

**OFFICE OF THE GOVERNMENT CORPORATE COUNSEL Annual Procurement Plan for FY 2019**


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
			Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		-00			
			Limited Source Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		-00			
50205000	POSTAGE AND COURIER EXPENSES	OGCC	Direct Contracting	N/A	N/A	MONTHLY	MONTHLY	GOP	248,000.00	248,000.00		SUBSCRIPTION
50205000	TELEPHONE EXPENSES	OGCC	Direct Contracting	N/A	N/A	MONTHLY	MONTHLY	GOP	506,000.00	506,000.00		SUBSCRIPTION
50204020	ELECTRICITY EXPENSES	OGCC	Direct Contracting	N/A	N/A	MONTHLY	MONTHLY	GOP	2,533,000.00	2,533,000.00		BILLING SUBDIVIDED TO TENANTS
50204010	WATER EXPENSES	OGCC	Direct Contracting	N/A	N/A	MONTHLY	MONTHLY	GOP	57,000.00	57,000.00		BILLING SUBDIVIDED TO TENANTS
50203000	COMMON USE OFFICE SUPPLIES	OGCC	Direct Contracting	N/A	N/A	QUARTERLY	QUARTERLY	GOP	335,060.00	335,060.00		EXCLUSIVE DISTRIBUTORSHIP/SOLE AUTHORIZED DEALER
50211990	OTHER PROFESSIONAL SERVICES	OGCC	Direct Contracting	N/A	N/A	MONTHLY	MONTHLY	GOP	500,000.00	500,000.00		ISO CONSULTANCY SERVICES
50212020	JANITORIAL SERVICES	OGCC	Direct Contracting	N/A	N/A	MONTHLY	MONTHLY	GOP	360,000.00	360,000.00		JANITORIAL SERVICE OF TWO EMPLOYEE
50299050	RENT EXPENSES	OGCC	Direct Contracting	N/A	N/A	MONTHLY	MONTHLY	GOP	5,825,000.00	5,825,000.00		AND PHOTOCOPYING MACHINE
50201010	TRAVELLING EXPENSES	OGCC	Direct Contracting	N/A	N/A	MONTHLY	MONTHLY	GOP	512,000.00	512,000.00		FOR ADMINISTRATIVE STAFF
50205040	SKYCABLE	OGCC	Direct Contracting	N/A	N/A	MONTHLY	MONTHLY	GOP	34,000.00	34,000.00		FOR OGCC USE
50210030	CIVIL SERVICE SERVICE FUNB RUN (CSC ANNIVERSARY)	OGCC	Direct Contracting	N/A	N/A	SEPTEMBER	SEPTEMBER	GOP	55,000.00	55,000.00		OGCC EMPLOYEES PARTICIPATION OF CSC FUN RUN
50210030	MWSS SPORTSFEST CARRIEDO CUP	OGCC	Direct Contracting	N/A	N/A	DECEMBER	DECEMBER	GOP	100,000.00	100,000.00		OGCC EMPLOYEES PARTICIPATION TO THE CARRIEDO CUP OF MWSS SPORTSFEST
50210030	DRUG TEST	OGCC	Direct Contracting	N/A	N/A	OCTOBER	OCTOBER	GOP	42,000.00	42,000.00		FOR OGCC EMPLOYEES
			Repeat Order	N/A	N/A	Indicate Date	Indicate Date		-00			
50203000	IDENTIFICATION CARD	OGCC	Shopping	N/A	N/A	MARCH	MARCH	GOP	19,500.00	19,500.00		FOR OGCC EMPLOYEES
50205030	INTERNET EXPENSES	OGCC	Shopping	N/A	N/A	MONTHLY	MONTHLY	GOP	1,311,000.00	1,311,000.00		FOR OGCC USE
50210030	EXTRAORDINARY & MISCELLANEOUS EXPENSES	OGCC	Shopping	N/A	N/A	MONTHLY	MONTHLY	GOP	1,632,000.00	1,632,000.00		FOR OGCC USE
50210030	OGCC 84TH ANNIVERSARY CELEBRATION	OGCC	Shopping	N/A	N/A	DECEMBER	DECEMBER	GOP	720,000.00	720,000.00		FOR OGCC EMPLOYEES TO CELEBRATE THE 84TH ANNIVERSARY OF THE OFFICE
50203000	COMMON USE OFFICE SUPPLIES	OGCC	Shopping					GOP	1,116,585.70	1,116,585.70		COMMON OFFICE SUPPLIES NOT AVAILABLE IN PROCUREMENT SERVICE TO BE USED BY OGCC EMPLOYEES

50213990	REPAIRS AND MAINTENANCE	OGCC	Shopping	N/A	N/A	MONTHLY	MONTHLY	GOP	113,000.00	113,000.00		TO BE USED FOR FOUR (4) UNITS MOTOR VEHICLES
50203090	FUEL, OIL & LUBRICANTS	OGCC	Shopping	N/A	N/A	MONTHLY	MONTHLY	GOP	34,000.00	34,000.00		TO BE USED FOR FOUR (4) UNITS MOTOR VEHICLES
			NP-53.1 Two Failed Biddings	Indicate Date	N/A	Indicate Date	Indicate Date		-00			
			NP-53.2 Emergency Cases	N/A	N/A	Indicate Date	Indicate Date		-00			
			NP-53.3 Take-Over of Contracts	N/A	N/A	Indicate Date	Indicate Date		-00			
			NP-53.4 Adjacent or Contiguous	N/A	N/A	Indicate Date	Indicate Date		-00			
50299020	PRINTING & PUBLICATION EXPENSES	OGCC	NP-53.5 Agency-to-Agency	N/A	N/A	QUARTERLY	QUARTERLY	GOP	25,000.00	25,000.00		FOR OGCC USE
50215000	TAXES, DUTIES & OTHER PREMIUMS	OGCC	NP-53.5 Agency-to-Agency	N/A	N/A	MONTHLY	MONTHLY	GOP	100,000.00	100,000.00		PREMIUMS OF OGCC EMPLOYEES
50202010	TRAINING EXPENSES	OGCC	NP-53.5 Agency-to-Agency	N/A	N/A	MAR/JUN/SEPT	MAR/JUN/SEPT	GOP	2,545,000.00	2,545,000.00		OPERATIVE
50203000	COMMON USE OFFICE SUPPLY	OGCC	NP-53.5 Agency-to-Agency	N/A	N/A	FEB./MAY/AUG/NOV	FEB/MAY/AUG/NOV	GOP	1,406,332.05	1,406,332.05		COMMON USE OFFICE SUPPLIES TO BE USED BY OGCC EMPLOYEES
50604070	HANDBOOK (RA. 9184)	OGCC	NP-53.5 Agency-to-Agency	N/A	N/A	FEB	FEB	GOP	46.28	46.28		PROCUREMENT SERVICE
50299070	NEWSPAPERS & MAGAZINES	OGCC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	MONTHLY	MONTHLY	GOP	108,834.00	108,834.00		SUBSCRIPTION
50203110	LEX LIBRIS (CD TECH) LICENSES & UPDATES	OGCC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	MAR/JUN/SEPT	MAR/JUN/SEPT	GOP	165,000.00	165,000.00		EXCLUSIVE DISTRIBUTORSHIP
50203110	BOOK FOR BOOKBINDING	OGCC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	AUG	AUG	GOP	44,450.00	44,450.00		FOR OGCC LIBRARY
50604070	SUPREME COURT REPORTS ANNOTATED & SCRA QUICK INDEX	OGCC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	FEB/AUG	FEB/AUG	GOP	72,600.00	72,600.00		EXCLUSIVE DISTRIBUTORSHIP
50604070	UPDATE TO BOOK COLLECTION	OGCC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	FEB-JUN/AUG-DEC	FEB-JUN/AUG-DEC	GOP	385,000.00	385,000.00		EXCLUSIVE DISTRIBUTORSHIP
50604070	THE OFFICIAL GAZETTE	OGCC	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	AUG	AUG	GOP	5,720.00	5,720.00		FOR OGCC LIBRARY
			NP-53.7 Highly Technical Consultants	N/A	N/A	Indicate Date	Indicate Date		-00			
			NP-53.8 Defense Cooperation Agreement	N/A	N/A	Indicate Date	Indicate Date		-00			
			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		-00			
			NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date		-00			
			NP-53.11 NGO Participation	Indicate Date	N/A	Indicate Date	Indicate Date		-00			
			NP-53.12 Community Participation	N/A	N/A	Indicate Date	Indicate Date		-00			
			NP-53.13 UN Agencies, Int'l Organizations or International Financing Institutions	N/A	N/A	Indicate Date	Indicate Date		-00			

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20,911,128.03

Prepared by:

  
**AMADO TEODULO E. BAUTISTA II**  
 Chief Administrative Officer  
 Officer-in-Charge (Supply Section)

Certified Funds Available:

  
**ARIEL J. UBIÑA**  
 Supervising Administrative Officer

Approved by:

  
**ELPIDIO J. VEGA**  
 Deputy Government Corporate Counsel  
 Officer-in-Charge