



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE GOVERNMENT CORPORATE COUNSEL
3rd Floor MWSS Administration Building, Katipunan Road
Balara, Quezon City
Tel. Nos. 927-0030 / 920-7477 • Fax No. 436-4405
www.ogcc.gov.ph
info@ogcc.gov.ph

INVITATION TO BID

OGCC-ITBid No.: ITBid 2017-06-001
Date : 6 June 2017

Dear Sir/Madam:


Please quote your offer price in the item/s indicated below and submit your proposals printed in your company's/firm's or personal letterhead with your name, signature, company name (if any), address and contact numbers. Submit the duly accomplished proposals on or before 15 June 2017, 2:00 p.m. Place your proposals together with the corresponding bid bond (10% of the floor price) in a sealed envelope with the ITBid No. above, your name, address and contact numbers. Unsigned proposals, proposals below the floor price and those without the corresponding bid bond shall be disqualified.

Item Name/ Description	Floor Price	Location
One (1) Lot Unserviceable properties consisting of office/IT equipment, furniture, fixtures and scrap/waste materials.	PhP35,000.00	OGCC - 3 rd Floor, MWSS Bldg., Katipunan Ave., Balara, Quezon City

It is understood that (1) your quoted price is good for sixty (60) calendar days from bid opening' and (2) OGCC reserves the right to accept or reject any bid, including that of a single eligible bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without incurring any liability to the affected bidder or bidders.

For more details, please see attached Instruction to Bidders (ITB).

Very truly yours,


JOSE MARIE C. CAPILI
Chairman Disposal Committee

..... committed to uphold justice
under the rule of law

Bidder's Company or Personal Letterhead

(with address and contact number)

OGCC Property Disposal Committee:

Submitted herewith is my bid proposal in response to OGCC-ITBid No. 2017-06-001 dated 6 June 2017:

ITEM NAME	FLOOR PRICE	BID PRICE
One (1) Lot Unserviceable properties consisting of office/IT equipment, furniture, fixtures and scrap/waste materials	PhP35,000.00	

It is understood that OGCC reserves the right to accept or reject any bid, including that of a single eligible bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without incurring any liability to the affected bidder or bidders.

I have read and fully understood the Instructions to Bidders.

Very truly yours,

Signature : _____

Printed Name : _____

Tax Id No. (TIN): _____

Address : _____

Mobile No. : _____

Telephone No.: _____