 18mm x 16M min                   | roll            | 3                            |     |     | 3         | 56.01     | 3   |      | 3         | 56.01     | 3    |      | 3         | 56.01           | 3                         |          | 3   | 56.01     | 12.00     | 18.67   | 224.04     |
| 42                                          | 31201503-TA-A01<br>TAPE, MASKING, width: 24mm (±1mm)                  | roll            | 5                            |     |     | 5         | 273.00    | 5   |      | 5         | 273.00    | 5    |      | 5         | 273.00          | 5                         |          | 5   | 273.00    | 20.00     | 54.60   | 1,092.00   |
| 43                                          | 31201503-TA-A02<br>TAPE, MASKING, width: 48mm (±1mm)                  | roll            |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 106.60  | -          |
| 44                                          | 31201517-TA-P01<br>TAPE, PACKAGING, width: 48mm (±1mm)                | roll            | 5                            |     |     | 5         | 99.85     | 5   |      | 5         | 99.85     | 5    |      | 5         | 99.85           | 5                         |          | 5   | 99.85     | 20.00     | 19.97   | 399.40     |
| 45                                          | 31201512-TA-T01<br>TAPE, TRANSPARENT, width: 24mm (±1mm)              | roll            | 60                           |     |     | 60        | 605.40    | 60  |      | 60        | 605.40    | 60   |      | 60        | 605.40          | 60                        |          | 60  | 605.40    | 240.00    | 10.09   | 2,421.60   |
| 46                                          | 31201512-TA-T02<br>TAPE, TRANSPARENT, width: 48mm (±1mm)              | roll            |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 19.97   | -          |
| 47                                          | 31151507-TW-P01<br>TWINE, plastic, one (1) kilo per roll              | roll            | 2                            |     |     | 2         | 116.48    | 2   |      | 2         | 116.48    | 2    |      | 2         | 116.48          | 2                         |          | 2   | 116.48    | 8.00      | 58.24   | 465.92     |
| HEATING AND VENTILATION AND AIR CIRCULATION |                                                                       |                 |                              |     |     |           |           |     |      |           |           |      |      |           |                 |                           |          |     |           |           |         |            |
| 48                                          | 40101604-EF-G01<br>ELECTRIC FAN, INDUSTRIAL, ground type, metal blade | unit            |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 1109.68 | -          |
| 49                                          | 40101604-EF-C01<br>ELECTRIC FAN, ORBIT type, ceiling, metal blade     | unit            |                              |     |     | 0         | 0.00      |     |      |           | 0         | 0.00 |      |           |                 | 0                         | 0.00     |     | 0         | 0.00      | 1369.68 | -          |
| 50                                          | 40101604-EF-S01<br>ELECTRIC FAN, STAND type, plastic blade            | unit            | 5                            |     |     | 5         | 4,284.30  | 5   |      | 5         | 4,284.30  | 5    |      | 5         | 4,284.30        | 5                         |          | 5   | 4,284.30  | 20.00     | 856.86  | 17,137.20  |



| Item & Specifications                         |                 | Unit of Measure                                    | Monthly Quantity Requirement |     |     |           |          |     |      |           |      |     |      |           |     |     |     |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |           |
|-----------------------------------------------|-----------------|----------------------------------------------------|------------------------------|-----|-----|-----------|----------|-----|------|-----------|------|-----|------|-----------|-----|-----|-----|-----------|-----------------------------|-----------------|---------------------------|-----------|
|                                               |                 |                                                    | Jan                          | Feb | Mar | Q1 AMOUNT | April    | May | June | Q2 AMOUNT | July | Aug | Sept | Q3 AMOUNT | Oct | Nov | Dec | Q4 AMOUNT |                             |                 |                           |           |
|                                               |                 |                                                    |                              |     |     |           |          |     |      |           |      |     |      |           |     |     |     |           |                             |                 |                           |           |
| 51                                            | 40101604-EF-W01 | ELECTRIC FAN, WALL type, plastic blade             |                              |     |     | 0         | 0.00     |     |      |           |      |     | 0    | 0.00      |     |     |     | 0         | 0.00                        | 674.96          | -                         |           |
| MEDICAL THERMOMETERS AND ACCESSORIES          |                 |                                                    |                              |     |     |           |          |     |      |           |      |     |      |           |     |     |     |           |                             |                 |                           |           |
| 52                                            | 41112224-TG-T01 | THERMOGUN                                          | 1                            |     | 1   | 3,068.00  |          |     |      |           | 1    |     | 1    | 3,068.00  |     |     |     | 0         | 0.00                        | 3068.00         | 6,136.00                  |           |
| LIGHTING AND FIXTURES AND ACCESSORIES         |                 |                                                    |                              |     |     |           |          |     |      |           |      |     |      |           |     |     |     |           |                             |                 |                           |           |
| 53                                            | 39101628-LT-L01 | LED LINEAR TUBE, 18 WATTS FRO SERIES               |                              |     |     | 0         | 0.00     |     |      |           |      |     | 0    | 0.00      |     |     |     | 0         | 0.00                        | 205.82          | -                         |           |
| 54                                            | 39101628-LB-L01 | LIGHT BULB, Light Emitting Diode (LED), 6W         |                              |     |     | 0         | 0.00     |     |      |           |      |     | 0    | 0.00      |     |     |     | 0         | 0.00                        | 82.16           | -                         |           |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT |                 |                                                    |                              |     |     |           |          |     |      |           |      |     |      |           |     |     |     |           |                             |                 |                           |           |
| 55                                            | 41111604-RU-P02 | RULER, plastic, 450mm (18"), width: 38mm min       |                              | 8   | 8   | 141.44    |          |     |      | 8         |      |     | 8    | 141.44    |     |     | 8   |           | 8                           | 141.44          | 17.68                     | 565.76    |
| CLEANING EQUIPMENT AND SUPPLIES               |                 |                                                    |                              |     |     |           |          |     |      |           |      |     |      |           |     |     |     |           |                             |                 |                           |           |
| 56                                            | 47131812-AF-A01 | AIR FRESHENER, aerosol, 280ml/150g min             |                              | 10  |     | 10        | 902.20   |     |      | 15        |      |     | 10   | 1,353.30  |     |     | 15  | 15        | 1,353.30                    | 50.00           | 90.22                     | 4,511.00  |
| 57                                            | 47131604-BR-S01 | BROOM, soft (tambo)                                |                              | 4   |     | 4         | 544.96   |     |      | 4         |      |     | 4    | 544.96    |     |     | 4   | 4         | 544.96                      | 16.00           | 136.24                    | 2,179.84  |
| 58                                            | 47131604-BR-T01 | BROOM, STICK (TING-TING), usable length: 760mm min |                              | 4   |     | 4         | 72.80    |     |      | 4         |      |     | 4    | 72.80     |     |     | 4   | 4         | 72.80                       | 16.00           | 18.20                     | 291.20    |
| 59                                            | 47131829-TB-C01 | CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap   |                              | 12  |     | 12        | 499.20   |     |      | 12        |      |     | 12   | 499.20    |     |     | 12  | 12        | 499.20                      | 48.00           | 41.60                     | 1,996.80  |
| 60                                            | 47131805-CL-P01 | CLEANSER, SCOURING POWDER, 350g min./can           |                              | 10  |     | 10        | 239.20   |     |      | 15        |      |     | 10   | 358.80    |     |     | 15  | 15        | 358.80                      | 50.00           | 23.92                     | 1,196.00  |
| 61                                            | 47131811-DE-B02 | DETERGENT BAR, 140 grams as packed                 |                              |     |     | 0         | 0.00     |     |      |           |      |     | 0    | 0.00      |     |     |     | 0         | 0.00                        | 0.00            | 9.03                      | -         |
| 62                                            | 47131811-DE-P02 | DETERGENT POWDER, all purpose, 1kg                 |                              | 20  |     | 20        | 748.60   |     |      | 20        |      |     | 20   | 748.60    |     |     | 20  | 20        | 748.60                      | 80.00           | 37.43                     | 2,994.40  |
| 63                                            | 47131803-DS-A01 | DISINFECTANT SPRAY, aerosol type, 400-550 grams    |                              | 15  |     | 15        | 1,934.40 |     |      | 15        |      |     | 15   | 1,934.40  |     |     | 15  | 15        | 1,934.40                    | 60.00           | 128.96                    | 7,737.60  |
| 64                                            | 47131601-DU-P01 | DUST PAN, non-rigid plastic, w/ detachable handle  |                              | 4   |     | 4         | 99.32    |     |      | 4         |      |     | 4    | 99.32     |     |     | 4   | 4         | 99.32                       | 16.00           | 24.83                     | 397.28    |
| 65                                            | 51241552-SH-S01 | SODIUM HYPOCHLORITE, 3.785 liters                  |                              | 5   |     | 5         | 656.25   |     |      | 5         |      |     | 5    | 656.25    |     |     | 5   | 5         | 656.25                      | 20.00           | 131.25                    | 2,625.00  |
| 66                                            | 73101612-HS-L01 | HAND SOAP, Liquid, 500ml                           |                              | 30  |     | 30        | 3,088.80 |     |      | 30        |      |     | 30   | 3,088.80  |     |     | 30  | 30        | 3,088.80                    | 120.00          | 102.96                    | 12,355.20 |
| 67                                            | 47131802-FW-P02 | FLOOR WAX, PASTE, RED                              |                              |     |     | 0         | 0.00     |     |      |           |      |     |      | 0.00      |     |     |     | 0         | 0.00                        | 0.00            | 309.76                    | -         |
| 68                                            | 47131830-FC-A01 | FURNITURE CLEANER, aerosol type, 300ml min per can |                              | 10  |     | 10        | 1,155.30 |     |      | 10        |      |     | 10   | 1,155.30  |     |     | 10  | 10        | 1,155.30                    | 40.00           | 115.53                    | 4,621.20  |
| 69                                            | 47121804-MP-B01 | MOP BUCKET, heavy duty, hard plastic               |                              | 2   |     | 2         | 4,576.00 |     |      |           |      |     | 2    | 4,576.00  |     |     |     | 0         | 0.00                        | 4.00            | 2288.00                   | 9,152.00  |
| 70                                            | 47131613-MP-H02 | MOPHANDLE, heavy duty, aluminum, screw type        |                              | 2   |     | 2         | 291.20   |     |      | 2         |      |     | 2    | 291.20    |     |     | 2   | 2         | 291.20                      | 8.00            | 145.60                    | 1,164.80  |
| 71                                            | 47131619-MP-R01 | MOPHEAD, made of rayon, weight: 400 grams min      |                              | 5   |     | 5         | 618.80   |     |      | 5         |      |     | 5    | 618.80    |     |     | 5   | 5         | 618.80                      | 20.00           | 123.76                    | 2,475.20  |
| 72                                            | 47131501-RG-C01 | RAGS, all cotton, 32 pieces per kilogram min       |                              | 10  |     | 10        | 538.20   |     |      | 10        |      |     | 10   | 538.20    |     |     | 10  | 10        | 538.20                      | 40.00           | 53.82                     | 2,152.80  |
| 73                                            | 47131602-SC-N01 | SCOURING PAD, 5 pieces per pack                    |                              | 4   |     | 4         | 428.48   |     |      | 4         |      |     | 4    | 428.48    |     |     | 4   | 4         | 428.48                      | 16.00           | 107.12                    | 1,713.92  |
| 74                                            | 47121701-TB-P04 | TRASHBAG, GPP specs, black, 940mmx1016mm           |                              | 10  |     | 10        | 1,346.80 |     |      | 10        |      |     | 10   | 1,346.80  |     |     | 10  | 10        | 1,346.80                    | 40.00           | 134.68                    | 5,387.20  |
| 75                                            | 47121702-WB-P01 | WASTEBASKET, non-rigid plastic                     |                              | 10  |     | 10        | 279.60   |     |      | 10        |      |     | 10   | 279.60    |     |     | 10  | 10        | 279.60                      | 40.00           | 27.96                     | 1,118.40  |
| PERSONAL PROTECTIVE EQUIPMENT                 |                 |                                                    |                              |     |     |           |          |     |      |           |      |     |      |           |     |     |     |           |                             |                 |                           |           |
| 76                                            | 46181503-CA-C01 | COVERALL, non-sterile, protective, medical grade   |                              |     |     | 0         | 0.00     |     |      |           |      |     |      | 0.00      |     |     |     | 0         | 0.00                        | 0.00            | 1144.00                   | -         |
| 77                                            | 46181702-FSH01  | FACE SHIELD, direct splash protection              |                              | 50  |     | 50        | 6,240.00 |     |      | 50        |      |     | 50   | 6,240.00  |     |     | 50  | 50        | 6,240.00                    | 200.00          | 124.80                    | 24,960.00 |
| 78                                            | 46181804-GG-G01 | PROTECTIVE SAFETY GOGGLES                          |                              | 5   |     | 5         | 780.00   |     |      | 5         |      |     | 5    | 780.00    |     |     | 5   | 5         | 780.00                      | 20.00           | 156.00                    | 3,120.00  |
| 79                                            | 42131601-PA-A01 | Polyethylene Apron (50g)                           |                              |     |     | 0         | 0.00     |     |      |           |      |     |      | 0.00      |     |     |     | 0         | 0.00                        | 0.00            | 15.08                     | -         |
| 80                                            | 42131702-SG-01  | SURGICAL GOWN                                      |                              |     |     | 0         | 0.00     |     |      |           |      |     |      | 0.00      |     |     |     | 0         | 0.00                        | 0.00            | 299.52                    | -         |
| 81                                            | 42131711-HC-H01 | HEAD COVER, disposable                             |                              |     |     | 0         | 0.00     |     |      |           |      |     |      | 0.00      |     |     |     | 0         | 0.00                        | 0.00            | 2.60                      | -         |
| 82                                            | 42131609-SC-S01 | SHOE COVER, disposable                             |                              |     |     | 0         | 0.00     |     |      |           |      |     |      | 0.00      |     |     |     | 0         | 0.00                        | 0.00            | 8.32                      | -         |
| 83                                            | 42132203-MG-G01 | NITRILE GLOVES                                     |                              |     |     | 0         | 0.00     |     |      |           |      |     |      | 0.00      |     |     |     | 0         | 0.00                        | 0.00            | 3.07                      | -         |
| 84                                            | 42132203-MG-G02 | PREMIUM LATEX GLOVES                               |                              | 300 |     | 300       | 1,506.00 |     |      | 300       |      |     | 300  | 1,506.00  |     |     | 300 | 300       | 1,506.00                    | 1,200.00        | 5.02                      | 6,024.00  |



| Item & Specifications |                 | Unit of Measure | Monthly Quantity Requirement |     |     |           |           |     |      |           |      |      |           |           |      |      |      |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|-----------------------|-----------------|-----------------|------------------------------|-----|-----|-----------|-----------|-----|------|-----------|------|------|-----------|-----------|------|------|------|-----------|-----------------------------|-----------------|---------------------------|
|                       |                 |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April     | May | June | Q2 AMOUNT | July | Aug  | Sept      | Q3 AMOUNT | Oct  | Nov  | Dec  | Q4 AMOUNT |                             |                 |                           |
|                       |                 |                 |                              |     |     | Q1        |           |     |      | Q2        |      |      |           | Q3        |      |      |      | Q4        |                             |                 |                           |
| 85                    | 42131713-SH-M01 | piece           | 1500                         |     |     | 1500      | 21,060.00 |     | 1500 | 21,060.00 |      | 1500 | 21,060.00 |           | 1500 | 1500 | 1500 | 21,060.00 | 6,000.00                    | 14.04           | 84,240.00                 |
| 86                    | 46182008-KN-M01 | piece           | 50                           |     |     |           | 5,200.00  |     | 50   | 5,200.00  |      | 50   | 5,200.00  |           | 50   | 50   | 50   | 5,200.00  | 200.00                      | 104.00          | 20,800.00                 |

|                                                                                      |                 |                                                    |       |      |  |      |            |      |  |      |           |      |  |      |            |      |  |      |           |          |           |              |
|--------------------------------------------------------------------------------------|-----------------|----------------------------------------------------|-------|------|--|------|------------|------|--|------|-----------|------|--|------|------------|------|--|------|-----------|----------|-----------|--------------|
| 85                                                                                   | 42131713-SM-M01 | SURGICAL MASK, 3-ply                               | piece | 1500 |  | 1500 | 21,060.00  | 1500 |  | 1500 | 21,060.00 | 1500 |  | 1500 | 21,060.00  | 1500 |  | 1500 | 21,060.00 | 6,000.00 | 14.04     | 84,240.00    |
| 86                                                                                   | 46182008-KN-M01 | KN95 FACE MASK                                     | piece | 50   |  | 50   | 5,200.00   | 50   |  | 50   | 5,200.00  | 50   |  | 50   | 5,200.00   | 50   |  | 50   | 5,200.00  | 200.00   | 104.00    | 20,800.00    |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                 |                                                    |       |      |  |      |            |      |  |      |           |      |  |      |            |      |  |      |           |          |           |              |
| 87                                                                                   | 43211507-DSK001 | MITHI DESKTOP, basic                               | unit  |      |  | 0    | 0.00       |      |  | 0    | 0.00      |      |  | 0    | 0.00       |      |  | 0    | 0.00      | 0.00     | 24,793.60 | -            |
| 88                                                                                   | 43211507-DSK002 | MITHI DESKTOP, mid-range                           | unit  | 20   |  | 20   | 847,808.00 |      |  | 0    | 0.00      | 2    |  | 2    | 84,780.80  |      |  | 0    | 0.00      | 22.00    | 43,390.40 | 932,588.80   |
| 89                                                                                   | 43211503-LAP001 | MITHI LAPTOP, mid-range                            | unit  | 20   |  | 20   | 827,840.00 |      |  | 0    | 0.00      | 15   |  | 15   | 620,880.00 |      |  | 0    | 0.00      | 35.00    | 41,392.00 | 1,448,720.00 |
| 90                                                                                   | 43201827-HD-X02 | EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0        | piece | 1    |  | 1    | 2,650.83   |      |  | 0    | 0.00      | 1    |  | 1    | 2,650.83   |      |  | 0    | 0.00      | 2.00     | 2650.83   | 5,301.66     |
| 91                                                                                   | 43202010-FD-U01 | FLASH DRIVE, 16 GB capacity                        | piece | 20   |  | 20   | 3,348.80   | 20   |  | 20   | 3,348.80  | 20   |  | 20   | 3,348.80   | 20   |  | 20   | 3,348.80  | 80.00    | 167.44    | 13,395.20    |
| 92                                                                                   | 43211708-MO-O01 | MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in Ind | unit  | 5    |  | 5    | 556.50     |      |  | 0    | 0.00      | 5    |  | 5    | 556.50     |      |  | 0    | 0.00      | 10.00    | 111.30    | 1,113.00     |
| 93                                                                                   | 43211708-MO-O02 | MOUSE, WIRELESS, USB                               | unit  | 5    |  | 5    | 770.00     | 5    |  | 5    | 770.00    | 5    |  | 5    | 770.00     | 5    |  | 5    | 770.00    | 20.00    | 154.00    | 3,080.00     |
| 94                                                                                   | 43212102-PR-D02 | PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column    | unit  |      |  | 0    | 0.00       |      |  | 0    | 0.00      |      |  | 0    | 0.00       |      |  | 0    | 0.00      | 0.00     | 38100.97  | -            |
| 95                                                                                   | 43212102-PR-D01 | PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns     | unit  |      |  | 0    | 0.00       |      |  | 0    | 0.00      |      |  | 0    | 0.00       |      |  | 0    | 0.00      | 0.00     | 9191.52   | -            |
| 96                                                                                   | 43212105-PR-L01 | PRINTER, laser, monochrome                         | unit  |      |  | 0    | 0.00       |      |  | 0    | 0.00      |      |  | 0    | 0.00       |      |  | 0    | 0.00      | 0.00     | 724.88    | -            |
| 97                                                                                   | 43212105-PR-L02 | PRINTER, laser, colored                            | unit  |      |  | 0    | 0.00       |      |  | 0    | 0.00      |      |  | 0    | 0.00       |      |  | 0    | 0.00      | 0.00     | 7899.00   | -            |

|                                               |                 |                                                    |        |    |  |    |          |    |  |    |          |    |  |    |          |    |  |    |          |        |        |           |
|-----------------------------------------------|-----------------|----------------------------------------------------|--------|----|--|----|----------|----|--|----|----------|----|--|----|----------|----|--|----|----------|--------|--------|-----------|
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES |                 |                                                    |        |    |  |    |          |    |  |    |          |    |  |    |          |    |  |    |          |        |        |           |
| 98                                            | 44121710-CH-W01 | CHALK, molded, white, dustless, length: 78mm min   | box    |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     | 0.00   | 29.64  | -         |
| 99                                            | 44122105-BF-C01 | CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)   | box    | 50 |  | 50 | 452.50   | 50 |  | 50 | 452.50   | 50 |  | 50 | 452.50   | 50 |  | 50 | 452.50   | 200.00 | 9.05   | 1,810.00  |
| 100                                           | 44122105-BF-C02 | CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)   | box    | 50 |  | 50 | 763.50   | 50 |  | 50 | 763.50   | 50 |  | 50 | 763.50   | 50 |  | 50 | 763.50   | 200.00 | 15.27  | 3,054.00  |
| 101                                           | 44122105-BF-C03 | CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)   | box    | 50 |  | 50 | 1,040.00 | 50 |  | 50 | 1,040.00 | 50 |  | 50 | 1,040.00 | 50 |  | 50 | 1,040.00 | 200.00 | 20.80  | 4,160.00  |
| 102                                           | 44122105-BF-C04 | CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)   | box    | 50 |  | 50 | 2,392.00 | 50 |  | 50 | 2,392.00 | 50 |  | 50 | 2,392.00 | 50 |  | 50 | 2,392.00 | 200.00 | 47.84  | 9,568.00  |
| 103                                           | 44121801-CT-H01 | CORRECTION TAPE, film base type, UL 6m min         | piece  | 50 |  | 50 | 701.00   | 50 |  | 50 | 701.00   | 50 |  | 50 | 701.00   | 50 |  | 50 | 701.00   | 200.00 | 14.02  | 2,804.00  |
| 104                                           | 44111515-DF-B01 | DATA FILE BOX, made of chipboard, with closed ends | piece  | 75 |  | 75 | 5,790.00 | 75 |  | 75 | 5,790.00 | 75 |  | 75 | 5,790.00 | 75 |  | 75 | 5,790.00 | 300.00 | 77.20  | 23,160.00 |
| 105                                           | 44122011-DF-F01 | DATA FOLDER, made of chipboard, tagline lock       | piece  | 25 |  | 25 | 1,716.00 | 25 |  | 25 | 1,716.00 | 25 |  | 25 | 1,716.00 | 25 |  | 25 | 1,716.00 | 100.00 | 68.64  | 6,864.00  |
| 106                                           | 44121506-EN-D01 | ENVELOPE, DOCUMENTARY, for A4 size document        | box    | 2  |  | 2  | 1,346.18 | 2  |  | 2  | 1,346.18 | 2  |  | 2  | 1,346.18 | 2  |  | 2  | 1,346.18 | 8.00   | 673.09 | 5,384.72  |
| 107                                           | 44121506-EN-D02 | ENVELOPE, DOCUMENTARY, for legal size document     | box    | 2  |  | 2  | 1,854.32 | 2  |  | 2  | 1,854.32 | 2  |  | 2  | 1,854.32 | 2  |  | 2  | 1,854.32 | 8.00   | 927.16 | 7,417.28  |
| 108                                           | 44121506-EN-X01 | ENVELOPE, EXPANDING, KRAFTBOARD for legal size doc | box    | 4  |  | 4  | 2,953.60 | 4  |  | 4  | 2,953.60 | 4  |  | 4  | 2,953.60 | 4  |  | 4  | 2,953.60 | 16.00  | 738.40 | 11,814.40 |
| 109                                           | 44121506-EN-X02 | ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min | piece  |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     | 0.00   | 30.49  | -         |
| 110                                           | 44121506-EN-W02 | ENVELOPE, mailing, white, 70gsm                    | box    | 20 |  | 20 | 7,564.00 | 20 |  | 20 | 7,564.00 | 20 |  | 20 | 7,564.00 | 20 |  | 20 | 7,564.00 | 80.00  | 378.20 | 30,256.00 |
| 111                                           | 44121504-EN-W02 | ENVELOPE, mailing, white, with window              | box    |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     | 0.00   | 433.68 | -         |
| 112                                           | 44111912-ER-B01 | ERASER, FELT, for blackboard/whiteboard            | piece  | 10 |  | 10 | 103.00   | 0  |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     | 10.00  | 10.30  | 103.00    |
| 113                                           | 44122118-FA-P01 | FASTENER, METAL, 70mm between prongs               | box    | 25 |  | 25 | 2,085.25 | 25 |  | 25 | 2,085.25 | 25 |  | 25 | 2,085.25 | 25 |  | 25 | 2,085.25 | 100.00 | 83.41  | 8,341.00  |
| 114                                           | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, 12 pockets     | piece  |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     | 0.00   | 86.04  | -         |
| 115                                           | 44122018-FT-D01 | FILE TAB DIVIDER, bristol board, for A4            | set    |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     | 0.00   | 11.13  | -         |
| 116                                           | 44122018-FT-D02 | FILE TAB DIVIDER, bristol board, for legal         | set    |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     | 0.00   | 14.23  | -         |
| 117                                           | 44122011-FO-F01 | FOLDER, FANCY, for A4 size documents               | bundle |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     | 0.00   | 270.40 | -         |
| 118                                           | 44122011-FO-F02 | FOLDER, FANCY, for legal size documents            | bundle |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     |    |  | 0  | 0.00     | 0.00   | 311.88 | -         |
| 119                                           | 44122011-FO-L01 | FOLDER, L-TYPE, PLASTIC, for A4 size documents     | pack   | 1  |  | 1  | 171.43   |    |  | 0  | 0.00     | 1  |  | 1  | 171.43   |    |  | 0  | 0.00     | 2.00   | 171.43 | 342.86    |
| 120                                           | 44122011-FO-L02 | FOLDER, L-TYPE, PLASTIC, for legal size documents  | pack   | 1  |  | 1  | 243.24   |    |  | 0  | 0.00     | 1  |  | 1  | 243.24   |    |  | 0  | 0.00     | 2.00   | 243.24 | 486.48    |
| 121                                           | 44122027-FO-P01 | FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)     | box    | 2  |  | 2  | 1,905.28 | 2  |  | 2  | 1,905.28 | 2  |  | 2  | 1,905.28 | 2  |  | 2  | 1,905.28 | 8.00   | 952.64 | 7,621.12  |
| 122                                           | 44122011-FO-T03 | FOLDER, TAGBOARD, for A4 size documents            | pack   | 5  |  | 5  | 1,395.00 | 5  |  | 5  | 1,395.00 | 5  |  | 5  | 1,395.00 | 5  |  | 5  | 1,395.00 | 20.00  | 279.00 | 5,580.00  |



| Item & Specifications |                 | Unit of Measure                                      | Monthly Quantity Requirement |     |     |           |       |          |      |    |           |      |          |      |    |           |        |     | Total Quantity for the year | Price Catalogue | Total Amount for the year |        |         |           |
|-----------------------|-----------------|------------------------------------------------------|------------------------------|-----|-----|-----------|-------|----------|------|----|-----------|------|----------|------|----|-----------|--------|-----|-----------------------------|-----------------|---------------------------|--------|---------|-----------|
|                       |                 |                                                      | Jan                          | Feb | Mar | Q1 AMOUNT | April | May      | June | Q2 | Q2 AMOUNT | July | Aug      | Sept | Q3 | Q3 AMOUNT | Oct    | Nov |                             |                 |                           | Dec    | Q4      | Q4 AMOUNT |
|                       |                 |                                                      |                              |     |     |           |       |          |      |    |           |      |          |      |    |           |        |     |                             |                 |                           |        |         |           |
| 123                   | 44122011-FO-T04 | FOLDER, TAGBOARD, for legal size documents           | pack                         |     | 10  |           | 10    | 3,213.60 |      | 10 |           | 10   | 3,213.60 |      | 10 | 3,213.60  |        | 10  |                             | 10              | 3,213.60                  | 40.00  | 321.36  | 12,854.40 |
| 124                   | 44122008-IT-T01 | INDEX TAB, self-adhesive, transparent                | box                          |     | 9   |           | 9     | 510.12   |      | 9  |           | 9    | 510.12   |      | 9  | 510.12    |        | 9   |                             | 9               | 510.12                    | 36.00  | 56.68   | 2,040.48  |
| 125                   | 44111515-MF-B02 | MAGAZINE FILE BOX, LARGE size, made of chipboard     | piece                        |     | 25  |           | 25    | 1,040.00 |      | 25 |           | 25   | 1,040.00 |      | 25 | 1,040.00  |        | 25  |                             | 25              | 1,040.00                  | 100.00 | 41.60   | 4,160.00  |
| 126                   | 44121716-MA-F01 | MARKER, FLUORESCENT, 3 assorted colors per set       | set                          |     | 10  |           | 10    | 466.80   |      | 10 |           | 10   | 466.80   |      | 10 | 466.80    |        | 10  |                             | 10              | 466.80                    | 40.00  | 46.68   | 1,867.20  |
| 127                   | 44121708-MW-B01 | MARKER, whiteboard, black, felt tip, bullet type     | piece                        |     | 10  |           | 10    | 133.80   |      | 10 |           | 10   | 133.80   |      | 10 | 133.80    |        | 10  |                             | 10              | 133.80                    | 40.00  | 13.38   | 535.20    |
| 128                   | 44121708-MW-B02 | MARKER, whiteboard, blue, felt tip, bullet type      | piece                        |     | 10  |           | 10    | 133.80   |      | 10 |           | 10   | 133.80   |      | 10 | 133.80    |        | 10  |                             | 10              | 133.80                    | 40.00  | 13.38   | 535.20    |
| 129                   | 44121708-MW-B03 | MARKER, whiteboard, red, felt tip, bullet type       | piece                        |     |     |           | 0     | 0.00     |      |    |           | 0    | 0.00     |      |    | 0         | 0.00   |     |                             | 0               | 0.00                      | 0.00   | 13.38   |           |
| 130                   | 44121708-MP-B01 | MARKER, PERMANENT, bullet type, black                | piece                        |     | 25  |           | 25    | 224.50   |      | 25 |           | 25   | 224.50   |      | 25 | 224.50    |        | 25  |                             | 25              | 224.50                    | 100.00 | 8.98    | 898.00    |
| 131                   | 44121708-MP-B02 | MARKER, PERMANENT, bullet type, blue                 | piece                        |     | 25  |           | 25    | 224.50   |      | 25 |           | 25   | 224.50   |      | 25 | 224.50    |        | 25  |                             | 25              | 224.50                    | 100.00 | 8.98    | 898.00    |
| 132                   | 44121708-MP-B03 | MARKER, PERMANENT, bullet type, red                  | piece                        |     |     |           | 0     | 0.00     |      |    |           | 0    | 0.00     |      |    | 0         | 0.00   |     |                             | 0               | 0.00                      | 0.00   | 8.98    | -         |
| 133                   | 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coat, length: 32mm min     | box                          |     |     |           | 0     | 0.00     |      |    |           | 0    | 0.00     |      |    | 0         | 0.00   |     |                             | 0               | 0.00                      | 0.00   | 7.76    | -         |
| 134                   | 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coat, length: 50mm min     | box                          |     | 30  |           | 30    | 514.20   |      | 30 |           | 30   | 514.20   |      | 30 | 514.20    |        | 30  |                             | 30              | 514.20                    | 120.00 | 17.14   | 2,056.80  |
| 135                   | 44121706-PE-L01 | PENCIL, lead, w/ eraser, wood cased, hardness: HB    | box                          |     | 8   |           | 8     | 166.32   |      | 7  |           | 7    | 145.53   |      | 8  | 166.32    |        | 7   |                             | 7               | 145.53                    | 30.00  | 20.79   | 623.70    |
| 136                   | 44122037-RB-P10 | RING BINDER, plastic, 32mm, 84 rings                 | bundle                       |     | 5   |           | 5     | 1,198.95 |      | 5  |           | 5    | 1,198.95 |      | 5  | 1,198.95  |        | 5   |                             | 5               | 1,198.95                  | 20.00  | 239.79  | 4,795.80  |
| 137                   | 44122101-RU-B01 | RUBBER BAND, 70mm min lay flat length (#18)          | box                          |     | 10  |           | 10    | 1,095.00 |      | 5  |           | 5    | 0        | 0.00 |    | 5         | 547.50 |     |                             | 0               | 0.00                      | 15.00  | 109.50  | 1,642.50  |
| 138                   | 44121905-SP-F01 | STAMP PAD, FELT, bed dimension: 60mm x 100mm min     | piece                        |     |     |           | 0     | 0.00     |      | 5  |           | 5    | 174.75   |      |    | 0         | 0.00   |     |                             | 5               | 174.75                    | 10.00  | 34.95   | 349.50    |
| 139                   | 44121612-BL-H01 | CUTTER BLADE, for heavy duty cutter                  | piece                        |     |     |           | 0     | 0.00     |      |    |           | 0    | 0.00     |      |    | 0         | 0.00   |     |                             | 0               | 0.00                      | 0.00   | 14.82   | -         |
| 140                   | 44121612-CU-H01 | CUTTER KNIFE, for general purpose                    | piece                        |     | 10  |           | 10    | 334.30   |      |    |           | 0    | 0.00     |      | 10 | 334.30    |        |     |                             | 0               | 0.00                      | 20.00  | 33.43   | 668.60    |
| 141                   | 44103202-DS-M01 | DATING AND STAMPING MACHINE, heavy duty              | piece                        |     |     |           | 0     | 0.00     |      |    |           | 0    | 0.00     |      |    | 0         | 0.00   |     |                             | 0               | 0.00                      | 0.00   | 453.96  | -         |
| 142                   | 44121619-PS-M01 | PENCIL SHARPENER, manual, single cutter head         | piece                        |     | 5   |           | 5     | 1,014.00 |      |    |           | 0    | 0.00     |      | 5  | 1,014.00  |        |     |                             | 0               | 0.00                      | 10.00  | 202.80  | 2,028.00  |
| 143                   | 44101602-PU-P01 | PUNCHER, paper, heavy duty, with two hole guide      | piece                        |     | 5   |           | 5     | 659.80   |      |    |           | 0    | 0.00     |      | 5  | 659.80    |        |     |                             | 0               | 0.00                      | 10.00  | 131.96  | 1,319.60  |
| 144                   | 44121618-SS-S01 | SCISSORS, symmetrical, blade length: 65mm min        | pair                         |     | 10  |           | 10    | 405.60   |      |    |           | 0    | 0.00     |      | 10 | 405.60    |        |     |                             | 0               | 0.00                      | 20.00  | 40.56   | 811.20    |
| 145                   | 44121615-ST-S01 | STAPLER, STANDARD TYPE, load cap: 200 staples min    | piece                        |     | 10  |           | 10    | 1,768.00 |      |    |           | 0    | 0.00     |      | 10 | 1,768.00  |        |     |                             | 0               | 0.00                      | 20.00  | 176.80  | 3,536.00  |
| 146                   | 44121615-ST-B01 | STAPLER, BINDER TYPE, heavy duty, desktop            | unit                         |     | 1   |           | 1     | 914.16   |      |    |           | 0    | 0.00     |      | 1  | 914.16    |        |     |                             | 0               | 0.00                      | 2.00   | 914.16  | 1,828.32  |
| 147                   | 44121613-SR-P01 | STAPLE REMOVER, PLIER-TYPE                           | piece                        |     | 10  |           | 10    | 249.00   |      |    |           | 0    | 0.00     |      | 10 | 249.00    |        |     |                             | 0               | 0.00                      | 20.00  | 24.90   | 498.00    |
| 148                   | 44121605-TD-T01 | TAPE DISPENSER, TABLE TOP, for 24mm width tape       | piece                        |     | 5   |           | 5     | 321.00   |      |    |           | 0    | 0.00     |      | 5  | 321.00    |        |     |                             | 0               | 0.00                      | 10.00  | 64.20   | 642.00    |
| 149                   | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE, binding cap: 50mm      | unit                         |     |     |           | 0     | 0.00     |      |    |           | 0    | 0.00     |      |    | 0         | 0.00   |     |                             | 0               | 0.00                      | 0.00   | 9534.72 | -         |
| 150                   | 44101807-CA-C01 | CALCULATOR, compact, 12 digits                       | unit                         |     | 1   |           | 1     | 346.85   |      |    |           | 0    | 0.00     |      | 1  | 346.85    |        |     |                             | 0               | 0.00                      | 2.00   | 346.85  | 693.70    |
| 151                   | 44101714-FX-M01 | FACSIMILE MACHINE, uses thermal paper                | unit                         |     |     |           | 0     | 0.00     |      |    |           | 0    | 0.00     |      |    | 0         | 0.00   |     |                             | 0               | 0.00                      | 0.00   | 5642.00 | -         |
| 152                   | 44101601-PT-M01 | PAPER TRIMMER/CUTTING MACHINE, max paper size: B4    | unit                         |     |     |           | 0     | 0.00     |      |    |           | 0    | 0.00     |      |    | 0         | 0.00   |     |                             | 0               | 0.00                      | 0.00   | 9297.60 | -         |
| 153                   | 44101603-PS-M01 | PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level) | unit                         |     |     |           | 0     | 0.00     |      |    |           | 0    | 0.00     |      |    | 0         | 0.00   |     |                             | 0               | 0.00                      | 0.00   | 5699.20 | -         |

| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES |                 |                                                   |      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----------------------------------------------|-----------------|---------------------------------------------------|------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 154                                          | 44103109-BR-D05 | DRUM CART, BROTHER DR-3455                        | Cart |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 155                                          | 44103105-BR-B04 | INK CART, BROTHER LC67B, Black                    | Cart |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 156                                          | 44103105-BR-B05 | INK CART, BROTHER LC67HYBK, Black                 | Cart |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 157                                          | 44103109-BR-D06 | TONER CART, BROTHER DR-451CL, high yield 3000 pag | Cart |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 158                                          | 44103103-BR-B16 | TONER CART, BROTHER TN-456 BLACK, high yield 6500 | Cart |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 159                                          | 44103103-BR-C03 | TONER CART, BROTHER TN-456 CYAN, high yield 6500  | Cart |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 160                                          | 44103103-BR-M03 | TONER CART, BROTHER TN-456 MAGENTA, high yield 65 | Cart |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 161                                          | 44103103-BR-Y03 | TONER CART, BROTHER TN-456 YELLOW, high yield 650 | Cart |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |



| Item & Specifications |                 |                                                   |  | Unit of Measure | Monthly Quantity Requirement |     |     |           |       |     |      |           |          |      |      |           |          |     |      |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |         |         |           |
|-----------------------|-----------------|---------------------------------------------------|--|-----------------|------------------------------|-----|-----|-----------|-------|-----|------|-----------|----------|------|------|-----------|----------|-----|------|-----------|-----------------------------|-----------------|---------------------------|---------|---------|-----------|
|                       |                 |                                                   |  |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April | May | June | Q2 AMOUNT | July     | Aug  | Sept | Q3 AMOUNT | Oct      | Nov | Dec  | Q4 AMOUNT |                             |                 |                           |         |         |           |
| 162                   | 44103103-SA-803 | TONER CART, SAMSUNG ML-D2850B, Black              |  | Cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 5116.80 | -       |           |
| 163                   | 44103105-CA-04  | INK CART, CANON CL-741, Col.                      |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 989.04  | -       |           |
| 164                   | 44103105-CA-02  | INK CART, CANON CL-811, Colored                   |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 1029.60 | -       |           |
| 165                   | 44103105-CA-B04 | INK CART, CANON PG-740, Black                     |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 754.00  | -       |           |
| 166                   | 44103105-CA-B02 | INK CART, CANON PG-810, Black                     |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 780.00  | -       |           |
| 167                   | 44103105-EP-B17 | INK CART, EPSON C13T664100 (T6641), Black         |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 249.60  | -       |           |
| 168                   | 44103105-EP-C17 | INK CART, EPSON C13T664200 (T6642), Cyan          |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 249.60  | -       |           |
| 169                   | 44103105-EP-M17 | INK CART, EPSON C13T664300 (T6643), Magenta       |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 249.60  | -       |           |
| 170                   | 44103105-EP-Y17 | INK CART, EPSON C13T664400 (T6644), Yellow        |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 249.60  | -       |           |
| 171                   | 44103105-HP-B40 | INK CART, HP CZP04AA (HP62) Black                 |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 773.76  | -       |           |
| 172                   | 44103105-HP-T40 | INK CART, HP CZP06AA (HP62) Tri-color             |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 950.56  | -       |           |
| 173                   | 44103105-HP-B09 | INK CART, HP C9351AA, (HP21), Black               |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 795.60  | -       |           |
| 174                   | 44103105-HP-T10 | INK CART, HP C9352AA, (HP22), Tri-color           |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 920.40  | -       |           |
| 175                   | 44103105-HP-P48 | Ink Cartridge, HP C9397A (HP72) 69ml Photo Black  |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 1996.80 | -       |           |
| 176                   | 44103105-HP-C48 | Ink Cartridge, HP C9398A (HP72) 69ml Cyan         |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 1996.80 | -       |           |
| 177                   | 44103105-HP-M48 | Ink Cartridge, HP C9399A (HP72) 69ml Magenta      |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 1996.80 | -       |           |
| 178                   | 44103105-HP-Y48 | Ink Cartridge, HP C9400A (HP72) 69ml Yellow       |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 1996.80 | -       |           |
| 179                   | 44103105-HP-G48 | Ink Cartridge, HP C9401A (HP72) 69ml Gray         |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 1996.80 | -       |           |
| 180                   | 44103105-HP-B48 | Ink Cartridge, HP C9403A (HP72) 130ml Matte Black |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 3016.00 | -       |           |
| 181                   | 44103105-HP-B17 | INK CART, HP CC640WA, (HP60), Black               |  | cart            | 3                            |     | 3   | 2,308.80  |       | 3   |      | 3         | 2,308.80 | 3    |      | 3         | 2,308.80 | 3   |      | 3         |                             | 3               | 2,308.80                  | 12.00   | 769.60  | 9,235.20  |
| 182                   | 44103105-HP-T17 | INK CART, HP CC643WA, (HP60), Tri-color           |  | cart            | 3                            |     | 3   | 2,745.60  |       | 3   |      | 3         | 2,745.60 | 3    |      | 3         | 2,745.60 | 3   |      | 3         |                             | 3               | 2,745.60                  | 12.00   | 915.20  | 10,982.40 |
| 183                   | 44103105-HP-B35 | INK CART, HP CD887AA, (HP703), Black              |  | cart            | 3                            |     | 3   | 1,098.24  |       | 3   |      | 3         | 1,098.24 | 3    |      | 3         | 1,098.24 | 3   |      | 3         |                             | 3               | 1,098.24                  | 12.00   | 366.08  | 4,392.96  |
| 184                   | 44103105-HP-T35 | INK CART, HP CD888AA, (HP703), Tri-color          |  | cart            | 3                            |     | 3   | 1,098.24  |       | 3   |      | 3         | 1,098.24 | 3    |      | 3         | 1,098.24 | 3   |      | 3         |                             | 3               | 1,098.24                  | 12.00   | 366.08  | 4,392.96  |
| 185                   | 44103105-HX-C40 | INK CART, HP CD972AA, (HP 920XL), Cyan            |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 641.68  | -         |
| 186                   | 44103105-HX-M40 | INK CART, HP CD973AA, (HP 920XL), Magenta         |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 641.68  | -         |
| 187                   | 44103105-HX-Y40 | INK CART, HP CD974AA, (HP 920XL), Yellow          |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 641.68  | -         |
| 188                   | 44103105-HX-B40 | INK CART, HP CD975AA, (HP 920XL), Black           |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 1269.84 | -         |
| 189                   | 44103105-HP-B20 | INK CART, HP CH561WA, (HP61), Black               |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 656.24  | -         |
| 190                   | 44103105-HP-T20 | INK CART, HP CH562WA, (HP61), Tricolor            |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 821.60  | -         |
| 191                   | 44103105-HP-B49 | INK CART, HP CH565A (HP82) Black                  |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 1944.80 | -         |
| 192                   | 44103105-HP-C49 | INK CART, HP CH566A (HP82) Cyan                   |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 1539.20 | -         |
| 193                   | 44103105-HP-M49 | INK CART, HP CH567A (HP82) Magenta                |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 1539.20 | -         |
| 194                   | 44103105-HP-Y49 | INK CART, HP CH568A (HP82) Yellow                 |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 1539.20 | -         |
| 195                   | 44103105-HX-B43 | INK CART, HP CN045AA, (HP50XL), Black             |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 1570.40 | -         |
| 196                   | 44103105-HX-C43 | INK CART, HP CN046AA, (HP51XL), Cyan              |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 1165.84 | -         |
| 197                   | 44103105-HX-M43 | INK CART, HP CN047AA, (HP51XL), Magenta           |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 1165.84 | -         |
| 198                   | 44103105-HX-Y43 | INK CART, HP CN048AA, (HP51XL), Yellow            |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 1165.84 | -         |
| 199                   | 44103105-HP-B36 | INK CART, HP CN692AA, (HP704), Black              |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 366.08  | -         |
| 200                   | 44103105-HP-T36 | INK CART, HP CN693AA, (HP704), Tri-color          |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 366.08  | -         |
| 201                   | 44103105-HP-B33 | INK CART, HP CZ107AA, (HP678), Black              |  | cart            |                              |     |     | 0         | 0.00  |     |      |           | 0        | 0.00 |      |           |          | 0   | 0.00 |           |                             | 0               | 0.00                      | 0.00    | 366.08  | -         |



|     |                 | Item & Specifications                               |  | Unit of Measure | Monthly Quantity Requirement |     |     |            |       |     |      |            |      |     |      |            |      |     |     |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|-----|-----------------|-----------------------------------------------------|--|-----------------|------------------------------|-----|-----|------------|-------|-----|------|------------|------|-----|------|------------|------|-----|-----|-----------|-----------------------------|-----------------|---------------------------|
|     |                 |                                                     |  |                 | Jan                          | Feb | Mar | Q1 AMOUNT  | April | May | June | Q2 AMOUNT  | July | Aug | Sept | Q3 AMOUNT  | Oct  | Nov | Dec | Q4 AMOUNT |                             |                 |                           |
|     |                 |                                                     |  |                 |                              |     |     |            |       |     |      |            |      |     |      |            |      |     |     |           |                             |                 |                           |
| 202 | 44103105-HP-T33 | INK CART, HP CZ108AA, (HP678), Tricolor             |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 366.08          | -                         |
| 203 | 44103105-HP-B42 | INK CART, HP CZ121A (HP685A), Black                 |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 366.08          | -                         |
| 204 | 44103105-HP-C33 | INK CART, HP CZ122A (HP685A), Cyan                  |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 249.60          | -                         |
| 205 | 44103105-HP-M33 | INK CART, HP CZ123A (HP685A), Magenta               |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 249.60          | -                         |
| 206 | 44103105-HP-Y33 | INK CART, HP CZ14A (HP685A), Yellow                 |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 249.60          | -                         |
| 207 | 44103105-HP-T43 | Ink Cartridge, HP F6V26AA (HP680) Tri-color         |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 405.60          | -                         |
| 208 | 44103105-HP-B43 | Ink Cartridge, HP F6V27AA (HP680) Black             |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 405.60          | -                         |
| 209 | 44103105-HP-C50 | Ink Cartridge, HP L0551AA (HP955) Cyan Original     |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 995.75          | -                         |
| 210 | 44103105-HP-M50 | Ink Cartridge, HP L0554AA (HP955) Magenta Original  |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 995.75          | -                         |
| 211 | 44103105-HP-Y50 | Ink Cartridge, HP L0557AA (HP955) Yellow Original   |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 995.75          | -                         |
| 212 | 44103105-HP-B50 | Ink Cartridge, HP L0560AA (HP955) Black Original    |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 4956.60         | -                         |
| 213 | 44103105-HX-C48 | Ink Cartridge, HP L0563AA (HP955XL) Cyan Original   |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 1212.64         | -                         |
| 214 | 44103105-HX-M48 | Ink Cartridge, HP L0566AA (HP955XL) Magenta Origin  |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 1212.64         | -                         |
| 215 | 44103105-HX-Y48 | Ink Cartridge, HP L0569AA (HP955XL) Yellow Original |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 1212.64         | -                         |
| 216 | 44103105-HX-B48 | Ink Cartridge, HP L0572AA (HP955XL) Black Original  |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 1644.24         | -                         |
| 217 | 44103105-HP-C51 | Ink Cartridge, HP T6L89AA (HP905) Cyan Original     |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 453.62          | -                         |
| 218 | 44103105-HP-M51 | Ink Cartridge, HP T6L93AA (HP905) Magenta Original  |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 453.62          | -                         |
| 219 | 44103105-HP-Y51 | Ink Cartridge, HP T6L97AA (HP905) Yellow Original   |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 453.62          | -                         |
| 220 | 44103105-HP-B51 | Ink Cartridge, HP T6M01AA (HP905) Black Original    |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 741.28          | -                         |
| 221 | 44103112-EP-R05 | RIBBON CART, EPSON C13S015516 (#8750), Black        |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 77.43           | -                         |
| 222 | 44103112-EP-R07 | RIBBON CART, EPSON C13S015531 (S015086), Black      |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 736.32          | -                         |
| 223 | 44103112-EP-R13 | RIBBON CART, EPSON C13S015632, Black, for LX-310    |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 77.94           | -                         |
| 224 | 44103103-BR-B03 | TONER CART, BROTHER TN-2025, Black                  |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 2685.28         | -                         |
| 225 | 44103103-BR-B04 | TONER CART, BROTHER TN-2130, Black                  |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 1892.80         | -                         |
| 226 | 44103103-BR-B05 | TONER CART, BROTHER TN-2150, Black                  |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 2685.28         | -                         |
| 227 | 44103103-BR-B09 | TONER CART, BROTHER TN-3320, Black                  |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 3567.20         | -                         |
| 228 | 44103103-BR-B11 | TONER CART, BROTHER TN-3350, Black, for HL5450DN    |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 5002.40         | -                         |
| 229 | 44103103-HP-B12 | TONER CART, HP CB435A, Black                        |  | cart            | 10                           |     |     | 33,800.00  | 10    |     |      | 33,800.00  |      | 10  |      | 33,800.00  |      |     |     | 10        | 33,800.00                   | 40.00           | 135,200.00                |
| 230 | 44103103-HP-B14 | TONER CART, HP CB540A, Black                        |  | cart            | 2                            |     |     | 6,674.72   | 2     |     |      | 6,674.72   |      | 2   |      | 6,674.72   |      | 2   |     | 2         | 6,674.72                    | 8.00            | 26,698.88                 |
| 231 | 44103103-HP-B18 | TONER CART, HP CE255A, Black                        |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 7332.00         | -                         |
| 232 | 44103103-HP-B21 | TONER CART, HP CE278A, Black                        |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 3952.00         | -                         |
| 233 | 44103103-HP-B22 | TONER CART, HP CE285A (HP68A), Black                |  | cart            | 30                           |     |     | 102,960.00 | 30    |     |      | 102,960.00 |      | 30  |      | 102,960.00 |      |     |     | 30        | 102,960.00                  | 120.00          | 411,840.00                |
| 234 | 44103103-HP-B23 | TONER CART, HP CE310A, Black                        |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 2360.80         | -                         |
| 235 | 44103103-HP-C23 | TONER CART, HP CE311A, Cyan                         |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 2542.80         | -                         |
| 236 | 44103103-HP-Y23 | TONER CART, HP CE312A, Yellow                       |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 2542.80         | -                         |
| 237 | 44103103-HP-M23 | TONER CART, HP CE313A, Magenta                      |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 2542.80         | -                         |
| 238 | 44103103-HP-B24 | TONER CART, HP CE320A, Black                        |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 2916.16         | -                         |
| 239 | 44103103-HP-C24 | TONER CART, HP CE321A, Cyan                         |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 3072.16         | -                         |
| 240 | 44103103-HP-Y24 | TONER CART, HP CE322A, Yellow                       |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 3072.16         | -                         |
| 241 | 44103103-HP-M24 | TONER CART, HP CE323A, Magenta                      |  | cart            |                              |     |     | 0          | 0.00  |     |      | 0          | 0.00 |     |      | 0          | 0.00 |     |     | 0         | 0.00                        | 3072.16         | -                         |



| Item & Specifications |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |       |     |      |    |      |      |      |    | Total Quantity for the year | Price Catalogue | Total Amount for the year |           |          |     |
|-----------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-------|-----|------|----|------|------|------|----|-----------------------------|-----------------|---------------------------|-----------|----------|-----|
|                       |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 | April | May | June | Q2 | July | Aug  | Sept | Q3 |                             |                 |                           | Q3 AMOUNT | Oct      | Nov |
| 242                   | 44103103-HP-B25 | TONER CART, HP CE390A, Black                       | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 7856.16  | -   |
| 243                   | 44103103-HP-B26 | TONER CART, HP CE400A, Black                       | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 6900.40  | -   |
| 244                   | 44103103-HP-C26 | TONER CART, HP CE401A, Cyan                        | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 10193.04 | -   |
| 245                   | 44103103-HP-Y26 | TONER CART, HP CE402A, Yellow                      | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 10193.04 | -   |
| 246                   | 44103103-HP-M26 | TONER CART, HP CE403A, Magenta                     | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 10193.04 | -   |
| 247                   | 44103103-HP-B27 | TONER CART, HP CE410A, (HP305), Black              | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 4201.60  | -   |
| 248                   | 44103103-HP-C27 | TONER CART, HP CE411A, (HP305), Cyan               | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 6011.20  | -   |
| 249                   | 44103103-HP-Y27 | TONER CART, HP CE412A, (HP305), Yellow             | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 6011.20  | -   |
| 250                   | 44103103-HP-M27 | TONER CART, HP CE413A, (HP305), Magenta            | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 6011.20  | -   |
| 251                   | 44103103-HP-B28 | TONER CART, HP CE505A, Black                       | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 4466.80  | -   |
| 252                   | 44103103-HX-B28 | TONER CART, HP CE505X, Black, high cap             | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 7332.00  | -   |
| 253                   | 44103103-HP-B52 | Toner Cartridge, HP CF217A (HP17A) Black LaserJet  | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 3044.01  | -   |
| 254                   | 44103103-HP-B53 | Toner Cartridge, HP CF236A (HP26A) Black LaserJet  | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 5787.60  | -   |
| 255                   | 44103103-HP-B55 | Toner Cartridge, HP CF280A, LaserJet Pro M401/M425 | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 5200.00  | -   |
| 256                   | 44103103-HP-B51 | HP Toner CF280XC                                   | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 7112.56  | -   |
| 257                   | 44103103-HP-B56 | Toner Cartridge, HP CF281A (HP81A) Black LaserJet  | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 8606.00  | -   |
| 258                   | 44103103-HP-B57 | Toner Cartridge, HP CF283A (HP83A) LaserJet Black  | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 3241.70  | -   |
| 259                   | 44103103-HX-B51 | Toner Cartridge, HP CF283XC (HP83X) Blk Contract L | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 4056.00  | -   |
| 260                   | 44103103-HP-B58 | Toner Cartridge, HP CF287A (HP87) black            | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 10051.00 | -   |
| 261                   | 44103103-HX-B52 | Toner Cartridge, HP CF325XC (HP25X) Black LaserJet | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 13156.00 | -   |
| 262                   | 44103103-HP-B60 | Toner Cartridge, HP CF350A Black LJ                | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 2901.60  | -   |
| 263                   | 44103103-HP-C60 | Toner Cartridge, HP CF351A Cyan LJ                 | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 2953.60  | -   |
| 264                   | 44103103-HP-Y60 | Toner Cartridge, HP CF352A Yellow LJ               | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 2953.60  | -   |
| 265                   | 44103103-HP-M60 | Toner Cartridge, HP CF353A Magenta LJ              | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 2953.60  | -   |
| 266                   | 44103103-HP-B61 | Toner Cartridge, HP CF360A (HP508A) Black LaserJet | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 7056.40  | -   |
| 267                   | 44103103-HP-C61 | Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet  | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 8846.24  | -   |
| 268                   | 44103103-HP-Y61 | Toner Cartridge, HP CF362A (HP508A) Yellow LaserJe | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 8846.24  | -   |
| 269                   | 44103103-HP-M61 | Toner Cartridge, HP CF363A (HP508A) Magenta LaserJ | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 8846.24  | -   |
| 270                   | 44103103-HP-B62 | Toner Cartridge, HP CF400A (HP201A) Black LaserJet | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 3429.78  | -   |
| 271                   | 44103103-HP-C62 | Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet  | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 4043.83  | -   |
| 272                   | 44103103-HP-Y62 | Toner Cartridge, HP CF402A (HP201A) Yellow LaserJe | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 4043.83  | -   |
| 273                   | 44103103-HP-M62 | Toner Cartridge, HP CF403A (HP201A) Magenta LaserJ | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 4043.83  | -   |
| 274                   | 44103103-HP-B63 | Toner Cartridge, HP CF410A (HP410A) black          | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 4440.80  | -   |
| 275                   | 44103103-HX-B54 | Toner Cartridge, HP CF410XC (HP410XC) black        | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 7441.20  | -   |
| 276                   | 44103103-HP-C63 | Toner Cartridge, HP CF411A (HP410A) cyan           | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 5616.00  | -   |
| 277                   | 44103103-HX-C54 | Toner Cartridge, HP CF411XC (HP410XC) cyan         | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 7472.40  | -   |
| 278                   | 44103103-HP-Y63 | Toner Cartridge, HP CF412A (HP410A) yellow         | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 5616.00  | -   |
| 279                   | 44103103-HX-Y54 | Toner Cartridge, HP CF412XC (HP410XC) yellow       | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 7472.40  | -   |
| 280                   | 44103103-HP-M63 | Toner Cartridge, HP CF413A (HP410A) magenta        | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 5616.00  | -   |
| 281                   | 44103103-HX-M54 | Toner Cartridge, HP CF413XC (HP410XC) magenta      | cart            |                              |     |     | 0  | 0.00  |     |      |    | 0    | 0.00 |      |    |                             |                 | 0                         | 0.00      | 7472.40  | -   |



| Item & Specifications                                  |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |           |            |     |      |           |          |     |           |           |            |     |     |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |            |
|--------------------------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|-----------|------------|-----|------|-----------|----------|-----|-----------|-----------|------------|-----|-----|-----------|-----------------------------|-----------------|---------------------------|------------|
|                                                        |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April      | May | June | Q2 AMOUNT | July     | Aug | Sept      | Q3 AMOUNT | Oct        | Nov | Dec | Q4 AMOUNT |                             |                 |                           |            |
| 282                                                    | 44103103-HP-B34 | TONER CART, HP Q2612A, Black                       | cart            |                              | 5   |     | 5         | 19,500.00  |     | 5    | 19,500.00 |          | 5   | 19,500.00 | 5         | 19,500.00  | 5   |     | 5         | 19,500.00                   | 20.00           | 3900.00                   | 78,000.00  |
| 283                                                    | 44103103-HP-B48 | TONER CART, HP Q7553A, Black                       | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 4399.20                   | -          |
| 284                                                    | 44103103-SA-B06 | TONER CART, SAMSUNG MLT-D101S, Black               | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 3406.00                   | -          |
| 285                                                    | 44103103-SA-B07 | TONER CART, SAMSUNG MLT-D103S, Black               | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 2350.40                   | -          |
| 286                                                    | 44103103-SA-B08 | TONER CART, SAMSUNG MLT-D104S, Black               | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 2454.40                   | -          |
| 287                                                    | 44103103-SA-B09 | TONER CART, SAMSUNG MLT-D105L, Black               | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 3380.00                   | -          |
| 288                                                    | 44103103-SA-B14 | TONER CART, SAMSUNG MLT-D108S, Black               | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 2875.58                   | -          |
| 289                                                    | 44103103-SA-B21 | TONER CART, SAMSUNG MLT-D203E, Black               | cart            | 25                           |     |     | 25        | 181,480.00 |     |      | 0         | 0.00     | 25  |           | 25        | 181,480.00 |     |     | 0         | 0.00                        | 50.00           | 7259.20                   | 362,960.00 |
| 290                                                    | 44103103-SA-B18 | TONER CART, SAMSUNG MLT-D203L, Black               | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 3458.00                   | -          |
| 291                                                    | 44103103-SA-B20 | TONER CART, SAMSUNG MLT-D203U, black               | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 6442.80                   | -          |
| 292                                                    | 44103103-SA-B12 | TONER CART, SAMSUNG MLT-D205E, Black               | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 7321.14                   | -          |
| 293                                                    | 44103103-SA-B05 | TONER CART, SAMSUNG MLT-D205L, Black               | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 3962.24                   | -          |
| 294                                                    | 44103103-SA-B10 | TONER CART, SAMSUNG SCX-D655SA, Black              | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 4066.40                   | -          |
| 295                                                    | 44103103-BR-B15 | TONER CART, BROTHER TN-3478 Black                  | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 6370.00                   | -          |
| 296                                                    | 44103103-CA-B00 | TONER CART, CANON CRG 324 II                       | cart            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 13399.36                  | -          |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                |                 |                                                    |                 |                              |     |     |           |            |     |      |           |          |     |           |           |            |     |     |           |                             |                 |                           |            |
| 297                                                    | 45121517-DO-C02 | DOCUMENT CAMERA                                    | unit            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 23623.60                  | -          |
| 298                                                    | 45111609-MM-P01 | MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens         | unit            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 17472.00                  | -          |
| FLAG OR ACCESSORIES                                    |                 |                                                    |                 |                              |     |     |           |            |     |      |           |          |     |           |           |            |     |     |           |                             |                 |                           |            |
| 299                                                    | 55121905-PH-F01 | PHILIPPINE NATIONAL FLAG, 100% polyester           | piece           |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 284.84                    | -          |
| PRINTED PUBLICATIONS                                   |                 |                                                    |                 |                              |     |     |           |            |     |      |           |          |     |           |           |            |     |     |           |                             |                 |                           |            |
| 300                                                    | 55101524-RA-H01 | HANDBOOK (RA 9184), 7th Edition                    | book            |                              | 50  |     | 50        | 1,860.50   |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 50.00           | 37.21                     | 1,860.50   |
| FIRE FIGHTING EQUIPMENT                                |                 |                                                    |                 |                              |     |     |           |            |     |      |           |          |     |           |           |            |     |     |           |                             |                 |                           |            |
| 301                                                    | 46191601-FE-M01 | FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs            | unit            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 1144.00                   | -          |
| 302                                                    | 46191601-FE-H01 | FIRE EXTINGUISHER, PURE HFC 123, 4.5kgs            | unit            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 5613.25                   | -          |
| CONSUMER ELECTRONICS                                   |                 |                                                    |                 |                              |     |     |           |            |     |      |           |          |     |           |           |            |     |     |           |                             |                 |                           |            |
| 303                                                    | 52161535-DV-R01 | DIGITAL VOICE RECORDER, memory: 4GB (expandable)   | unit            |                              | 1   |     | 1         | 6,415.64   |     |      | 0         | 0.00     | 1   |           | 1         | 6,415.64   |     |     | 0         | 0.00                        | 2.00            | 6415.64                   | 12,831.28  |
| FURNITURE AND FURNISHINGS                              |                 |                                                    |                 |                              |     |     |           |            |     |      |           |          |     |           |           |            |     |     |           |                             |                 |                           |            |
| 304                                                    | 56101504-CH-B01 | CHAIR, monobloc, beige, with backrest, w/o armrest | piece           |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 303.68                    | -          |
| 305                                                    | 56101504-CH-W01 | CHAIR,monobloc, white, with backrest, w/o armrest  | piece           |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 301.60                    | -          |
| 306                                                    | 56101519-TM-S01 | TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min | unit            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 1336.40                   | -          |
| 307                                                    | 56101519-TM-S02 | TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min | unit            |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 1315.60                   | -          |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES |                 |                                                    |                 |                              |     |     |           |            |     |      |           |          |     |           |           |            |     |     |           |                             |                 |                           |            |
| 308                                                    | 60121413-CB-P01 | CLEARBOOK, 20 transparent pockets, for A4 size     | piece           |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 39.78                     | -          |
| 309                                                    | 60121413-CB-P02 | CLEARBOOK, 20 transparent pockets, for LEGAL size  | piece           |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 42.38                     | -          |
| 310                                                    | 60121534-ER-P01 | ERASER, PLASTIC/RUBBER, for pencil draft/writing   | piece           |                              |     |     | 0         | 0.00       |     |      | 0         | 0.00     |     |           | 0         | 0.00       |     |     | 0         | 0.00                        | 0.00            | 4.42                      | -          |
| 311                                                    | 60121524-SP-G01 | SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip  | piece           | 150                          |     |     | 150       | 5,191.50   | 150 |      | 150       | 5,191.50 | 150 |           | 150       | 5,191.50   | 150 |     | 150       | 5,191.50                    | 600.00          | 34.61                     | 20,766.00  |
| 312                                                    | 60121524-SP-G02 | SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip   | piece           | 100                          |     |     | 100       | 3,461.00   | 100 |      | 100       | 3,461.00 | 100 |           | 100       | 3,461.00   | 100 |     | 100       | 3,461.00                    | 400.00          | 34.61                     | 13,844.00  |
| 313                                                    | 60121524-SP-G03 | SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip    | piece           | 50                           |     |     | 50        | 1,730.50   | 50  |      | 50        | 1,730.50 | 50  |           | 50        | 1,730.50   | 50  |     | 50        | 1,730.50                    | 200.00          | 34.61                     | 6,922.00   |



| Item & Specifications                                                                                                      |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |           |           |     |      |           |          |          |      |           |     |     |          |           | Price Catalogue | Total Quantity for the year | Total Amount for the year |           |          |
|----------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----------|-----------|-----|------|-----------|----------|----------|------|-----------|-----|-----|----------|-----------|-----------------|-----------------------------|---------------------------|-----------|----------|
|                                                                                                                            |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April     | May | June | Q2 AMOUNT | July     | Aug      | Sept | Q3 AMOUNT | Oct | Nov | Dec      | Q4 AMOUNT |                 |                             |                           |           |          |
| 314                                                                                                                        | 60121124-WR-P01  | WRAPPING PAPER, kraft, 65gsm (-5%)                               | pack            |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 154.84    | -        |
| SOFTWARE                                                                                                                   |                  |                                                                  |                 |                              |     |     |           |           |     |      |           |          |          |      |           |     |     |          |           |                 |                             |                           |           |          |
| 1                                                                                                                          | 43231513-SFT-001 | Business function specific software                              | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 2                                                                                                                          | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 3                                                                                                                          | 43232004-SFT-003 | Computer game or entertainment software                          | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 4                                                                                                                          | 43232107-SFT-004 | Content authoring and editing software                           | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 5                                                                                                                          | 43232202-SFT-005 | Content management software                                      | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 6                                                                                                                          | 43232304-SFT-006 | Data management and query software                               | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 7                                                                                                                          | 43232402-SFT-007 | Development software                                             | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 8                                                                                                                          | 43232505-SFT-008 | Educational or reference software                                | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 9                                                                                                                          | 43232603-SFT-009 | Industry specific software                                       | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 10                                                                                                                         | 43232701-SFT-010 | Network applications software                                    | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 11                                                                                                                         | 43232802-SFT-011 | Network management software                                      | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 12                                                                                                                         | 43232905-SFT-012 | Networking software                                              | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 13                                                                                                                         | 43233004-SFT-013 | Operating environment software                                   | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 14                                                                                                                         | 43233205-SFT-014 | Security and protection software                                 | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 15                                                                                                                         | 43233405-SFT-015 | Utility and device driver software                               | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 16                                                                                                                         | 43233501-SFT-016 | Information exchange software                                    | license         |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                  |                                                                  |                 |                              |     |     |           |           |     |      |           |          |          |      |           |     |     |          |           |                 |                             |                           |           |          |
| Common Electrical Supplies                                                                                                 |                  |                                                                  |                 |                              |     |     |           |           |     |      |           |          |          |      |           |     |     |          |           |                 |                             |                           |           |          |
| 1                                                                                                                          | 40101701-AC-W01  | Air Conditioning Unit, Window Inverter Type                      |                 |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 2                                                                                                                          | 40101701-AC-S01  | Air Conditioning Unit, Split Type                                |                 |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 0.00      | -        |
| 3                                                                                                                          |                  | Ballast 40 Watts 220 Volts                                       | piece           |                              |     |     | 0         | 0.00      | 40  |      | 40        | 6,000.00 |          |      |           |     | 0   | 0.00     |           |                 | 0                           | 0.00                      | 40.00     | 6,000.00 |
| 4                                                                                                                          |                  | Fluorescent Tube 40 Watts T12                                    | piece           |                              | 50  |     | 50        | 9,750.00  |     | 50   |           | 50       | 9,750.00 |      | 50        |     | 50  | 9,750.00 |           |                 | 200.00                      | 195.00                    | 39,000.00 |          |
| 5                                                                                                                          |                  | Stranded Wire # 12 Pheip Dodge                                   | roll            |                              | 1   |     | 1         | 3,500.00  |     |      |           | 0        | 0.00     |      |           | 1   |     | 3,500.00 |           |                 | 2.00                        | 3500.00                   | 7,000.00  |          |
| 6                                                                                                                          |                  | Flat Cord # 14                                                   | roll            |                              | 1   |     | 1         | 5,300.00  |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 1.00                        | 5300.00                   | 5,300.00  |          |
| 7                                                                                                                          |                  | Flat Cord # 16                                                   | roll            |                              | 1   |     | 1         | 3,000.00  |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 1.00                        | 3000.00                   | 3,000.00  |          |
| 8                                                                                                                          |                  | Rubber Plug                                                      | piece           |                              | 20  |     | 20        | 1,000.00  |     |      |           | 0        | 0.00     | 0    |           |     | 0   | 0.00     |           |                 | 20.00                       | 50.00                     | 1,000.00  |          |
| 9                                                                                                                          |                  | Universal Outlet Screwtype                                       | piece           |                              | 20  |     | 20        | 2,000.00  |     |      |           | 0        | 0.00     | 0    |           |     | 0   | 0.00     |           |                 | 20.00                       | 100.00                    | 2,000.00  |          |
| 10                                                                                                                         |                  | Gang Plate                                                       | piece           |                              | 20  |     | 20        | 1,500.00  |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 20.00                       | 75.00                     | 1,500.00  |          |
| 11                                                                                                                         |                  | PVC Electrical (Switch Box)                                      | piece           |                              | 20  |     | 20        | 1,500.00  |     |      |           | 0        | 0.00     | 0    |           |     | 0   | 0.00     |           |                 | 20.00                       | 75.00                     | 1,500.00  |          |
| 12                                                                                                                         |                  |                                                                  |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00     |          |      |           |     | 0   | 0.00     |           |                 | 0.00                        | 0.00                      | -         |          |
| 13                                                                                                                         |                  |                                                                  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0.00                        | 0.00                      | -         |          |
| 14                                                                                                                         |                  |                                                                  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0.00                        | 0.00                      | -         |          |
| 15                                                                                                                         |                  |                                                                  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0.00                        | 0.00                      | -         |          |
| Common Office Equipment                                                                                                    |                  |                                                                  |                 |                              |     |     |           |           |     |      |           |          |          |      |           |     |     |          |           |                 |                             |                           |           |          |
| 1                                                                                                                          | 44111905-WB-N01  | White Board                                                      |                 |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0.00                        | 0.00                      | -         |          |
| 2                                                                                                                          | 44111911-WB-D01  | White Board, Digital                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 0.00                        | 0.00                      | -         |          |
| 3                                                                                                                          |                  | Calculator Printing                                              | piece           |                              | 5   |     | 5         | 30,000.00 |     |      |           | 0        | 0.00     |      |           |     | 0   | 0.00     |           |                 | 5.00                        | 6000.00                   | 30,000.00 |          |



| Item & Specifications  |                                                 |  | Unit of Measure | Monthly Quantity Requirement |     |     |           |           |     |      |           |      |          |      |           |           |     |      |     | Price Catalogue | Total Quantity for the year | Total Amount for the year |            |
|------------------------|-------------------------------------------------|--|-----------------|------------------------------|-----|-----|-----------|-----------|-----|------|-----------|------|----------|------|-----------|-----------|-----|------|-----|-----------------|-----------------------------|---------------------------|------------|
|                        |                                                 |  |                 | Monthly Quantity Requirement |     |     |           |           |     |      |           |      |          |      |           | Q4 AMOUNT |     |      |     |                 |                             |                           |            |
|                        |                                                 |  |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April     | May | June | Q2 AMOUNT | July | Aug      | Sept | Q3 AMOUNT | Oct       | Nov | Dec  | Q4  |                 |                             |                           | Q4 AMOUNT  |
| 4                      |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 5                      |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 6                      |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 7                      |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 8                      |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 9                      |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 10                     |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 11                     |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 12                     |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 13                     |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 14                     |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| 15                     |                                                 |  |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00     |      |           |           | 0   | 0.00 | 0   | 0.00            | 0.00                        | -                         |            |
| Common Office Supplies |                                                 |  |                 |                              |     |     |           |           |     |      |           |      |          |      |           |           |     |      |     |                 |                             |                           |            |
| 1                      | Ballpen Black/Blue                              |  | piece           |                              | 150 |     | 150       | 2,250.00  |     |      |           | 150  | 2,250.00 |      |           |           | 150 |      | 150 | 2,250.00        | 600.00                      | 15.00                     | 9,000.00   |
| 2                      | Ballpen Red                                     |  | piece           |                              | 50  |     | 50        | 750.00    |     |      |           | 50   | 750.00   |      |           |           | 50  |      | 50  | 750.00          | 200.00                      | 15.00                     | 3,000.00   |
| 3                      | Cork Board                                      |  | piece           |                              | 8   |     | 8         | 2,400.00  |     |      |           | 0    | 0.00     |      |           |           | 8   |      |     | 0               | 0.00                        | 300.00                    | 4,800.00   |
| 4                      | Folder Blue                                     |  | piece           |                              | 700 |     | 700       | 97,500.00 |     |      |           | 0    | 0.00     |      |           |           | 700 |      |     | 0               | 0.00                        | 130.00                    | 195,000.00 |
| 5                      | Folder Morocco A4                               |  | piece           |                              | 50  |     | 50        | 1,000.00  |     |      |           | 0    | 0.00     |      |           |           | 50  |      |     | 0               | 0.00                        | 20.00                     | 2,000.00   |
| 6                      | Folder Morocco Legal                            |  | piece           |                              | 50  |     | 50        | 1,250.00  |     |      |           | 0    | 0.00     |      |           |           | 50  |      |     | 0               | 0.00                        | 25.00                     | 2,500.00   |
| 7                      | Illustration Board 1/2                          |  | piece           |                              | 10  |     | 10        | 5,000.00  |     |      |           | 0    | 0.00     |      |           |           | 10  |      |     | 0               | 0.00                        | 500.00                    | 10,000.00  |
| 8                      | Illustration Board 1/4                          |  | piece           |                              | 10  |     | 10        | 2,750.00  |     |      |           | 0    | 0.00     |      |           |           | 10  |      |     | 0               | 0.00                        | 275.00                    | 5,500.00   |
| 9                      | Illustration Board 1/8                          |  | piece           |                              | 10  |     | 10        | 1,900.00  |     |      |           | 0    | 0.00     |      |           |           | 10  |      |     | 0               | 0.00                        | 190.00                    | 3,800.00   |
| 10                     | Ink Refill Blue (OGCC Indilica Self-Inking Pad) |  | bottle          |                              | 2   |     | 2         | 800.00    |     |      |           | 0    | 0.00     |      |           | 2         |     |      |     | 0               | 0.00                        | 400.00                    | 1,600.00   |
| 11                     | OGCC Ring Binder                                |  | piece           |                              | 25  |     | 25        | 7,500.00  |     |      |           | 0    | 0.00     |      |           | 25        |     |      |     | 0               | 0.00                        | 300.00                    | 15,000.00  |
| 12                     | Pencil Colored                                  |  | pack            |                              | 1   |     | 1         | 1,200.00  |     |      |           | 0    | 0.00     |      |           |           |     |      |     | 0               | 0.00                        | 1,200.00                  | 1,200.00   |
| 13                     | Post It 2" x 3"                                 |  | piece           |                              | 25  |     | 25        | 1,000.00  |     |      | 25        | 25   | 1,000.00 |      |           | 25        |     | 25   |     | 25              | 1,000.00                    | 40.00                     | 4,000.00   |
| 14                     | Post It 3" x 3"                                 |  | piece           |                              | 25  |     | 25        | 1,200.00  |     |      | 25        | 25   | 1,200.00 |      |           | 25        |     | 25   |     | 25              | 1,200.00                    | 48.00                     | 4,800.00   |
| 15                     | Post It 3" x 4"                                 |  | piece           |                              | 25  |     | 25        | 1,500.00  |     |      | 25        | 25   | 1,500.00 |      |           | 25        |     | 25   |     | 25              | 1,500.00                    | 15.00                     | 6,000.00   |
| 16                     | Post It "Sign Here"                             |  | piece           |                              | 20  |     | 20        | 3,330.00  |     |      | 20        | 20   | 3,330.00 |      |           | 20        |     | 20   |     | 20              | 3,330.00                    | 166.50                    | 13,320.00  |
| 17                     | Ink Fountain Pen                                |  | bottle          |                              | 3   |     | 3         | 3,300.00  |     |      |           |      |          |      | 3         |           |     |      |     |                 | 6.00                        | 1100.00                   | 6,600.00   |
| 18                     | Pen Fountain (Branded)                          |  | piece           |                              | 1   |     | 1         | 4,500.00  |     |      |           |      |          |      | 1         |           |     |      |     |                 | 2.00                        | 4500.00                   | 9,000.00   |
| 19                     | DVD Rewritable                                  |  | piece           |                              | 50  |     | 50        | 3,500.00  |     |      | 50        | 50   | 3,500.00 |      |           | 50        |     | 50   |     | 50              | 3,500.00                    | 70.00                     | 14,000.00  |
| 20                     | Spl Adhesive Sticker                            |  | pack            |                              | 10  |     | 10        | 700.00    |     |      |           |      |          |      | 10        |           |     |      |     |                 | 20.00                       | 70.00                     | 1,400.00   |
| 21                     | Sign Pen Green                                  |  | piece           |                              | 10  |     | 10        | 890.00    |     |      | 10        | 10   | 890.00   |      |           | 10        |     | 10   |     | 10              | 890.00                      | 89.00                     | 3,560.00   |
| 22                     | Staple Wire #23/10                              |  | box             |                              | 10  |     | 10        | 950.00    |     |      | 10        | 10   | 950.00   |      |           | 10        |     | 10   |     | 10              | 950.00                      | 95.00                     | 3,800.00   |
| 23                     | Staple Wire #23/15                              |  | box             |                              | 10  |     | 10        | 750.00    |     |      | 10        | 10   | 750.00   |      |           | 10        |     | 10   |     | 10              | 750.00                      | 75.00                     | 3,000.00   |
| 24                     | Staple Wire #23/20                              |  | box             |                              | 10  |     | 10        | 700.00    |     |      | 10        | 10   | 700.00   |      |           | 10        |     | 10   |     | 10              | 700.00                      | 70.00                     | 2,800.00   |
| 25                     | Sticker Paper Set (for Bar Code of Books)       |  | pack            |                              | 20  |     | 20        | 1,100.00  |     |      | 20        | 20   | 1,100.00 |      |           | 20        |     | 20   |     | 20              | 1,100.00                    | 55.00                     | 4,400.00   |
| 26                     | Storage Box                                     |  | piece           |                              | 25  |     | 25        | 2,375.00  |     |      | 25        | 25   | 2,375.00 |      |           | 25        |     | 25   |     | 25              | 2,375.00                    | 95.00                     | 9,500.00   |



| Item & Specifications            |                                  |  | Unit of Measure | Monthly Quantity Requirement |     |     |           |       |           |      |           |      |          |      |           |     |           |      |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |           |   |
|----------------------------------|----------------------------------|--|-----------------|------------------------------|-----|-----|-----------|-------|-----------|------|-----------|------|----------|------|-----------|-----|-----------|------|-----------|-----------------------------|-----------------|---------------------------|-----------|---|
|                                  |                                  |  |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April | May       | June | Q2 AMOUNT | July | Aug      | Sept | Q3 AMOUNT | Oct | Nov       | Dec  | Q4 AMOUNT |                             |                 |                           |           |   |
| 26                               | Time Card for Kizano Bundy Clock |  |                 | pack                         |     | 3   |           | 3     | 375.00    |      | 3         | 3    | 375.00   |      | 3         | 3   | 375.00    |      | 3         | 3                           | 375.00          | 12.00                     | 1,500.00  |   |
| 27                               | Imaging Film 57E                 |  |                 | piece                        |     | 3   |           | 3     | 2,970.00  |      | 3         | 3    | 2,970.00 |      | 3         | 3   | 2,970.00  |      | 3         | 3                           | 2,970.00        | 12.00                     | 11,880.00 |   |
| 28                               | Imaging Film 9CR                 |  |                 | piece                        |     | 2   |           | 2     | 3,360.00  |      | 2         | 2    | 3,360.00 |      | 3         | 3   | 5,040.00  |      | 2         | 2                           | 3,360.00        | 9.00                      | 15,120.00 |   |
| 29                               | Arch File Folder                 |  |                 | piece                        |     | 150 |           | 150   | 37,500.00 |      |           |      |          |      | 150       | 150 | 37,500.00 |      |           |                             | 300.00          | 75,000.00                 |           |   |
|                                  |                                  |  |                 |                              |     |     |           |       |           |      |           |      |          |      |           |     |           |      |           |                             |                 |                           |           |   |
|                                  |                                  |  |                 |                              |     |     |           |       | 0         | 0.00 |           | 0    | 0.00     |      |           | 0   | 0.00      |      |           | 0                           | 0.00            | 0.00                      | -         |   |
| Common Janitorial Supplies       |                                  |  |                 |                              |     |     |           |       |           |      |           |      |          |      |           |     |           |      |           |                             |                 |                           |           |   |
| 1                                | Floor Wax Liquid                 |  |                 | bottle                       |     | 4   |           | 4     | 1,980.00  |      |           | 4    | 1,980.00 |      |           | 4   | 1,980.00  |      |           | 4                           | 1,980.00        | 16.00                     | 7,920.00  |   |
| 2                                | Carpet Shampoo                   |  |                 | bottle                       |     | 1   |           | 1     | 950.00    |      | 1         | 1    | 950.00   |      | 1         | 1   | 950.00    |      | 1         | 1                           | 950.00          | 4.00                      | 3,800.00  |   |
| 3                                | Carpet Stain Remover             |  |                 | bottle                       |     | 1   |           | 1     | 2,400.00  |      |           | 0    | 0.00     |      | 1         | 1   | 2,400.00  |      |           | 0                           | 0.00            | 2.00                      | 4,800.00  |   |
| 4                                | Glass Cleaner                    |  |                 | bottle                       |     | 2   |           | 2     | 500.00    |      | 2         | 2    | 500.00   |      | 2         | 2   | 500.00    |      | 2         | 2                           | 500.00          | 8.00                      | 2,000.00  |   |
| 5                                | Glass Squeegees                  |  |                 | piece                        |     | 2   |           | 2     | 1,700.00  |      | 2         | 2    | 1,700.00 |      | 2         | 2   | 1,700.00  |      | 2         | 2                           | 1,700.00        | 8.00                      | 6,800.00  |   |
| 6                                | Floor Stripper                   |  |                 | piece                        |     | 2   |           | 2     | 1,596.00  |      | 2         | 2    | 1,596.00 |      | 2         | 2   | 1,596.00  |      | 2         | 2                           | 1,596.00        | 8.00                      | 6,384.00  |   |
| 7                                | Polishing Brush 13"              |  |                 | piece                        |     | 1   |           | 1     | 1,875.00  |      |           | 0    | 0.00     |      | 1         | 1   | 1,875.00  |      |           | 0                           | 0.00            | 2.00                      | 3,750.00  |   |
| 8                                | Polishing Pad 13"                |  |                 | piece                        |     | 1   |           | 1     | 1,875.00  |      |           | 0    | 0.00     |      | 1         | 1   | 1,875.00  |      |           | 0                           | 0.00            | 2.00                      | 3,750.00  |   |
| 9                                | Stripping Pad 13"                |  |                 | piece                        |     | 1   |           | 1     | 1,875.00  |      |           | 0    | 0.00     |      | 1         | 1   | 1,875.00  |      |           | 0                           | 0.00            | 2.00                      | 3,750.00  |   |
| 10                               | Toilet Bowl Brush                |  |                 | piece                        |     | 4   |           | 4     | 400.00    |      | 4         | 4    | 400.00   |      | 4         | 4   | 400.00    |      | 4         | 4                           | 400.00          | 16.00                     | 1,600.00  |   |
| 11                               | Toilet Deodorant Cake            |  |                 | piece                        |     | 20  |           | 20    | 900.00    |      | 20        | 20   | 900.00   |      | 20        | 20  | 900.00    |      | 20        | 20                          | 900.00          | 80.00                     | 3,600.00  |   |
| 12                               |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           | 0    | 0.00     |      |           | 0   | 0.00      |      |           | 0                           | 0.00            | 0.00                      |           |   |
| 13                               |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           | 0    | 0.00     |      |           | 0   | 0.00      |      |           | 0                           | 0.00            | 0.00                      |           |   |
| 14                               |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           | 0    | 0.00     |      |           | 0   | 0.00      |      |           | 0                           | 0.00            | 0.00                      |           |   |
| 15                               |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           | 0    | 0.00     |      |           | 0   | 0.00      |      |           | 0                           | 0.00            | 0.00                      |           |   |
| Office Equipment and Accessories |                                  |  |                 |                              |     |     |           |       |           |      |           |      |          |      |           |     |           |      |           |                             |                 |                           |           |   |
| 1                                |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 2                                |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 3                                |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 4                                |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 5                                |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 6                                |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 7                                |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 8                                |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 9                                |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 10                               |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 11                               |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 12                               |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 13                               |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 14                               |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| 15                               |                                  |  |                 |                              |     |     |           | 0     | 0.00      |      |           |      | 0        | 0.00 |           |     | 0         | 0.00 |           |                             | 0               | 0.00                      | 0.00      | - |
| Office Supplies                  |                                  |  |                 |                              |     |     |           |       |           |      |           |      |          |      |           |     |           |      |           |                             |                 |                           |           |   |



| Item & Specifications                                 |  |                                            | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |          |     |      |    |           |          | Total Quantity for the year | Price Catalogue | Total Amount for the year |     |          |        |           |          |        |
|-------------------------------------------------------|--|--------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|----------|-----|------|----|-----------|----------|-----------------------------|-----------------|---------------------------|-----|----------|--------|-----------|----------|--------|
|                                                       |  |                                            |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July     | Aug | Sept | Q3 | Q3 AMOUNT | Oct      |                             |                 |                           | Nov | Dec      | Q4     | Q4 AMOUNT |          |        |
| 1                                                     |  | Clip Bulldog                               | box             |                              | 20  |     | 20 | 1,300.00  |       |     | 20   |    | 20        | 1,300.00 |     | 20   |    | 20        | 1,300.00 |                             | 20              |                           | 20  | 1,300.00 | 80.00  | 65.00     | 5,200.00 |        |
| 2                                                     |  | Oil, All Purpose                           | bottle          |                              | 2   |     | 2  | 300.00    |       |     | 2    |    | 2         | 300.00   |     |      |    | 0         | 0.00     |                             |                 | 2                         |     | 2        | 300.00 | 6.00      | 150.00   | 900.00 |
| 3                                                     |  | Push Pin Assorted Color                    | box             |                              | 10  |     | 10 | 500.00    |       |     | 10   |    | 10        | 500.00   |     | 10   |    | 10        | 500.00   |                             | 10              |                           | 10  | 500.00   | 40.00  | 50.00     | 2,000.00 |        |
| 4                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 5                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 6                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 7                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 8                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 9                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 10                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 11                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 12                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 13                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 14                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| 15                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 | 0                         |     | 0        | 0.00   | 0.00      | -        |        |
| Audio and visual presentation and composing equipment |  |                                            |                 |                              |     |     |    |           |       |     |      |    |           |          |     |      |    |           |          |                             |                 |                           |     |          |        |           |          |        |
| 1                                                     |  | 52161505-TV-S01 SMART Television           |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 2                                                     |  | 52161520-MC-M01 Microphone                 |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 3                                                     |  | 52161512-SP-K01 Speakers                   |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 4                                                     |  | 32101514-AM-P01 Amplifier                  |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 5                                                     |  | 52161517-EQ-E01 Equalizer                  |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 6                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 7                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 8                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 9                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 10                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 11                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 12                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 13                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 14                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 15                                                    |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| Photographic or filming or video equipment            |  |                                            |                 |                              |     |     |    |           |       |     |      |    |           |          |     |      |    |           |          |                             |                 |                           |     |          |        |           |          |        |
| 1                                                     |  | 46171615-HD-C01 HD Camera                  |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 2                                                     |  | 45121504-DS-C01 DSLR Camera                |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 3                                                     |  | 45121516-VH-C01 HD Video Camera            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 4                                                     |  | 45121506-VC-C01 Video Conference Equipment |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 5                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 6                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |
| 7                                                     |  |                                            |                 |                              |     |     | 0  | 0.00      |       |     |      |    | 0         | 0.00     |     |      |    | 0         | 0.00     |                             |                 |                           |     | 0        | 0.00   | 0.00      | -        |        |



| Item & Specifications           |  |  | Unit of Measure | Monthly Quantity Requirement |      |     |            |       |     |      |            |      |      |       |            |           |      |      |     | Price Catalogue | Total Quantity for the year | Total Amount for the year |            |
|---------------------------------|--|--|-----------------|------------------------------|------|-----|------------|-------|-----|------|------------|------|------|-------|------------|-----------|------|------|-----|-----------------|-----------------------------|---------------------------|------------|
|                                 |  |  |                 |                              |      |     |            |       |     |      |            |      |      |       |            |           |      |      |     |                 |                             |                           |            |
|                                 |  |  |                 | Jan                          | Feb  | Mar | Q1 AMOUNT  | April | May | June | Q2 AMOUNT  | July | Aug  | Sept  | Q3 AMOUNT  | Oct       | Nov  | Dec  | Q4  |                 |                             |                           | Q4 AMOUNT  |
| 8                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 9                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 10                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 11                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 12                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 13                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 14                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 15                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| Cleaning Equipment and Supplies |  |  |                 |                              |      |     |            |       |     |      |            |      |      |       |            |           |      |      |     |                 |                             |                           |            |
| 1                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 2                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 3                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 4                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 5                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 6                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 7                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 8                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 9                               |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 10                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 11                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 12                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 13                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 14                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| 15                              |  |  |                 |                              |      |     | 0          | 0.00  |     |      |            | 0    | 0.00 |       |            |           | 0    | 0.00 |     | 0               | 0.00                        | 0.00                      | -          |
| Paper Materials and Products    |  |  |                 |                              |      |     |            |       |     |      |            |      |      |       |            |           |      |      |     |                 |                             |                           |            |
| 1                               |  |  | ream            |                              | 150  |     | 28,500.00  |       | 150 |      | 28,500.00  |      | 150  |       | 28,500.00  |           | 150  |      | 150 | 28,500.00       | 600.00                      | 190.00                    | 114,000.00 |
| 2                               |  |  | ream            |                              | 30   |     | 90,000.00  |       | 30  |      | 90,000.00  |      | 30   |       | 90,000.00  |           | 30   |      | 30  | 90,000.00       | 120.00                      | 3000.00                   | 360,000.00 |
| 3                               |  |  | ream            |                              | 40   |     | 108,000.00 |       | 40  |      | 108,000.00 |      | 40   |       | 108,000.00 |           | 40   |      | 40  | 108,000.00      | 160.00                      | 2700.00                   | 432,000.00 |
| 4                               |  |  | box             |                              | 15   |     | 6,300.00   |       | 15  |      | 6,300.00   |      | 15   |       | 6,300.00   |           | 15   |      | 15  | 6,300.00        | 60.00                       | 420.00                    | 25,200.00  |
| 5                               |  |  | ream            |                              | 5    |     | 22,000.00  |       |     |      | 0          | 0.00 |      | 5     |            | 22,000.00 |      |      | 0   | 0.00            | 10.00                       | 4400.00                   | 44,000.00  |
| 6                               |  |  | ream            |                              | 6    |     | 21,600.00  |       |     |      | 0          | 0.00 |      | 6     |            | 21,600.00 |      |      | 0   | 0.00            | 12.00                       | 3600.00                   | 43,200.00  |
| 7                               |  |  | ream            |                              | 30   |     | 42,000.00  |       | 30  |      | 42,000.00  |      | 30   |       | 42,000.00  |           | 30   |      | 30  | 42,000.00       | 120.00                      | 1400.00                   | 168,000.00 |
| 8                               |  |  | ream            |                              | 40   |     | 52,000.00  |       | 40  |      | 52,000.00  |      | 40   |       | 52,000.00  |           | 40   |      | 40  | 52,000.00       | 160.00                      | 1300.00                   | 208,000.00 |
| 9                               |  |  | ream            |                              | 5    |     | 2,000.00   |       | 5   |      | 2,000.00   |      | 5    |       | 2,000.00   |           | 5    |      | 5   | 2,000.00        | 20.00                       | 400.00                    | 8,000.00   |
| 10                              |  |  | ream            |                              | 5    |     | 2,000.00   |       | 5   |      | 2,000.00   |      | 5    |       | 2,000.00   |           | 5    |      | 5   | 2,000.00        | 20.00                       | 400.00                    | 8,000.00   |
| 11                              |  |  | piece           |                              | 250  |     | 1,750.00   |       |     |      | 0          | 0.00 |      | 250   |            | 1,750.00  |      |      | 0   | 0.00            | 500.00                      | 7.00                      | 3,500.00   |
| 12                              |  |  | piece           |                              | 500  |     | 5,000.00   |       |     |      | 0          | 0.00 |      |       |            | 0         | 0.00 |      | 0   | 0.00            | 500.00                      | 10.00                     | 5,000.00   |
| 13                              |  |  | piece           |                              | 200  |     | 2,000.00   |       |     |      | 0          | 0.00 |      |       |            | 0         | 0.00 |      | 0   | 0.00            | 200.00                      | 10.00                     | 2,000.00   |
| 14                              |  |  | piece           |                              | 3500 |     | 17,500.00  |       |     |      | 0          | 0.00 |      | 3,500 |            | 17,500.00 |      |      | 0   | 0.00            | 7,000.00                    | 5.00                      | 35,000.00  |



| Item & Specifications                            |                 | Unit of Measure | Monthly Quantity Requirement |     |     |           |       |     |      |           |      |     |      |           |      |     |     |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |   |
|--------------------------------------------------|-----------------|-----------------|------------------------------|-----|-----|-----------|-------|-----|------|-----------|------|-----|------|-----------|------|-----|-----|-----------|-----------------------------|-----------------|---------------------------|---|
|                                                  |                 |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April | May | June | Q2 AMOUNT | July | Aug | Sept | Q3 AMOUNT | Oct  | Nov | Dec | Q4 AMOUNT |                             |                 |                           |   |
| 15                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     | 0    | 0.00      |      |     |     | 0         | 0.00                        | 0.00            | -                         |   |
| Lighting and fixtures and accessories            |                 |                 |                              |     |     |           |       |     |      |           |      |     |      |           |      |     |     |           |                             |                 |                           |   |
| 1                                                | 39112102-LB-801 | LED bulb        |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 2                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 3                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 4                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 5                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 6                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 7                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 8                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 9                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 10                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 11                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 12                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 13                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 14                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 15                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| Electrical equipment and components and supplies |                 |                 |                              |     |     |           |       |     |      |           |      |     |      |           |      |     |     |           |                             |                 |                           |   |
| 1                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 2                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 3                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 4                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 5                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 6                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 7                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 8                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 9                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 10                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 11                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 12                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 13                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 14                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 15                                               |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| Computer Supplies                                |                 |                 |                              |     |     |           |       |     |      |           |      |     |      |           |      |     |     |           |                             |                 |                           |   |
| 1                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 2                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 3                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 4                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |
| 5                                                |                 |                 |                              |     |     | 0         | 0.00  |     |      |           |      |     |      | 0         | 0.00 |     |     |           | 0                           | 0.00            | 0.00                      | - |



| Item & Specifications |                 |                                             | Unit of Measure | Monthly Quantity Requirement |     |     |           |           |     |      |           |      |      |      |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |           |      |      |           |
|-----------------------|-----------------|---------------------------------------------|-----------------|------------------------------|-----|-----|-----------|-----------|-----|------|-----------|------|------|------|-----------|-----------------------------|-----------------|---------------------------|-----------|------|------|-----------|
|                       |                 |                                             |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April     | May | June | Q2 AMOUNT | July | Aug  | Sept | Q3 AMOUNT | Oct                         | Nov             | Dec                       | Q4 AMOUNT |      |      |           |
| 6                     |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 7                     |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 8                     |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 9                     |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 10                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 11                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 12                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 13                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 14                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 15                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 16                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 17                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 18                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 19                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 20                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 21                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 22                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 23                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 24                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 25                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 26                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| 27                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      | 0         | 0.00 |      |      | 0         | 0.00                        |                 |                           | 0         | 0.00 | 0.00 | -         |
| Common ICT Equipment  |                 |                                             |                 |                              |     |     |           |           |     |      |           |      |      |      |           |                             |                 |                           |           |      |      |           |
| 1                     | 43212104-PT-M01 | PRINTER, Inkjet, Monochrome                 |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 2                     | 43212104-PT-C01 | PRINTER, Inkjet, Color                      |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 3                     | 43212105-PP-001 | Portable Printer                            |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 4                     | 43211509-AT-001 | Android Tablet                              |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 5                     | 43222610-HS-001 | Hub/Switches                                |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 6                     | 43222609-NR-001 | Network Routers                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 7                     | 43222640-WA-P01 | Wireless Access Point                       |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 8                     | 43211711-SF-001 | Scanner, Flatbed                            |                 | 3                            |     |     | 3         | 15,000.00 |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | 15,000.00 |
| 9                     | 45111601-WP-P01 | Wireless Pointing Device / Laser Pointer    |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 10                    | 81112306-MF-P01 | Multi Function PRINTER                      |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 11                    | 39121011-UP-S01 | UNINTERRUPTIBLE POWER SUPPLY (UPS)          |                 | 5                            |     |     | 5         | 32,500.00 |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | 32,500.00 |
| 12                    | 43191501-MP-001 | Mobile Phone                                |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 13                    | 43211711-SC-001 | Scanner, Colored, Double sided, feeder type |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 14                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 15                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 16                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 17                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 18                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 19                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 20                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 21                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 22                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 23                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 24                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 25                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 26                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |
| 27                    |                 |                                             |                 |                              |     |     | 0         | 0.00      |     |      |           | 0    | 0.00 |      |           | 0                           | 0.00            |                           |           | 0    | 0.00 | -         |



| Item & Specifications |                                                                                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |           |       |     |      |           |      |     |      |           | Price Catalogue | Total Quantity for the year | Total Amount for the year |    |           |       |          |            |
|-----------------------|---------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----------|-------|-----|------|-----------|------|-----|------|-----------|-----------------|-----------------------------|---------------------------|----|-----------|-------|----------|------------|
|                       |                                                                                                                     |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April | May | June | Q2 AMOUNT | July | Aug | Sept | Q3 AMOUNT | Oct             | Nov                         | Dec                       | Q4 | Q4 AMOUNT |       |          |            |
| 28                    |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 29                    |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| OTHER SOFTWARE        |                                                                                                                     |                 |                              |     |     |           |       |     |      |           |      |     |      |           |                 |                             |                           |    |           |       |          |            |
| 1                     |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 2                     |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 3                     |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 4                     |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 5                     |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 6                     |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 7                     |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 8                     |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 9                     |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 10                    |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 11                    |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 12                    |                                                                                                                     |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| Consumables           |                                                                                                                     |                 |                              |     |     |           |       |     |      |           |      |     |      |           |                 |                             |                           |    |           |       |          |            |
| 1                     | Toner CT2015 Black                                                                                                  | cart            |                              | 1   | 1   | 7,000.00  |       | 1   | 1    | 7,000.00  |      | 1   |      | 1         |                 | 1                           |                           | 1  | 7,000.00  | 4.00  | 7000.00  | 28,000.00  |
| 2                     | Toner CT2015 Cyan                                                                                                   | cart            |                              | 1   | 1   | 7,000.00  |       | 1   | 1    | 7,000.00  |      | 1   |      | 1         |                 | 1                           |                           | 1  | 7,000.00  | 4.00  | 7000.00  | 28,000.00  |
| 3                     | Toner CT2015 Magenta                                                                                                | cart            |                              | 1   | 1   | 7,000.00  |       | 1   | 1    | 7,000.00  |      | 1   |      | 1         |                 | 1                           |                           | 1  | 7,000.00  | 4.00  | 7000.00  | 28,000.00  |
| 4                     | Toner CT2015 Yellow                                                                                                 | cart            |                              | 1   | 1   | 7,000.00  |       | 1   | 1    | 7,000.00  |      | 1   |      | 1         |                 | 1                           |                           | 1  | 7,000.00  | 4.00  | 7000.00  | 28,000.00  |
| 5                     | Toner P255DW                                                                                                        | cart            |                              | 2   | 2   | 27,000.00 |       | 2   | 2    | 27,000.00 |      | 2   |      | 2         |                 | 2                           |                           | 2  | 27,000.00 | 8.00  | 13500.00 | 108,000.00 |
| 6                     | Toner AR-208FT FOR AR-M201 Copier                                                                                   | piece           |                              | 2   | 2   | 9,000.00  |       |     |      | 0         | 0.00 | 2   |      | 2         |                 |                             |                           | 0  | 0.00      | 4.00  | 4500.00  | 18,000.00  |
| 7                     | Ribbon for Time and Dater (with installation and cleaning)                                                          | piece           |                              | 1   | 1   | 9,000.00  |       |     |      | 0         | 0.00 | 1   |      | 1         |                 |                             |                           | 0  | 0.00      | 2.00  | 9000.00  | 18,000.00  |
| 8                     | Ink HP C51645 Black                                                                                                 | cart            |                              | 2   | 2   | 8,000.00  |       | 2   | 2    | 8,000.00  |      | 2   |      | 2         |                 | 2                           |                           | 2  | 8,000.00  | 8.00  | 4000.00  | 32,000.00  |
| 9                     | Ink HP C6578 Tri Color                                                                                              | cart            |                              | 2   | 2   | 8,000.00  |       | 2   | 2    | 8,000.00  |      | 2   |      | 2         |                 | 2                           |                           | 2  | 8,000.00  | 8.00  | 4000.00  | 32,000.00  |
| 10                    | TONER CART HP CB541A CYAN                                                                                           | cart            |                              | 2   | 2   | 7,600.00  |       | 2   | 2    | 7,600.00  |      | 2   |      | 2         |                 |                             |                           | 0  | 0.00      | 6.00  | 3800.00  | 22,800.00  |
| 11                    | TONER CART HP CB542A YELLOW                                                                                         | cart            |                              | 2   | 2   | 7,600.00  |       | 2   | 2    | 7,600.00  |      | 2   |      | 2         |                 |                             |                           | 0  | 0.00      | 6.00  | 3800.00  | 22,800.00  |
| 12                    | TONER CART HP CB543A MAGENTA                                                                                        | cart            |                              | 2   | 2   | 7,600.00  |       | 2   | 2    | 7,600.00  |      | 2   |      | 2         |                 |                             |                           | 0  | 0.00      | 6.00  | 3800.00  | 22,800.00  |
| 13                    | CANON G4010 INK BLACK                                                                                               | piece           |                              | 5   | 5   | 2,200.00  |       | 5   | 5    | 2,200.00  |      | 5   |      | 5         |                 | 5                           |                           | 5  | 2,200.00  | 20.00 | 440.00   | 8,800.00   |
| 14                    | CANON G4010 INK CYAN                                                                                                | piece           |                              | 3   | 3   | 1,380.00  |       | 3   | 3    | 1,380.00  |      | 3   |      | 3         |                 | 3                           |                           | 3  | 1,380.00  | 12.00 | 460.00   | 5,520.00   |
|                       | CANON G4010 INK MAGENTA                                                                                             | piece           |                              | 3   | 3   | 1,380.00  |       | 3   | 3    | 1,380.00  |      | 3   |      | 3         |                 | 3                           |                           | 3  | 1,380.00  | 12.00 | 460.00   | 5,520.00   |
| 15                    | CANON G4010 INK YELLOW                                                                                              | piece           |                              | 3   | 3   | 1,380.00  |       | 3   | 3    | 1,380.00  |      | 3   |      | 3         |                 | 3                           |                           | 3  | 1,380.00  | 12.00 | 460.00   | 5,520.00   |
| Other Categories      |                                                                                                                     |                 |                              |     |     |           |       |     |      |           |      |     |      |           |                 |                             |                           |    |           |       |          |            |
| 1                     | GO BAG, for disaster relief, rescue operations                                                                      |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 2                     | Solar Panel                                                                                                         |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 3                     | Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations) |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 4                     | Charge Controller and DC Inverter for Solar Panel                                                                   |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |
| 5                     | Bullet proof vest                                                                                                   |                 |                              |     |     | 0         | 0.00  |     |      | 0         | 0.00 |     |      | 0         |                 |                             |                           | 0  | 0.00      | 0.00  | -        |            |



| Item & Specifications |                 | Unit of Measure                 | Monthly Quantity Requirement |     |     |           |           |     |      |    |      |      |      |    |           |     |           |     | Total Quantity for the year | Price Catalogue | Total Amount for the year |      |           |
|-----------------------|-----------------|---------------------------------|------------------------------|-----|-----|-----------|-----------|-----|------|----|------|------|------|----|-----------|-----|-----------|-----|-----------------------------|-----------------|---------------------------|------|-----------|
|                       |                 |                                 | Jan                          | Feb | Mar | Q1 AMOUNT | April     | May | June | Q2 | July | Aug  | Sept | Q3 | Q3 AMOUNT | Oct | Nov       | Dec |                             |                 |                           | Q4   | Q4 AMOUNT |
| 6                     | 25172502-VW-001 | Wheels, _____ (type of vehicle) |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 7                     | 40161513-FF-001 | Fuel Filters                    |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 8                     | 48101710-DW-F01 | Drinking Water/ Fountain        |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 9                     | 26111729-AB-001 | Auto Battery 35M                | piece                        | 1   |     | 1         | 6,500.00  |     |      |    | 0    | 0.00 |      | 1  |           | 1   | 6,500.00  |     |                             | 0               | 0.00                      | 2.00 | 13,000.00 |
| 10                    |                 | Battery (Toyota Innova)         | piece                        | 1   |     | 1         | 6,500.00  |     |      |    | 0    | 0.00 |      | 1  |           | 1   | 6,500.00  |     |                             | 0               | 0.00                      | 2.00 | 13,000.00 |
| 11                    |                 | Battery (Suzuki Ertiga)         | piece                        | 1   |     | 1         | 6,500.00  |     |      |    | 0    | 0.00 |      | 1  |           | 1   | 6,500.00  |     |                             | 0               | 0.00                      | 2.00 | 13,000.00 |
| 12                    |                 | Tires 195/70 r14                |                              | 2   |     | 2         | 11,600.00 |     |      |    | 0    | 0.00 |      | 2  |           | 2   | 11,600.00 |     |                             | 0               | 0.00                      | 4.00 | 23,200.00 |
| 13                    |                 | Tires (Toyota Innova)           |                              | 4   |     | 4         | 23,200.00 |     |      |    | 0    | 0.00 |      | 4  |           | 4   | 23,200.00 |     |                             | 0               | 0.00                      | 8.00 | 46,400.00 |
| 14                    |                 | Tires (Suzuki Ertiga)           |                              | 2   |     | 2         | 11,600.00 |     |      |    | 0    | 0.00 |      | 2  |           | 2   | 11,600.00 |     |                             | 0               | 0.00                      | 4.00 | 23,200.00 |
| 15                    |                 |                                 |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 16                    |                 |                                 |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 17                    |                 |                                 |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 18                    |                 |                                 |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 19                    |                 |                                 |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 20                    |                 |                                 |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 21                    |                 |                                 |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 22                    |                 |                                 |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |
| 23                    |                 |                                 |                              |     |     | 0         | 0.00      |     |      |    | 0    | 0.00 |      |    |           | 0   | 0.00      |     |                             | 0               | 0.00                      | 0.00 | -         |

|                                                                                |  |  |  |  |  |  |              |  |  |            |  |  |  |              |  |  |  |  |  |  |   |              |
|--------------------------------------------------------------------------------|--|--|--|--|--|--|--------------|--|--|------------|--|--|--|--------------|--|--|--|--|--|--|---|--------------|
| A. TOTAL                                                                       |  |  |  |  |  |  |              |  |  |            |  |  |  |              |  |  |  |  |  |  | P | 7,014,320.76 |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                           |  |  |  |  |  |  |              |  |  |            |  |  |  |              |  |  |  |  |  |  | P | 701,432.08   |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)         |  |  |  |  |  |  |              |  |  |            |  |  |  |              |  |  |  |  |  |  | P | -            |
| D. GRAND TOTAL (A + B+ C)                                                      |  |  |  |  |  |  |              |  |  |            |  |  |  |              |  |  |  |  |  |  | P | 7,715,752.84 |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:                 |  |  |  |  |  |  |              |  |  |            |  |  |  |              |  |  |  |  |  |  |   |              |
| F. MONTHLY CASH REQUIREMENTS                                                   |  |  |  |  |  |  |              |  |  |            |  |  |  |              |  |  |  |  |  |  | P | -            |
| G.1 Available at Procurement Service Stores                                    |  |  |  |  |  |  | 2,277,997.10 |  |  | 392,418.58 |  |  |  | 1,306,172.15 |  |  |  |  |  |  | P | 4,369,726.76 |
| G.2 Other Items not available at PS but regularly purchased from other sources |  |  |  |  |  |  | 902,191.00   |  |  | 483,816.00 |  |  |  | 800,071.00   |  |  |  |  |  |  | P | 2,644,594.00 |
| TOTAL MONTHLY CASH REQUIREMENTS                                                |  |  |  |  |  |  | 3,180,188.10 |  |  | 876,234.58 |  |  |  | 2,106,243.15 |  |  |  |  |  |  | P | 7,014,320.76 |

\*Agency must put the monthly requirement for air tickets both local and international.



| Item & Specifications | Unit of Measure | Monthly Quantity Requirement |     |     |           |       |     |      |           |      |     |      |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|-----------------------|-----------------|------------------------------|-----|-----|-----------|-------|-----|------|-----------|------|-----|------|-----------|-----------------------------|-----------------|---------------------------|
|                       |                 | Jan                          | Feb | Mar | Q1 AMOUNT | April | May | June | Q2 AMOUNT | July | Aug | Sept | Q3 AMOUNT |                             |                 |                           |

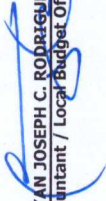
We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
MARIA CRISTINA A. BATUYONG  
Property/Supplier Officer

Date Prepared: 24 November 2020

Certified Funds Available / Certified Appropriate Funds Available:

  
RYAN JOSEPH C. RODRIGUEZ  
Accountant / Local Budget Officer

Approved by:

  
ELPIDIO J. VEGA  
Head of Office/Agency