

**Office of the Government Corporate Counsel Annual Procurement Plan for FY 2020**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
3101001-1	Procurement of Two (2) Motor Vehicle for the OGCC	Office of the GCC and DGCC	YES	Competitive Bidding	12/27/2019	01/21/2019	ongoing	ongoing	GoP	3,000,000.00		3,000,000.00	For the Office of the GCC and DGCC
100001-1	Procurement of ICT Equipment (Desktop and Laptop)	OGCC	YES	Competitive Bidding	12/27/2019	01/20/2019	ongoing	ongoing	GoP	3,005,000.00		3,005,000.00	For OGCC Officials and Employees
3101001-2	Procurement of Office Modular and Fixture for the East Wing of the OGCC	OGCC	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	4,000,000.00		4,000,000.00	Not included in the NEP but approved in the GAA
3101001-3	Procurement of Tiles/ Vinyl for the OGCC	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,000,000.00		1,000,000.00	Not included in the NEP but approved in the GAA
100001-2 3101001-4	Procurement of Common Use Supplies and Equipment from the Procurement Service (PS-DBM)	OGCC	NO	NP-53.5 Agency-to-Agency	As need arises	As need arises	As need arises	As need arises	GoP	1,720,000.00	1,720,000.00		Office Supplies, Materials and Semi-Equipment AVAILABLE in the PS-DBM as listed in the PS Catalogue
100001-3 3101001-5	Procurement of Common Use Supplies and Equipment NOT AVAILABLE in the PS-DBM	OGCC	NO	NP-53.9 - Small Value Procurement	As need arises	As need arises	As need arises	As need arises	GoP	840,000.00	840,000.00		Office Supplies, Materials and Semi-Equipment NOT available in the PS-DBM and other office supplies and semi-equipment NOT LISTED in the PS Catalogue
3101001-6	Office Rental Expense	OGCC	NO	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	9,402,000.00	9,402,000.00		Multi-year contract
100001-4 3101001-7	Procurement of ICT Equipment and Routers for the Upgrading of OGCC Internet Connectivity	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	600,000.00		600,000.00	For the upgrading of the internet connectivity in the OGCC
3101001-8	Procurement of ICT Hardware for Teleconferencing/ Videoconferencing	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	800,000.00		800,000.00	For OGCC use
3101001-9	OGCC CORPORATE PLANNING - Lease of Venue with meals	OGCC	NO	NP-53.10 Lease of Real Property and Venue	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	520,000.00	520,000.00		For OGCC use
3101001-10	OGCC CORPORATE PLANNING - Procurement of Tokens and Prices	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	650,000.00	650,000.00		
3101001-11	OGCC CORPORATE PLANNING - Procurement of Supplies	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	19,500.00	19,500.00		For OGCC use
3101001-12	OGCC CORPORATE PLANNING - Procurement of T-shirts	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	26,000.00	26,000.00		For OGCC use
3101001-13	OGCC CORPORATE PLANNING - Procurement of Transportation Service	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	150,000.00	150,000.00		For OGCC use
3101001-14	OGCC CORPORATE PLANNING - Procurement of Professional Services	OGCC	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	18,000.00	18,000.00		For OGCC use
3101001-15	ANNIVERSARY AND YEAR END FELLOWSHIP - Lease of Venue with meals	OGCC	NO	NP-53.10 Lease of Real Property and Venue	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	462,000.00	462,000.00		For OGCC use
3101001-16	ANNIVERSARY AND YEAR END FELLOWSHIP - Procurement of Supplies (Tokens and Souvenirs)	OGCC	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	440,000.00	440,000.00		For OGCC use
3101001-17	ANNIVERSARY AND YEAR END FELLOWSHIP - Procurement of Supplies (Decors)	Anniversary Committee	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	40,000.00	40,000.00		For OGCC use
3101001-18	ANNIVERSARY AND YEAR END FELLOWSHIP - Procurement of Professional Services (Performer)	Anniversary Committee	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	50,000.00	50,000.00		For OGCC use

3101001-19	ANNIVERSARY AND YEAR END FELLOWSHIP - Procurement of Professional Services (Facilitator)	Anniversary Committee	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	10,000.00	10,000.00		For OGCC use
3101001-20	OUTREACH PROGRAM - Lease of Venue with Meals for OGCC Mass, Children's Party and Outreach Program	OGCC	NO	NP-53.10 Lease of Real Property and Venue	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	93,750.00	93,750.00		For OGCC use
3101001-21	OUTREACH PROGRAM - Procurement of Supplies for the OGCC Mass, Children's Party and Outreach Program	OGCC	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	100,000.00	100,000.00		For OGCC use
100001-5 3101001-22	WOMEN'S MONTH CELEBRATION - Procurement of Meals	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	42,000.00	42,000.00		For OGCC use
100001-6 3101001-23	WOMEN'S MONTH CELEBRATION - Procurement of T-shirt	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		For OGCC use
100001-7 3101001-24	WOMEN'S MONTH CELEBRATION - Procurement of Supplies	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	6,000.00	6,000.00		For OGCC use
100001-8 3101001-25	WOMEN'S MONTH CELEBRATION - Procurement of Transportation Services	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	3,000.00	3,000.00		For OGCC use
100001-9 3101001-26	PARTICIPATION ON 18 DAY CAMPAIGN ON VIOLATION AGAINST WOMEN - Procurement of Meals	OGCC	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	42,000.00	42,000.00		For OGCC use
100001-10 3101001-27	PARTICIPATION ON 18 DAY CAMPAIGN ON VIOLATION AGAINST WOMEN - Procurement of Supplies/T-shirt	OGCC	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	31,250.00	31,250.00		For OGCC use
100001-11 3101001-28	PARTICIPATION ON 18 DAY CAMPAIGN ON VIOLATION AGAINST WOMEN - Procurement of Supplies	OGCC	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	6,000.00	6,000.00		For OGCC use
100001-12 3101001-29	PARTICIPATION ON 18 DAY CAMPAIGN ON VIOLATION AGAINST WOMEN - Procurement of Transportation Services	OGCC	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	3,000.00	3,000.00		For OGCC use
3101001-30	CONTINUING EDUCATION ON GENDER DEVELOPMENT - Procurement of Meals	OGCC	NO	NP-53.9 - Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GoP	28,000.00	28,000.00		For OGCC use
3101001-31	CONTINUING EDUCATION ON GENDER DEVELOPMENT - Procurement of Supplies (Supplies)	OGCC	NO	NP-53.9 - Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GoP	8,000.00	8,000.00		For OGCC use
3101001-32	GENDER SENSITIVITY TRAINING Procurement of Meals	OGCC	NO	NP-53.9 - Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GoP	78,000.00	78,000.00		For OGCC use
3101001-33	GENDER SENSITIVITY TRAINING Procurement of Supplies	OGCC	NO	NP-53.9 - Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GoP	12,000.00	12,000.00		For OGCC use
3101001-34	Office Representation Expense	OGCC	NO	NP-53.9 - Small Value Procurement	As need arises	As need arises	As need arises	As need arises	GoP	60,000.00	60,000.00		For OGCC Officials and Employees
3101001-35	Printing and Publication	OGCC	NO	NP-53.5 Agency-to-Agency	As need arises	As need arises	As need arises	As need arises	GoP	27,000.00	27,000.00		Subscription
3101001-36	Procurement of ISO Consultancy Services	OGCC	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	As need arises	As need arises	As need arises	As need arises	GoP	150,000.00	150,000.00		For OGCC use
3101001-37	Procurement of Office Furniture & Fixtures	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	637,776.00		637,776.00	For OGCC use. Continuing Appropriations
3101001-38	Rental of Photocopy Machine	OGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	360,000.00	360,000.00		For OGCC use
3101001-39	Supply and Delivery of One (1) Air Conditioning Unit for the Office of the DGCC	DGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	35,000.00		35,000.00	For the Office of the DGCC
3101001-40	Supply and Delivery of Materials for the Renovation of the Office of the DGCC	DGCC	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	50,000.00		50,000.00	Budget from CO of FY 2019

3101001-41	Cable Expenses	OGCC	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	14,400.00	14,400.00		For OGCC use. WETI Guidelines
100001-13	Civil Service Fun Run (CSC Anniversary) - Meals	OGCC	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	15,000.00	15,000.00		Participation of OGCC Employees in the CSC Anniversary
100001-14	Civil Service Fun Run (CSC Anniversary) - Supplies	OGCC	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	6,000.00	6,000.00		
100001-15	MWSS Sportsfest Carriedo Cup - Meals	OGCC	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	GoP	45,000.00	45,000.00		Participation of OGCC Employees to the Carriedo Cup
100001-16	MWSS Sportsfest Carriedo Cup - Supplies	OGCC	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	GoP	30,000.00	30,000.00		
100001-17	MWSS Sportsfest Carriedo Cup - T-shirt	OGCC	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	GoP	30,000.00	30,000.00		
3101001-42	Internet Services (Pocket WiFi)	OGCC	YES	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		For OGCC use
3101001-43	Procurement of Delsan Toner	OGCC	YES	Direct Contracting	As need arises	As need arises	As need arises	As need arises	GoP	240,000.00	240,000.00		For OGCC use
3101001-44	Lex Libris (CD Tech) Licenses & Updates	OGCC	YES	Direct Contracting	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	150,000.00	150,000.00		For OGCC use
3101001-45	REPAIR AND MAINTENANCE - Motor Vehicle	OGCC	NO	NP-53.9 - Small Value Procurement	As need arises	As need arises	As need arises	As need arises	GoP	60,000.00	60,000.00		For OGCC use
3101001-46	REPAIR AND MAINTENANCE - Office Furniture and Fixture	OGCC	NO	NP-53.9 - Small Value Procurement	As need arises	As need arises	As need arises	As need arises	GoP	24,000.00	24,000.00		For OGCC use
100001-18	REPAIR AND MAINTENANCE - ICT Equipment	OGCC	NO	NP-53.9 - Small Value Procurement	As need arises	As need arises	As need arises	As need arises	GoP	24,000.00	24,000.00		For OGCC use
3101001-47	GASOLINE -Fuel, Lubricant and Oil	OGCC	NO	NP-53.9 - Small Value Procurement	As need arises	As need arises	As need arises	As need arises	GoP	60,000.00	60,000.00		For OGCC use
3101001-48	Other Maintenance Expense	OGCC	NO	NP-53.9 - Small Value Procurement	As need arises	As need arises	As need arises	As need arises	GoP	351,949.60	351,949.60		For OGCC use
3101001-49	Postage and Courier Expenses	OGCC	YES	NP-53.5 Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	600,000.00	600,000.00		For OGCC use
3101001-50	INTERNET SERVICES	OGCC	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	420,000.00	420,000.00		WETI Guidelines
3101001-51	COMMUNICATION EXPENSES- Telephone Expenses - Mobile	OGCC	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,020,000.00	1,020,000.00		WETI Guidelines
3101001-52	COMMUNICATION EXPENSES - Landline	OGCC	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	600,000.00	600,000.00		
3101001-53	UTILITIES - Electricity Expenses	OGCC	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	2,604,000.00	2,604,000.00		WETI Guidelines
3101001-54	UTILITIES - Water Expenses	OGCC	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00		WETI Guidelines
3101001-55	Supreme Court Reports Annotated & SCRA Quick Index	OGCC	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	80,000.00	80,000.00		For OGCC use
3101001-56	Update to Book Collection	OGCC	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	200,000.00	200,000.00		For OGCC use
3101001-57	The Official Gazette	OGCC	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		For OGCC use
3101001-58	Business World	OGCC	YES	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	8,799.12	8,799.12		Subscription
3101001-59	Manila Bulletin	OGCC	YES	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	12,798.72	12,798.72		Subscription
3101001-60	Manila Standard	OGCC	YES	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	6,399.36	6,399.36		Subscription
3101001-61	National Geographic	OGCC	YES	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,500.00	1,500.00		Subscription
3101001-62	Philippine Daily Inquirer	OGCC	YES	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	25,597.44	25,597.44		Subscription
3101001-63	The Daily Tribune	OGCC	YES	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	6,481.20	6,481.20		Subscription
3101001-64	The Philippine Star	OGCC	YES	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	18,876.00	18,876.00		Subscription
3101001-65	Time Magazine	OGCC	YES	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	9,446.40	9,446.40		Subscription
3101001-66	LND - Training for Alternative Dispute Resolution	LND	NO	NP-53.5 Agency-to-Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	200,000.00	200,000.00		Learning and Development Plan (LND)
100001-19	LND - Training on Basic MS Excel Power Point	LND	NO	NP-53.9 - Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GoP	75,000.00	75,000.00		LND
3101001-67	LND - Training on BOT Law and BBB Procedures	LND	NO	NP-53.5 Agency-to-Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	200,000.00	200,000.00		LND
3101001-68	LND - Launching and Implementation of Coaching and Mentoring	LND	NO	NP-53.9 - Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GoP	30,000.00	30,000.00		LND
100001-20	Procurement of Fire Extinguisher	OGCC	NO	NP-53.9 - Small Value Procurement	As scheduled	As scheduled	As scheduled	As scheduled	GoP	30,000.00	30,000.00		For OGCC use

SUB TOTAL 22,688,747.84 13,127,776.00

GRAND TOTAL 35,816,523.84

Prepared by BAC Secretariat:

  
GCA FIONA P. DE LEON

Recommending Approval:

  
AGCC DOMINADOR R. ISIDORO, JR.  
BAC Chairperson

  
SCA RACHELLE FAYE M. AVILA-LOBO  
Member

RHODA G. DAET  
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GCA OWEN M. VIDAD  
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GCA JONATHAN C. NICOLAS  
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Certified Funds Available:

  
MARIE VIC L. SISON  
Acting Budget Officer

Approved  
 Disapproved

  
AGCC ELPIDIO J. VEGA  
Head of the Procuring Entity